

CITY OF PASADENA
City Council Minutes
June 1, 2020 – 2:00 P.M.
City Hall Council Chamber

SPECIAL MEETING

The virtual meeting was convened pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, and was held solely by videoconference/teleconference.

OPENING: Mayor Tornek called the special meeting to order at 2:19 p.m. The pledge of allegiance was led by Vice Mayor Hampton.

ROLL CALL:
Councilmembers: Mayor Terry Tornek
Vice Mayor Tyron Hampton
Councilmember Victor Gordo
Councilmember John J. Kennedy
Councilmember Steve Madison
Councilmember Gene Masuda
Councilmember Margaret McAustin
Councilmember Andy Wilson

Staff: City Manager Steve Mermell
City Attorney/City Prosecutor Michele Beal Bagneris
City Clerk Mark Jomsky

CEREMONIAL MATTERS Mayor Tornek requested that the meeting be adjourned in memory of those that have suffered due to death and illness caused by COVID-19, victims of gun violence, and those impacted by racism in Pasadena, the nation and around the world. He also stated that due to the City Manager's Declaration of Local Emergency related to curfew regulations, the City Council meeting should adjourn by 5:00 p.m.

Vice Mayor Hampton requested that the Chair of the Public Safety Committee schedule an emergency meeting to discuss civilian oversight for the Pasadena Police Department, including oversight of all the departments, to hold employees accountable for racism, the mistreatment of African-Americans, and people of color.

Councilmember Kennedy, Chair of the Public Safety Committee (PSC) asked the City Manager to poll the members of the Committee on their availability for a special meeting to discuss the issue of civilian oversight.

Steve Mermell, City Manager, reported that a special PSC meeting is scheduled for Thursday, June 4, 2020; and that he will work with Councilmember Kennedy, the Chair of the Committee, to develop the agenda.

Councilmember Gordo spoke on the need for the City to provide an official statement that violence perpetrated on anybody is unacceptable, and that the PSC consider such a statement.

Mayor Tornek announced a proclamation declaring June 5, 2020 as "Gun Violence Awareness Day" in Pasadena.

ORAL REPORT FROM THE PASADENA UNIFIED SCHOOL DISTRICT ON THE USAGE OF MEASURE J FUNDS

Recommendation: This report is intended to provide information to the City Council; no action is required.

Brian McDonald, Ed.D., Superintendent of the Pasadena Unified School District (PUSD), spoke on the death of Mr. George Floyd, Jr. by Minneapolis police officers, deep rooted racial biases in the country, and the need to address such issues, including the need for honest discussion with PUSD students.

Mr. McDonald, Dr. Leslie Barnes, Ed.D., Chief Business Officer at PUSD, and Patrick Cahalan, President of the PUSD Board of Education, jointly presented a PowerPoint presentation on PUSD's response to the COVID-19 pandemic, food services, budget, and Measure J funds priority areas, and jointly responded to questions.

Mayor Tornek stated that the City Council will continue dialogue with PUSD throughout the year related to Measure J Funds and PUSD budget.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

CONSENT CALENDAR

Item discussed separately

CONFIRM THE RECOMMENDATION FOR A PURCHASE ORDER AUTHORIZATION WITH TYMCO, INC., FOR A TOTAL OF \$735,897 TO REFLECT CORRECT BUSINESS AND TOTAL COST

Item discussed separately

CONTRACT AWARD TO INTERIOR DEMOLITION, INC., FOR DEMOLITION OF FORMER BANNER BANK BUILDING LOCATED AT 717 EAST UNION STREET FOR AN AMOUNT NOT-TO-EXCEED \$100,000

APPROVAL OF FINAL TRACT MAP NO. 082691 FOR CREATION OF NINE AIR PARCELS FOR RESIDENTIAL CONDOMINIUM PURPOSES AT 1655 NORTH FAIR OAKS AVENUE

Recommendation: It is recommended that the City Council:
(1) Adopt a resolution to approve Final Tract Map No. 082691 for the creation of nine air parcels for residential condominium purposes; and

(2) Authorize the City Clerk to execute the Certificate on the map showing the City's approval of said map. (Resolution No. 9784)
Recommendation of the Hearing Officer: The subject tentative map was approved on October 2, 2019 by the Subdivision Hearing Officer, to be recorded within three years

APPROVAL OF FINAL TRACT MAP NO. 082690 FOR CREATION OF SEVEN AIR PARCELS FOR RESIDENTIAL CONDOMINIUM PURPOSES AT 1665 NORTH FAIR OAKS AVENUE

Recommendation: It is recommended that the City Council:

(1) Adopt a resolution to approve Final Tract Map No. 082690 for the creation of seven air parcels for residential condominium purposes; and

(2) Authorize the City Clerk to execute the Certificate on the map showing the City's approval of said map. (Resolution No. 9785)

Recommendation of the Hearing Officer: The subject tentative map was approved on October 2, 2019 by the Subdivision Hearing Officer, to be recorded within three years.

APPROVAL OF FINAL PARCEL MAP NO. 073535 FOR CREATION OF THREE AIR PARCELS FOR RESIDENTIAL CONDOMINIUM PURPOSES AT 349 EAST CALIFORNIA BOULEVARD

Recommendation: It is recommended that the City Council:

(1) Adopt a resolution to approve Final Parcel map No. 073535 for the creation of three air parcels for residential condominium purposes;

(2) Accept the offer of dedication for public street purposes as shown on said map; and

(3) Authorize the City Clerk to execute the Certificate on the map showing the City's approval of said map. (Resolution No. 9786)

Recommendation of the Hearing Officer: The subject tentative map was approved on July 17, 2017 by the City Council, to be recorded within three years

Item discussed separately

ADOPTION OF FISCAL YEAR 2021 RECOMMENDED GENERAL FEE SCHEDULE

AUTHORIZATION TO ENTER INTO A CONTRACT WITH POWER SETTLEMENTS CONSULTING AND SOFTWARE, LLC TO RENEW THE MAINTENANCE AGREEMENT AND PURCHASE ADDITIONAL MODULES OF THE PREVIOUSLY PURCHASED AND IMPLEMENTED ENERGY TRADING, SCHEDULING AND SETTLEMENT SOFTWARE SYSTEM

Recommendation: It is recommended that the City Council:

(1) Find that the contract with Power Settlements Consulting and Software, LLC ("Power Settlements") is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines

and, as such, no environmental document pursuant to CEQA is required;

(2) Authorize the City Manager to enter into a contract with Power Settlements for Energy Trading and Risk Management ("ETRM") software system currently used for trade capture, risk management, credit control, scheduling, and settlement of power and natural gas transactions, validate California Independent System Operator ("CAISO") transactions in an amount not-to-exceed \$2,453,458 for an initial three-year term plus five one-year extensions, for a maximum total contract term of eight years; competitive bidding is not required pursuant to City Charter Section 1002(F), contracts for professional or unique services; and

(3) Grant the proposed Power Settlements contract an exemption from the competitive selection process; pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served. (Contract No. 31735)

AUTHORIZATION TO ENTER INTO CONTRACTS WITH CIVILTEC ENGINEERING, INC., AND STYLO GROUP LLP TO PROVIDE ON-CALL GENERAL ENGINEERING SERVICES FOR THE WATER AND POWER DEPARTMENT

Recommendation: It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines, and as such, no environmental document pursuant to CEQA is required for the project;

(2) Authorize the City Manager to enter into a contract for an amount not-to-exceed \$2,000,000 or four years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with Civiltec Engineering, Inc., ("Civiltec") to provide on-call general engineering services; and (Contract No. 31734)

(3) Authorize the City Manager to enter into a contract for an amount not-to-exceed \$2,000,000 or four years, whichever comes first, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with Stylo Group, LLP ("Stylo") to provide on-call general engineering services. (Contract No. 31733)

AUTHORIZATION TO ENTER INTO A PURCHASE ORDER WITH TRICADE TECHNOLOGY SOLUTIONS LLC TO FURNISH AND DELIVER HYPER-CONVERGED SECONDARY STORAGE AND COMPUTE EXPANSION FOR THE WATER AND POWER DEPARTMENT

Recommendation: It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section

21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and
(2) Accept the bid dated March 26, 2020 submitted by Tricade Technology Solutions LLC in response to specifications for Hyper-converged Secondary Storage and Compute Expansion; reject all other bids received; and authorize the City Manager to enter into a Purchase Order not-to-exceed \$405,206, which includes the base contract amount of \$397,261 and a contingency of \$7,945 to provide for any necessary change orders.

Item discussed separately

AUTHORIZATION TO ENTER INTO PURCHASE ORDERS WITH VET NATIONAL, INC., FFBH MOTORS LLC, AND WARREN ANDERSON FORD IN AMOUNTS NOT-TO-EXCEED \$246,555, \$110,920, AND \$75,167 RESPECTIVELY, TO FURNISH AND DELIVER EQUIPMENT AND MULTIPLE VEHICLES FOR THE WATER AND POWER DEPARTMENT

AUTHORIZATION TO ENTER INTO A PURCHASE ORDER WITH IMPEX TECHNOLOGIES, INC., FOR POLICE DEPARTMENT COMPUTER SERVER AND STORAGE INFRASTRUCTURE LIFECYCLE HARDWARE REPLACEMENT IN AN AMOUNT NOT-TO- EXCEED \$374,140

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3); and
- (2) Accept the bid dated May 12, 2020, submitted by Impex Technologies, Inc., in response to specifications for Police Department infrastructure Lifecycle Replacement; reject all other bids received; and authorize the issuance of a purchase order for an amount not-to-exceed \$374,140, which includes the base contract amount of \$340,127 and a contingency of \$34,013 for any necessary change orders.

FINANCE COMMITTEE: AUTHORIZATION TO ENTER INTO A CONTRACT WITH WHITE NELSON DIEHL EVANS LLP FOR AUDIT SERVICES FOR FISCAL YEARS 2020 – 2022, WITH TWO ONE-YEAR OPTIONS

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) as defined in Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project;
- (2) Authorize the City Manager to enter into a contract, as a result of a competitive selection process pursuant to Pasadena Municipal Code Section 4.08.047, with White Nelson Diehl Evans LLP (WNDE) to perform the annual audits of the financial

statements for the City of Pasadena, the Successor to the Pasadena Community Development Commission (PCDC), the Rose Bowl Operating Company (RBOC), the Pasadena Center Operating Company (PCOC), the Pasadena Community Access Corporation (PCAC), the City's Air Quality Improvement fund, the City's Housing Successor fund, the Foothill Workforce Development Board fund, and other agreed to procedures using an "enhanced" audit methodology in an amount of \$678,260 for three years; and

(3) Authorize the City Manager to award two one-year extensions, Fiscal Year (FY) 2023 for an amount of \$237,470 and FY 2024 for an amount of \$244,600. (Contract No. 31710)

FINANCE COMMITTEE: AMENDMENTS TO FISCAL YEAR 2020 ADOPTED OPERATING BUDGET

Recommendation: It is recommended that the City Council:

(1) Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and

(2) Amend the Fiscal Year (FY) 2020 Adopted Operating Budget as detailed in the "Proposed Budget Amendments" section of the agenda report. (Budget Amendment No. 2020-46)

FINANCE COMMITTEE: AMENDMENTS TO FISCAL YEAR 2020 CAPITAL IMPROVEMENT PROGRAM BUDGET

Recommendation: It is recommended that the City Council:

(1) Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and

(2) Amend the Fiscal Year 2020 Capital Improvement Program Budget as detailed in Attachment A of the agenda report. (Budget Amendment No. 2020-47)

**RESIGNATIONS,
APPOINTMENTS, &
REAPPOINTMENTS**

**RESIGNATION OF JENNIFER VANORE FROM THE
RECREATION AND PARKS COMMISSION (At Large
Nomination/District 6)**

**AUTHORIZATION TO ENTER INTO A PURCHASE ORDER
WITH QUADIENT, INC., FOR A FIVE-YEAR LEASE TO
FURNISH MAIL ROOM EQUIPMENT FOR A TOTAL NOT-TO-
EXCEED AMOUNT OF \$223,154**

Recommendation: It is recommended that the City Council:

(1) Find that the following proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and

(2) Accept the bid dated April 14, 2020, submitted by Quadient, Inc., for a five-year lease to furnish mail room equipment; reject all other bids received; and authorize the City Manager to enter into a purchase order with Quadient, Inc., for a five-year lease to furnish mail room equipment for a total not-to-exceed amount of \$223,154.

APPROVAL OF MINUTES

April 20, 2020

April 27, 2020

CLAIMS RECEIVED

Claim No. 13,531	Jeffrey Aquirre	\$	Not stated
Claim No. 13,532	Whisha Coffee Distributors		2,965.04
Claim No. 13,533	Catherine Stringer and Paul Pierandozzi		717.00
Claim No. 13,534	Patrick Gibbs, Ford, Walker, Haggerty & Behar, representing Alida Deboer		Not stated
Claim No. 13,535	Claims Resource Services (CRS) on behalf of Geico Insurance Company as subrogee for Nour Millamahamed		2,719.65

It was moved by Councilmember Kennedy, seconded by Councilmember Masuda, to approve all items on the Consent Calendar, with the exception of Item 1 (Confirm the Recommendation for a Purchase Order Authorization with Tymco, Inc.), Item 2 (Contract Award to Interior Demolition, Inc.), Item 6 (Adoption of Fiscal Year 2021 Recommended General Fee Schedule), and Item 10 (Authorization to Enter Into Purchase Orders with Vet National, Inc., FFBH Motors LLC, and Warren Anderson Ford), which were discussed separately:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

CONSENT ITEM **DISCUSSED SEPARATELY**

CONFIRM THE RECOMMENDATION FOR A PURCHASE ORDER AUTHORIZATION WITH TYMCO, INC., FOR A TOTAL OF \$735,897 TO REFLECT CORRECT BUSINESS AND TOTAL COST

Recommendation: It is recommended that the City Council:

(1) Find that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;

- (2) Confirm the Authorization of a purchase order with TYMCO, Inc., for the purchase of two fully outfitted street sweepers, in an amount not-to-exceed \$735,897. Competitive bidding is not required pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors; and
- (3) Grant the proposed purchase order an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served.

Ara Maloyan, Director of Public Works, provided information on the correction to the contract, pricing, and equipment with the proposed vendor, Tymco, Inc.; and responded to questions.

Vice Mayor Hampton expressed concerns as to why staff did not conduct a request for bid process on the item, as he believes staff could have received competitive reduced pricing due to the COVID-19 pandemic.

Councilmember Kennedy stated that he believes the additional \$15,341 to cover the miscalculated sales tax should be part of the staff recommendation; and spoke on the need for additional competitive bidding process for all future contracts. He asked staff to provide information on the safety measures taken to protect employees from fumes while operating street sweepers, at a future Public Safety Committee meeting.

Mark Jomsky, City Clerk, read aloud comments in opposition to the staff recommendation and/or provided comments related to the item, from the following individuals:

Rebecca Bonavich, Pasadena resident
Kim Santell, Pasadena resident
Natali Govoni, Pasadena resident
Stephanie, Pasadena resident

Following discussion, it was moved by Councilmember Kennedy seconded by Councilmember Masuda, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Mayor Tornek
NOES: Vice Mayor Hampton
ABSENT: None
ABSTAIN: None

UPDATE FROM CITY MANAGER

City Manager Mermell spoke on the death of Mr. George Floyd, Jr. by Minneapolis police officers, the peaceful protests throughout the world and in the City. He reported on a small group of individuals who are not associated with the peaceful protestors,

engaged in looting and the destruction of private and public property. He stated that the Los Angeles County curfew, which applies to the City, is set to begin at 6:00 p.m., today. Deputy Police Chief Cheryl Moody provided information on the Pasadena Police Department's operation plans and after action report on the various protests that occurred in the City this past weekend; and responded to questions.

Michele Beal Bagneris, City Attorney/City Prosecutor, provided information on the language of the City's curfew implementation for June 1, 2020; and responded to questions.

Councilmember Gordo asked staff to ensure the public is aware of the City's encouragement to stay home and report suspicious behavior during the City's mandated curfew. He also asked staff to provide a distinction between residential and business districts, where a resident may walk in their residential area, but avoid businesses districts; and inform residents to avoid street parking to allow the Pasadena Police Department to do their job efficiently.

Councilmembers Gordo and Kennedy thanked and acknowledged the Pasadena Police Department for their professional work in protecting the City, the peaceful protests, and deploying their recourses.

Councilmember Kennedy stated the following for the record: "From a policy maker standpoint, Pasadena is not a place where folks can come and incite stupidity. We are one community. We have our problems, but we want to get through them together as a community, and so hats off to our Fire Department, hats off to the Police Department, hats off to all the emergency personnel who responded appropriately under, as Mr. Gordo said, under difficult circumstances."

CONSENT ITEM
DISCUSSED SEPARATELY
(continued)

CONTRACT AWARD TO INTERIOR DEMOLITION, INC., FOR DEMOLITION OF FORMER BANNER BANK BUILDING LOCATED AT 717 EAST UNION STREET FOR AN AMOUNT NOT-TO-EXCEED \$100,000

Recommendation: It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15332, Class 32 – In-Fill Development Projects and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated May 12, 2020, submitted by Interior Demolition, Inc., in response to the project plans and specifications for the Demolition of the Former Banner Bank, reject all other bids, and authorize the City Manager to enter into contract

for an amount not-to-exceed \$100,000, which includes the base contract amount of \$88,168, and a contingency of \$11,832 to provide for any necessary change orders. (Contract No. 31732)

Councilmember Kennedy asked staff to contact Mr. Jamie Potter, a local company, to ensure his company is given every opportunity to bid on projects in the City.

City Manager Mermell provided information on the number of notices on the proposed project, including those submitted to local vendors

Following discussion, it was moved by Councilmember Kennedy seconded by Councilmember Masuda, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

**ADOPTION OF FISCAL YEAR 2021 RECOMMENDED
GENERAL FEE SCHEDULE**

Recommendation: It is recommended that the City Council adopt a resolution approving the Fiscal Year (FY) 2021 General Fee Schedule. (Resolution No. 9787)

City Clerk Jomsky read aloud comments related to a cost of service analysis, and fees related to affordable housing, from the following individuals:

Sven, Pasadena resident
Jill Shook, Pasadena resident

City Manager Mermell reported that the recommended action will not increase the City's General Fee Schedule for Fiscal Year 2021, and to the extent the City Council would like review a particular fee, he recommended that the item be reviewed at a future Finance Committee meeting.

Mayor Tornek spoke in favor of the staff recommendation and stated his preference that the FY 2021 General Fee Schedule be agendized at a future Finance Committee meeting for further review.

Vice Mayor Hampton spoke on the need for an updated Cost of Service Study on the City's General Fee Schedule.

Following discussion, it was moved by Councilmember Kennedy seconded by Councilmember McAustin, to approve the staff recommendation and agendize the item at a future Finance Committee meeting for further review:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

AUTHORIZATION TO ENTER INTO PURCHASE ORDERS WITH VET NATIONAL, INC., FFBH MOTORS LLC, AND WARREN ANDERSON FORD IN AMOUNTS NOT-TO-EXCEED \$246,555, \$110,920, AND \$75,167 RESPECTIVELY, TO FURNISH AND DELIVER EQUIPMENT AND MULTIPLE VEHICLES FOR THE WATER AND POWER DEPARTMENT

Recommendation: It is recommended that the City Council:

- (1) Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the common sense exemption (formerly the General Rule) that CEQA only applies to projects that may have an effect on the environment;
- (2) Accept the bid dated March 30, 2020 submitted by Vet National, Inc., in response to the Specification to furnish and deliver one HP 6500 Hydrastatic Puller ("cable puller") for the Water and Power Department, and authorize the City Manager to enter into a Purchase Order for an amount not-to-exceed \$246,555;
- (3) Accept the bid dated March 31, 2020 submitted by FFBH Motors LLC in response to the Specification to furnish and deliver three 2019 or newer half-ton outfitted vans for the Water and Power Department, and authorize the City Manager to enter into a purchase order for an amount not-to-exceed \$110,920; and
- (4) Authorize an increase to the existing purchase order with Warren Anderson Ford for an amount not-to-exceed \$75,167 for the purchase of one additional truck. The Warren Anderson Ford purchase order originated from the bid dated May 20, 2019 in response to the Specification to furnish and deliver three 2019 or newer 1 ½ ton super cab trucks for the Water and Power Department.

Gurcharan Bawa, General Manager of Water and Power, provided information on the vendors that downloaded the bid application.

Vice Mayor Hampton asked staff to contact local vehicle dealerships to inquire if they are able to supply the City with the necessary vehicles during the request for proposal process.

Following discussion, it was moved by Vice Mayor Hampton, seconded by Councilmember Kennedy, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

PUBLIC HEARINGS

PUBLIC HEARING: ADOPTION OF FISCAL YEAR 2021 RECOMMENDED SCHEDULE OF TAXES, FEES, AND CHARGES

Recommendation: It is recommended that the City Council:

- (1) Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3)(Common Sense Exemption);
- (2) Open the public hearing for the Fiscal Year 2021 (FY 21) Recommended Schedule of Taxes, Fees, and Charges; and
- (3) Close the public hearing and formally adopt the FY 21 Recommended Schedule of Taxes, Fees, and Charges

City Clerk Jomsky opened the public hearing; reported that the public hearing notice was published in the Pasadena Journal on April 9, 2020, April 16, 2020 and April 23, 2020.

City Manager Mermell summarized the staff report as part of his oral presentation, and responded to questions.

City Clerk Jomsky read aloud comments from Paul Little, Pasadena Chamber of Commerce, in support of the staff recommendation.

Following public comment, it was moved by Councilmember Kennedy, seconded by Councilmember Masuda, to close the public hearing:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Councilmember Kennedy, seconded by Councilmember McAustin, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

**CONTINUED PUBLIC HEARING: CITY MANAGER'S
RECOMMENDED FISCAL YEAR 2021 OPERATING BUDGET
AND ADOPTION OF FISCAL YEAR 2021 OPERATING
BUDGET**

Recommendation: It is recommended that the City Council receive public comment and continue the public hearing to each subsequent meeting of the City Council at 2:00 p.m. until June 15, 2020 or such other date as the City Council may determine, and at which time the City Council will be asked to close the public hearing and formally adopt the Fiscal Year (FY) 2021 Recommended Operating Budget.

It was moved by Councilmember Kennedy, seconded by Councilmember McAustin, to continue the public hearing to June 15, 2020, at 2:00 p.m.:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

**RECOMMENDATIONS
FROM OFFICERS AND
DEPARTMENTS**

**COVID-19 UPDATE FROM CITY MANAGER:
UPDATE ON RE-OPENING**

David Reyes, Director of Planning and Community Development, presented a PowerPoint presentation on the re-opening of local businesses, as well as information on the various counties in the State applying for the California Resilience Roadmap Variance, working with the Health Department on revised health orders, implementation of processes to assist local businesses; and responded to questions. Laura Cornejo, Director of Transportation, presented a PowerPoint presentation on the City's roadway network conditions, and street closure options for on-street dining; and responded to questions.

Councilmember Gordo stated that he will meet with staff to discuss the finalization of the guidelines for the various businesses in the City.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

ADOPTION OF A RESOLUTION RATIFYING THE CITY MANAGER'S FIFTH SUPPLEMENT TO DECLARATION OF LOCAL EMERGENCY SUSPENDING/MODIFYING VARIOUS REQUIREMENTS OF THE PASADENA MUNICIPAL CODE

Recommendation: It is recommended that the City Council:

- (1) Find that the actions proposed are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), as they will not have a potentially significant environmental effect and, therefore, fall under the general rule exemption; and
- (2) Adopt a resolution ratifying the City Manager's Fifth Supplement to the Declaration of Local Emergency suspending/modifying various requirements of the Pasadena Municipal Code. (Resolution No. 9788)

City Manager Mermell and David Reyes, Director of Planning, provided information on the timeframe related to the ratification of the City Manager's Declaration of Local Emergency; and jointly responded to questions.

Councilmember Wilson asked staff to review the local emergency order that gives the City Manager and the Planning Director the authority to extend various permits and entitlements as there are a number of large private developments that have not been impacted by the COVID-19 pandemic, as he does not believe extensions of those entitlements are necessary.

In response, City Manager stated that with the assistance of City Attorney staff, he would review the local emergency order to determine whether staff is able to be selective in which permits can be extended.

It was moved by Councilmember Kennedy, seconded by Councilmember Wilson, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

AUTHORIZATION TO ENTER INTO A CONTRACT WITH AECOM TO PROVIDE CONSULTANT SERVICES RELATED TO RE-OPENING ACTIVITIES

Recommendation: It is recommended that the City Council

- (1) Find that the actions proposed are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), as they will not have a potentially significant environmental effect and, therefore, fall under the General Rule exemption;
- (2) Authorize the City Manager to enter into a contract in an amount not-to-exceed \$250,000, without Competitive Bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with AECOM for consulting services related to the preparation of materials in support of re-opening activities;
- (3) Grant the proposed contract an exemption from the Competitive Selection Process pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served; and
- (4) Appropriate \$250,000 from the Unappropriated General Fund Balance to the Planning and Community Development Department's Fiscal Year 2020 Operating Budget. (Contract No. 31736, Budget Amendment No. 2020-48)

City Manager Mermell summarized the staff report as part of his oral presentation, and responded to questions. Dr. Ying Ying Goh, MD, Director of Public Health, provided information, on the differences between the City's draft guidelines and those of Los Angeles County.

Councilmember Gordo commended staff on the developed of the draft guidelines for the opening of various businesses in the City, however the guidelines will need to be quickly amended once feedback is received from the stakeholders.

It was moved by Councilmember McAustin, seconded by Councilmember Gordo, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

**CONTINUATION OF PASADENA UNIFIED SCHOOL DISTRICT
WEEKEND LUNCH PROGRAM AND APPROPRIATION OF
\$158,100**

Recommendation: It is recommended that the City Council:

- (1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) (Common Sense Exemption); and
- (2) Appropriate \$158,100 from Unappropriated General Fund fund balance to the Parks, Recreation and Community Services

Fiscal Year 2020 Operating Budget. (Budget Amendment No. 2020-49)

City Manager Mermell summarized the staff report as part of the oral presentation, and responded to questions.

Councilmember Gordo spoke in favor of the staff recommendation and on the need to provide funds to the Job Center to assist those families that the organization serves and supports.

Vice Mayor Hampton advocated to extend the weekend lunch program until Pasadena Unified School District schools re-open or the end of the emergency.

City Clerk Jomsky read aloud comments from Leigh Ann Greenfield, Pasadena resident, in support of the staff recommendation.

It was moved by Councilmember Kennedy, seconded by Councilmember Vice Mayor Hampton, to approve the staff recommendation, amended to include \$10,000 to the Job Center:

AYES: Councilmembers Gordo, Kennedy, Madison,
Masuda, McAustin, Wilson, Vice Mayor Hampton,
Mayor Tornek
NOES: None
ABSENT: None
ABSTAIN: None

UPDATE ON HEALTH ORDER

Due to time constraints, the City Council agreed to delay the discussion on the above item until the next City Council meeting.

RECOMMENDATION TO RESUME PARKING ENFORCEMENT EFFORTS

Due to time constraints, the City Council agreed to delay the discussion on the above item until the next City Council meeting.

ADOPTION OF GUIDELINES FOR THE EMERGENCY RENTAL ASSISTANCE PROGRAM

Due to time constraints, the City Council agreed to delay the discussion on the above item until the next City Council meeting.

INFORMATION ITEM

RESULTS OF THE 2020 HOMELESS COUNT AND THE STATE OF HOMELESSNESS IN PASADENA

Due to time constraints, the City Council agreed to delay the discussion on the above item until the next City Council meeting.

Council Comments

Vice Mayor Hampton and Councilmember Kennedy advocated for the re-opening of recreational areas, including disc golf.

In response, City Manager Mermell responded that staff will review the matter, with staff to determine the appropriate recreational areas that can be re-opened.

ADJOURNMENT

On order of the Mayor, the special meeting of the City Council adjourned at 5:14 p.m. in memory of all those that have lost their lives during the COVID-19 pandemic, gun violence, and victims of racism.

/s/ Terry Tornek

Terry Tornek, Mayor
City of Pasadena

ATTEST:



City Clerk