



Agenda Report

October 19, 2020

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACTS WITH GEOSYNTEC CONSULTANTS, INC. AND WOOD RODGERS, INC. TO PROVIDE ON-CALL HYDROGEOLOGICAL SERVICES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
2. Authorize the City Manager to enter into a contract for an amount not to exceed \$2,000,000 or four years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with Geosyntec Consultants, Inc. ("Geosyntec") to provide on-call hydrogeological services; and
3. Authorize the City Manager to enter into a contract for an amount not to exceed \$2,000,000 or four years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with Wood Rodgers, Inc. ("Wood Rodgers") to provide on-call hydrogeological services.

BACKGROUND:

Pasadena Water and Power ("PWP") performs projects such as groundwater well siting, design and construction services, well rehabilitation services, and groundwater studies and modeling. Based on operational needs, specialized outside contract resources are required to evaluate hydrogeological considerations for projects affecting the local groundwater aquifer. Typically, tasks include well siting evaluations and feasibility studies, well abandonment and destruction services, and groundwater basin evaluations. Multi-year contracts have proven to be beneficial by allowing PWP to efficiently obtain timely access to on-call service firms and to reduce the administrative burden and time associated with contracting for such services on a project-by-project basis.

On July 2, 2020, a Request for Proposals (“RFP”) for on-call hydrogeological services was posted on PlanetBids. The posting generated notices to all vendors who have previously registered with the City for this particular commodity class. A total of 38 vendors downloaded the RFP of which three were local. A total of six proposals were received by the bid opening date, one from a local firm.

An evaluation of the proposals using the criteria set forth in the RFP was conducted. The proposals were evaluated by the Water Division’s engineering team in accordance with the stated criteria outlined in the RFP and were scored as follows:

<u>Firm Name</u>	<u>Location</u>	<u>Total Score</u>
Geosyntec Consultants, Inc.	Pasadena, CA	82
Wood Rodgers, Inc.	San Dimas, CA	80
Geoscience Support Services, Inc.	La Verne, CA	75
Advisian (Worley Group Inc.)	Los Angeles, CA	74
Rubicon Engineering Corporation	Tustin, CA	73
Converse Consultants	Monrovia, CA	58

A complete evaluation summary of the proposals is included in Attachment A. Based on the results of the evaluation, PWP selected the top two scoring firms that best demonstrate the depth and range of hydrogeological services, capabilities, and experience that are needed. The selected firms will not be guaranteed any specific quantity or value of work and will not be eligible for any compensation except to the amount that is identified by the awarded Task Order and only upon completion of the work to the City’s satisfaction. PWP shall reserve the right to self-perform any work or conduct additional formal competitive selection processes that allow other firms to be considered.

It is recommended that four-year contracts in the amount of \$2,000,000 each be awarded to Geosyntec and Wood Rodgers, the two firms with the highest scores. Since 2002, Geosyntec was awarded two contracts for similar work valued at approximately \$700,000, which are both now expired and closed. In 2019, the City awarded Wood Rodgers one \$500,000 three-year contract for well design work. Approximately 90% of this contract has been committed and services are expected to be completed by 2021.

Once the approved contracts are in place, PWP will solicit proposals on a project-by-project and as-needed basis from these consultants and award specific work through a formal Task Order process. Selection of the consultant for each task will take into consideration the type and complexity of analysis required, as well as the ability to perform the work efficiently.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the Council’s goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The awarding of contracts for professional services (including on-call hydrogeological services) is an organizational and administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required. However, CEQA review may apply to construction projects in the future.

FISCAL IMPACT:

The total cost of this action is anticipated to be \$4,000,000. Funding for this action will be addressed by using existing and future budgeted appropriations in various Water-related CIP and operating budget categories, however funding is expected to primarily derive from Water Capital Fund 412 programs including CIP 1074 (Well Improvements), 1088 (New Clean Water Well), 1091 (Treatment Systems), and 1095 (Local Non-Potable Water Project). PWP anticipates spending \$500,000 this fiscal year with the remainder of the costs spent over the next four fiscal years.

	Total Four-Year Contracts
Geosyntec Consultants, Inc.	\$2,000,000
Wood Rodgers, Inc.	\$2,000,000
Total Fiscal Impact	\$4,000,000

Respectfully submitted,



GURCHARAN S. BAWA
General Manager
Water and Power Department

Prepared by:



Elena Chamorro
Management Analyst III

Approved by:



STEVE MERMELL
City Manager