



Agenda Report

December 14, 2020

TO: Honorable Mayor and City Council
FROM: Fire Department
SUBJECT: **AUTHORIZATION TO ENTER INTO A CONTRACT WITH ALLSTAR FIRE EQUIPMENT TO PROVIDE SELF-CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT AND SERVICING FOR AN AMOUNT NOT-TO- EXCEED \$625,000**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and
2. i) Accept the bid dated October 20, 2020 submitted by Allstar Fire Equipment in response to specifications for self-contained breathing apparatus (SCBA) equipment and servicing, ii) reject all other bids received, and iii) authorize the City Manager to enter into a five-year contract with Allstar Fire Equipment for an amount not-to-exceed \$625,000.

BACKGROUND:

The Fire Department responds to approximately 20,000 calls for service each year. SCBAs are used by responders on emergency incidents in atmospheres that may pose imminent danger to health and life, and are designed to protect personnel in hazardous, toxic, or oxygen deficient environments by recirculating and purifying breathing air, removing carbon dioxide and adding fresh oxygen. All SCBAs used by the Fire Department meet and exceed performance requirements of *National Fire Protection Association (NFPA) 1981: Standard on Open-Circuit SCBAs for Emergency Services* and *NFPA 1852: Standard on Selection, Care, and Maintenance of Open-Circuit SCBAs*. The Department currently carries SCBAs on all frontline and reserve fire trucks, fire engines, rescue ambulances, command vehicles and specialty apparatus.

The U.S. Fire Administration indicates SCBAs have a maximum service life of 15 years and should be hydrostatically re-tested on a regular basis in accordance with Department of Transportation (DOT) regulations. The Fire Department complies with these standards and replaces its SCBA inventory annually based on equipment age. Additionally, the Fire Department services and maintains all SCBAs on an annual basis. Previously, the Department has issued various purchase order contracts for replacement, service, maintenance and testing of SCBAs with AllStar Fire Equipment. The Department would like to issue a multi-year contract to standardize the annual replacement, service and testing of SCBAs.

On September 15, 2020 the City published a Notice Inviting Bids to provide SCBA equipment and servicing as required by the Fire Department. Bidders were requested to submit pricing based on 15 of the Department's most commonly used parts and estimated annual service needs. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 1,299 vendors were notified, of which 18 prospective vendors downloaded the bid. None are local to Pasadena. To the Department's knowledge there are no local vendors that are able to provide SCBA equipment that meet the required bid specifications.

Two bids were received and were publicly opened on October 20, 2020. Of the responsive bids received, results are as follows:

<u>Bidders</u>	<u>Bid Price</u>
Municipal Emergency Services Inc, Southbury, CT	\$174,273
Allstar Fire Equipment, Arcadia, CA	\$166,675

It is recommended that the City Council approve the contract award for provision of SCBA equipment and servicing with Allstar Fire Equipment in the amount of \$625,000 for a term of five years. Allstar Fire Equipment is a responsive and responsible bidder and the proposed contract fully complies with the Competitive Bidding and Living Wage Ordinances.

Allstar Fire Equipment is distributor of firefighting gear and safety equipment. For the past five fiscal years, the Department has spent approximately \$180,000 each year with Allstar on various personal protective equipment (PPE), SCBA equipment, fire hose, fire nozzles and appliances.

COUNCIL POLICY CONSIDERATION:

The proposed contract furthers the City Council's strategic planning goals to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance of a bid for the furnishing and service of SCBAs is a continuing administrative and maintenance activity (i.e., purchasing of equipment). This action would not cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA as defined in Sections 21065 and 15378, and no environmental document is required.

FISCAL IMPACT:

The total cost of this action will be \$625,000 for the five year term of the contract. It is anticipated that \$125,000 of the costs will be spent during the current fiscal year. The remaining costs will be spent over the contract term and the necessary funds will be included in the annual recommended operating budget during each subsequent fiscal year. Funding for fiscal year 2021 will be addressed by existing budgeted appropriations in the Fire Department's General Fund operating budget account for Fire Equipment (10131009-810900 and 10131009-811400). There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



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