

Agenda Report

May 18, 2020

TO: Honorable Mayor and City Council

FROM: Fire Department

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT WITH STRYKER SALES CORPORATION TO PROVIDE LEASE OF EMERGENCY RESPONSE MONITORS/DEFIBRILLATORS AND PREVENTATIVE MAINTENANCE SERVICES FOR MEDICAL EQUIPMENT FOR AN AMOUNT NOT TO EXCEED \$1,000,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and
2. i) Accept the bid dated April 17, 2020 submitted by Stryker Sales Corporation in response to specifications for lease of emergency response monitors/defibrillators and preventative maintenance services for medical equipment, ii) reject all other bids received, and iii) authorize the City Manager to enter into a five-year contract with Stryker Sales Corporation for an amount not to exceed \$1,000,000.

BACKGROUND:

The Fire Department responds to approximately 20,000 calls for service each year, with approximately 16,000 of the calls categorized as medical emergencies. The Fire Department provides Advanced Life Support (ALS) levels of care to the community. The top three most commonly dispatched incident types in fiscal year (FY) 2019 were ALS level falls, shortness of breath, and chest pain – heart attacks. The Fire Department currently has 28 monitors/defibrillators equipped on frontline and reserve apparatus and at the Rose Bowl Stadium, to be used during emergency medical incidents on patients experiencing sudden cardiac arrest and requiring continuous cardiac monitoring.

The Department would like to replace existing equipment over 12 years of age through a lease contract, as the current model in use has been discontinued by the manufacturer.

Repair, support and preventative maintenance services will no longer be available after discontinuation. Additionally, the Department of the Army Technical Bulletin lists life expectancy of a defibrillator at eight years. Part of the Department's inventory has exceeded the recommended life expectancy. As technology is updated and improved, leasing medical equipment will help to ensure our firefighters are provided with current and well-maintained equipment to improve the quality of rapid intervention on cardiac emergencies, and to provide exceptional service to the community. Additionally, the Department has 11 gurneys and 25 automated external defibrillators (AEDs) that require annual preventative maintenance. Previously, the Department has secured purchase order contracts for preventative maintenance and servicing of gurneys and AEDs with various vendors. The Department would like to issue a multi-year contract to standardize preventative maintenance services.

On March 25, 2020 the City published a Notice Inviting Bids for the lease of emergency response monitors/defibrillators and preventative maintenance services for medical equipment. Specifications included the lease of 14 of the Department's 28 monitors/defibrillators. Specifications also included annual preventative maintenance of 28 monitors/defibrillators, 11 gurneys and 25 AEDs for the term of five years. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 1,010 vendors were notified, of which 7 prospective vendors downloaded the bid. None of the prospective bidders were local to Pasadena.

One bid was received electronically and publicly opened on April 17, 2020. The bid result is as follows:

<u>Bidders</u>	<u>Bid Price</u>
Stryker Sales Corporation, Redmond, WA	\$850,448

Distribution of monitors/defibrillators and medical equipment preventative maintenance services are only offered by a few companies nationally. Stryker Sales Corporation was the sole bidder. Fire Department staff compared the one bid received to prior similar services and pricing for surrounding fire departments and determined the bid was competitive. Staff recommend Stryker Sales Corporation be awarded a five-year contract as they are a responsive and responsible bidder. The proposed contract fully complies with the Competitive Bidding and Living Wage Ordinances. There are no known vendors in the City that can provide the requested equipment and services.

For the past four fiscal years, the Fire Department has spent approximately \$68,000 annually each year with Stryker Sales Corporation on maintenance and repair services for gurneys, AEDs and monitors/defibrillators.

COUNCIL POLICY CONSIDERATION:

The proposed contract furthers the City Council's strategic planning goals to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance of a bid for the lease of emergency response monitors/defibrillators and preventative maintenance services for medical equipment is a continuing administrative and maintenance activity. This action would not cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA as defined in Sections 21065 and 15378, and no environmental document is required.

FISCAL IMPACT:

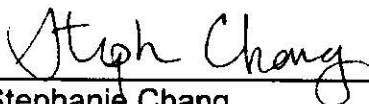
The total cost of this action would be \$1,000,000 for the five-year term of the contract. Funding for the equipment lease and preventative maintenance services will be addressed by existing and future budgeted appropriations in the Fire Department's General Fund operating budget account for Fire Equipment (10131016-810900, 10131016-811400 and 10131016-811700). There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



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