



Agenda Report

May 24, 2021

TO: Honorable Mayor and City Council

THROUGH: Finance Committee (May 24, 2021)

FROM: Public Health Department

SUBJECT: RECOGNIZE AND APPROPRIATE \$70,000 TO THE FISCAL YEAR 2021 PUBLIC HEALTH DEPARTMENT OPERATING BUDGET FOR THE PPHD URBAN AREAS SECURITY INITIATIVE (UASI) PROGRAM

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378, and, as such no environmental document pursuant to CEQA is required; and
2. Amend the Fiscal Year 2021 (FY 2021) Public Health Department operating budget by recognizing and appropriating \$70,000 in City of Los Angeles grant pass-through funding from the U.S. Department of Homeland Security.

BACKGROUND:

The Urban Areas Security Initiative (UASI) is a grant program of the U.S. Department of Homeland Security (DHS). UASI awards approximately \$600 million in grant funding annually through the Federal Emergency Management Agency (FEMA) to governing agencies in urban areas across the United States. The funding is designed to help agencies prevent, protect against, respond to, and recover from acts of terrorism. The UASI awarded the Pasadena Public Health Department \$70,000 in Fiscal Year 2020 to conduct three projects, but implementation was delayed due to the COVID-19 pandemic response. The Department requests to carryforward the unspent FY20 funding totaling \$70,000 to the FY21 operating budget. The projects are:

BioWatch: Develop a BioWatch Response Annex to guide public health response to a biological agent detected in Pasadena. If approved, the PPHD will contract with a consultant with expertise in BioWatch to develop a response plan and conduct a

workshop for PPHD and key partners with designated leadership and decision making responsibilities. The estimated cost of this work is \$20,000.

Continuity of Operations Plan: Develop a Continuity of Operations Plan (COOP) to guide public health leadership and community services following an emergency or disaster. If approved, the PPHD will contract with a consultant with expertise in COOP to develop a plan and conduct a training for public health leadership on effective communication, responsibilities, and decision making. The estimated cost of this work is \$25,000.

Mobile Operations Center Upgrade: Upgrade the public health mobile operations center with the functionality needed to support a public health field response to an emergency. The estimated cost of this work is \$25,000.

COUNCIL POLICY CONSIDERATION:

This proposed action is consistent with the City Council's goal to ensure public safety by supporting pandemic response and emergency preparedness planning, training, and equipment.

ENVIRONMENTAL ANALYSIS:

The subject contract and appropriation of funds is not subject to CEQA pursuant to Section 21065 of CEQA and State CEQA Guidelines Section 15060(c)(2), 15060(c)(3), and 15378. CEQA Guidelines Section 15060(c)(2) states that an activity is not subject to CEQA if "The activity will not result in a direct or reasonably foreseeable indirect physical change in the environment." The proposed actions consist of a contract and appropriation of funds. No direct or reasonably foreseeable indirect physical change in the environment would result. Additionally, 15378(b)(2) states "Continuing administrative or maintenance activities, such as... personnel-related actions" are not a project. Under this definition, the proposed activity is not a CEQA "Project" and is, therefore, also not subject to CEQA pursuant to CEQA Guidelines Section 15060(c)(3).

FISCAL IMPACT:

Pending approval by the City Council, the Fiscal Year 2021 operating budget will be increased by \$70,000 in revenue and appropriations. No net impact to the unappropriated fund balance is anticipated. The total cost of this action will increase revenue and appropriations by \$70,000 in the Homeland Security Grant Fund (230).

Respectfully submitted,



YING-YING GOH, MD, MSHS
Director of Public Health & Health Officer
Department of Public Health

Prepared by:



Adrienne Kung
Program Coordinator II

Approved by:



STEVE MERMELL
City Manager