

Agenda Report

July 20, 2020

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **CONTRACT AWARD TO GEORGE SALINAS TREE PRESERVATION FOR CITYWIDE TREE WATERING SERVICES IN AN AMOUNT NOT TO EXCEED \$532,800 FOR 5 YEARS**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines in accordance with Article 19, Class 1, Section 15301, Existing Facilities, Subsection (h) which exempts maintenance of existing landscaping; and
2. Accept the bid from George Salinas Tree Preservation dated June 10, 2020 submitted in response to specifications for citywide tree watering for the Department of Public Works; ii) reject all other bids for citywide tree watering; iii) authorize the City Manager to enter into a three-year contract for an amount not to exceed \$319,680; and iv) authorize the City Manager to extend the contract for up to two additional one-year terms in the annual amount of \$106,560, subject to the approval of the City Manager, for a maximum contract duration of five years and a total contract amount of \$532,800 inclusive of Consumer Price Index increases.

BACKGROUND:

The City of Pasadena has a rich tradition of maintaining mature City trees, having been awarded a Tree City USA designation for 30 years and a Tree City Growth Award for 20 years. In the past three years, the Department of Public Works has planted over 600 new street trees each year. The Department waters newly planted street trees during the first three years after planting, which consists of watering up to 1,200 trees per week, over a 40 week period, for a total of 48,000 trees watered per year. Newly planted trees are watered accordingly in the absence of natural precipitation. The Department has used private contractors for the past eight years to maintain the citywide street tree watering schedule.

On June 11, 2020, a Notice Inviting Bids was posted on Planet Bids and the bid was published in the *Pasadena Journal* on May 21, 2020. The City's Planet Bids posting generated notices to 597 vendors and 32 vendors downloaded the bid for consideration. Seven responses were received by the bid closing date of December 3, 2019; one from a Pasadena business. The bid results are as follows:

LOCAL OUTREACH:

As part of local outreach, 35 Pasadena businesses received the bid notification and were encouraged to download the bid. Of those businesses notified, the following four Pasadena businesses downloaded the bid:

- New Image Landscaping and Tree Service, Inc.
- G Team Landscape
- Titan Disposal
- Access Pacific, Inc.

BID RESULTS:

Bids were received from the following contractors on December 3, 2019:

<u>Bidder</u>	<u>Annual Amount (\$)</u>
1. George Salinas Tree Preservation, Yorba Linda	\$ 106,560
2. Amira Management & Investment, Inc., Los Angeles	\$ 114,240
3. So Cal Land Maintenance, Inc., Anaheim	\$ 169,920
4. Quality Sprayers, Inc., Anaheim	\$ 170,000
5. G Team Landscape Construction, Inc., Pasadena	\$ 180,000
6. United Pacific Services, Inc., South Gate	\$ 295,000
7. West Coast Arborists, Inc., Anaheim	\$ 504,000

George Salinas Tree Preservation was the lowest responsive and responsible bidder that met all of the required specifications for citywide tree watering services. George Salinas Tree Preservation has worked for the City of Pasadena since Fiscal Year (FY) 2013 and received city contracts totaling \$3.68 million. Staff has confirmed the contractor's license and Department of Industrial Relations status are in good standing.

The Department of Public Works recommends the City Council authorize a labor and materials contract with George Salinas Tree Preservation to perform citywide tree watering services for a three-year period in an amount not to exceed \$319,680. The contract may be extended for two additional one-year terms not to exceed \$106,560 annually, with the approval of the City Manager and without further City Council action, for a total cost of \$532,800.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goals to improve, maintain, and enhance public facilities and infrastructure, and to support and promote the quality of life and local economy.

ENVIRONMENTAL ANALYSIS:

The project is categorically exempt under CEQA pursuant to State CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Class 1, Section 15301, Existing Facilities, Subsection (h), which provides exemptions for the maintenance of existing landscaping, native growth, and water supply reservoirs.

FISCAL IMPACT:

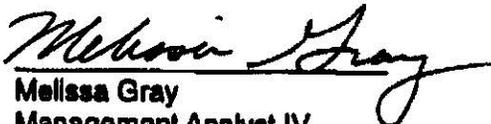
The cost of this contract is \$319,680 and the total cost of this action will be \$532,800. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Department of Public Works, Forestry Section budget account 10122043-811400. It is anticipated that \$106,560 will be spent during FY 2021 and the remainder of the costs will be spent over the next four fiscal years.

Respectfully submitted,



ARA MALOYAN, P.E.
Director of Public Works

Prepared by:


Melissa Gray
Management Analyst IV

Approved by:


STEVE MERMELL
City Manager