

# Agenda Report

July 19, 2021

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT:** **CONTRACT AWARD TO EAGLESHIELD PEST CONTROL, INC. FOR INTEGRATED PEST MANAGEMENT EXTERIOR AND INTERIOR SERVICES AT 37 SITES FOR AN AMOUNT NOT TO EXCEED \$219,507**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. i) Accept the bid dated May 27, 2021, submitted by EagleShield Pest Control Inc. (EagleShield) in response to the Notice Inviting Bids for Integrated Pest Management, ii) reject all other bids, and iii) authorize the City Manager to enter into a contract with EagleShield for an amount not to exceed \$129,088 over a three-year period with the option for two one-year additional terms at the discretion of the City Manager, for a maximum total contract length of five years and a total contract amount of \$219,507.

## **BACKGROUND:**

The City of Pasadena's Public Works Department Building Systems and Fleet Management Division (BSFMD) is responsible for interior and exterior pest control management for 37 sites. BSFMD is aligning with the standards and methodology of the University of California's Statewide Integrated Pest Management (IPM) program to comprehensively address the various pest control needs at City facilities.

IPM is a balanced pest management approach preferred by scientists, regulators, and practitioners since it is based on a foundation of long-term prevention and targeted pest control applications. This ecosystem-based strategy uses multiple tactics to reduce and eliminate pests that may include habitat manipulation, reassessing facility conditions or practices, and efficiently using measured biological, mechanical, physical or chemical controls depending on pest identification, population and damage. As the first line of

defense, non-chemical pest control methods are introduced, whenever possible, to provide the desired level of pest management. The choice of using chemical pesticides or herbicides is based on a review of all other known options and only considered when options are determined to be not acceptable, effective, or feasible. Determination for pesticide or herbicide use is then introduced from the least hazardous method and material, escalating in intensity as necessary. From a public health and safety perspective, IPM is the responsible and environmentally sustainable approach that minimizes the risks to humans, beneficial or non-target organisms and the environment.

On May 13, 2021, a Notice Inviting Bids for Integrated Pest Management (IPM) was posted on PlanetBids, as well as published in the local paper. The posting generated notices to all vendors who have previously registered with the City for this particular commodity class. A total of 27 vendors downloaded the Specifications, two of which were local.

As part of local outreach, BSFMD staff conducted online web searches in an attempt to reach potential local vendors that may perform this service; four Pasadena companies were identified. Each vendor was notified about the upcoming bid opportunity and was provided step-by-step instructions for signing up on PlanetBids, if not yet registered. Only two local vendors expressed interest and submitted bids.

The Pasadena local company's names and dates contacted are provided as a reference: Armed Exterminators (5/6/2021), Dewey Pest Control (5/6/2021), Prolific Pest Control (4/30/2021), and Schooley Landscape Pest Control (4/30/2021). Two other vendors appeared to be located in Pasadena, however upon closer inspection were outside the City limits - Titan Rodent and Pest Control (Van Nuys), and Vision Pest Control (North Hollywood). Staff has discovered that some companies use internet advertising to appear to be Pasadena based, but in reality are not local to Pasadena.

#### **BID RESULTS:**

On May 27, 2021, the City received four bids as follows:

Bidder		Annual Amount (\$)
1. EagleShield Pest Control, Inc.	Commerce, CA	\$42,180
2. Intergrated Pest Management	Covina, CA	\$47,340
3. Armed Exterminators	Pasadena, CA	\$79,140
4. Dewey Pest Control	Pasadena, CA	\$89,856

The lowest bid received was below the project managers estimated annual total of \$45,600; based on a projection of \$100 per site.

Staff recommends that EagleShield be awarded the contract as the responsive and responsible bidder. The proposed contract with EagleShield fully complies with the

Competitive Bidding and Living Wage Ordinances and with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

EagleShield Pest Control Inc.'s principal office is located in Fresno, CA, with branch offices in southern and northern California. EagleShield has serviced the State of California for over 10 years with experience in property management, food processing, school districts, government contracts, industrial properties, and residential properties. EagleShield has no previous work history with the City of Pasadena.

The contract term will have an initial period of three years with the option for two one-year additional terms, renewable at the discretion of the City Manager, for a maximum total contract length of five years. As specified in the bid document, the total amount includes a two percent maximum price adjustment increase allowable per year. This will allow the vendor to cover cost increases during the five-year term.

The contract amounts will be set as follows:

	Year 1 to 3	Year 4 Optional 1 <sup>st</sup> Extension	Year 5 Optional 2 <sup>nd</sup> Extension
Base Bid	\$126,540	\$43,884	\$44,762
Annual Price Adjustment Allowance	<u>2,548</u>	<u>878</u>	<u>895</u>
	\$129,088	\$44,762	\$45,657
		TOTAL:	<u>\$219,507</u>

#### **COUNCIL POLICY CONSIDERATION:**

This contract furthers the City Council's goal to protect public health and safety, as well as to promote environmental sustainability.

#### **ENVIRONMENTAL IMPACT:**

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

**FISCAL IMPACT:**

The base cost of this contract is \$129,088 and the total cost of this action will be \$219,507. Funding will be addressed by the utilization of existing budgeted appropriations from the Building Maintenance Fund (budget account 50222061-811400). There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



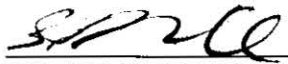
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