



Department of Housing

## CITY COUNCIL

# **A SUBSTANTIAL EMERGENCY AMENDMENT TO THE 2020-2021 ANNUAL ACTION PLAN AND FIVE-YEAR 2020-2024 CONSOLIDATED PLAN RELATED TO ESG-CV FUNDS AND ESG FUNDS; CONTRACT AUTHORIZATION WITH UNION STATION HOMELESS SERVICES AND AMENDMENT AUTHORIZATION WITH FRIENDS IN DEED**

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Homeless Programs Coordinator  
December 14, 2020





# RECOMMENDATIONS

Department of Housing

## **Recommendation that Council:**

- Make a finding of exemption from CEQA;
- Approve the submission of a Substantial Emergency Amendment to the 2020-2021 Annual Action Plan to HUD to reprogram available Emergency Solutions Grant (ESG-CV) funding made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and
- Approve the submission of a Substantial Emergency Amendment to the 2020-2024 Consolidated Plan to use annual entitlement ESG funds, including Fiscal Year 2020 and prior fiscal year grant funds, to prevent, prepare for, and respond to COVID-19; and

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# RECOMMENDATIONS

## Department of Housing

- Authorize the City Manager to enter into a contract with Union Station Homeless Services with a 21-month term from 1/1/21 to 9/30/22 with ESG-CV funding in an amount not to exceed \$220,000 without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, and Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interests are served, to provide necessary services to facilitate the movement of people experiencing homelessness who are living on the properties of religious institutions into permanent housing; and
- Approve a budget appropriation amendment and authorize the City Manager to amend Contract No. 31829 with Friends In Deed to increase the total contract value by \$163,376 for a not-to-exceed amount of \$220,706.



# BACKGROUND

## Department of Housing

- Required submissions as an entitlement jurisdiction that receives federal funding annually from the U.S. Department of Housing and Urban Development (HUD):
  - > **1. Consolidated Plan**

A comprehensive planning document that examines housing needs and establishes funding priorities over the next five-year period.
  - > **2. Annual Action Plan**

Details specific activities the City will take annually to address the goals outlined in the Consolidated Plan.
- July 20, 2020: Five-Year Consolidated Plan (2020-2024) and the Annual Action Plan (2020-2021) were approved by City Council
- October 19, 2020: Substantial amendments to the Consolidated and Annual Action Plan were approved by City Council



# REPROGRAMMING ESG-CV FUNDING

Department of Housing

- The Substantial Amendment approved by City Council on October 19, 2020 programmed \$3,372,793 in ESG-CV funds as shown below:

**Table 1: ESG CV Budget by Activity as of 10/19/2020**

Activity	Budget	Percent of Allocation
Street Outreach	\$125,000	4%
Homelessness Prevention	\$500,000	15%
Emergency Shelter	\$1,000,000	29%
Rapid Rehousing	\$1,410,514	42%
Administration	\$337,279	10%
<b>Total</b>	<b>\$3,372,793</b>	<b>100%</b>



# REPROGRAMMING ESG-CV FUNDING

## Department of Housing

- Needs identified following Council approval of eligible activities:

### Street Outreach

- **Increase available funding category by \$120,000**
  - » **Additional \$95,000** for 21-month program operation to facilitate connections to housing navigation and supportive services for homeless households living on properties of religious institutions.
  - » **New allocation of \$25,000** to create a street outreach activity that will fund supplies and staffing to distribute cold weather supplies to address the urgent physical needs of people experiencing unsheltered homelessness during the winter season.
- Combined \$120,000 in additional street outreach funding will be reprogrammed from the rapid rehousing budget category.



# REPROGRAMMING ESG-CV FUNDING

Department of Housing

- Revised budget by activity that incorporates staff recommendations:

Activity	Budget	Percent of Allocation
Street Outreach	\$245,000	7%
Homelessness Prevention	\$500,000	15%
Emergency Shelter	\$1,000,000	29%
Rapid Rehousing	\$1,290,514	39%
Administration	\$337,279	10%
<b>Total</b>	<b>\$3,372,793</b>	<b>100%</b>

- Department intends to provide additional funding for rapid rehousing services using Homeless Housing, Assistance and Prevention Round 2 (HHAP-2) funding to meet this reprogramming need.

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# ANNUAL ESG FUNDING FOR COVID-19 RESPONSE

## Department of Housing

- Recipients of annual entitlement ESG funds can take advantage of waivers and alternative requirements related to the use of ESG-CV funds so long as the funds are used to prevent, prepare for, and respond to COVID-19.
- The following changes are reflected in the requested Substantial Emergency Amendments:
  - 1. Amendment to the scope of the Bad Weather Shelter program administered by Friends In Deed (no change to the \$25,000 funding) to provide motel vouchers.**
  - 2. Amendment to the scope of the Homelessness Prevention program administered by Friends In Deed (\$163,376 funding increase) to reprogram unexpended ESG funding from previous fiscal years.**
  - 3. Amendment to the scope of the Mobile Integrated Service Team program administered by Housing Works (no change to \$80,838) to allow for the flexibilities provided through the ESG-CV notice.**





# CONTRACT AUTHORIZATION WITH UNION STATION HOMELESS SERVICES

Department of Housing

- **Safe Haven Bride to Housing Program**

- > Street outreach activities to facilitate connections to housing navigation and supportive services for homeless households living on the properties of religious institutions.
  - **First United Methodist Church**
  - **All Saints Church**
- > Since the onset of the pandemic, the need for safe spaces to sleep as well as field-based case management and housing navigation services has increased.
- > This program, administered by Union Station Homeless Services, will enable the provision of a safe space to sleep for our City's vulnerable homeless residents while providing them with services necessary to move forward on their path to permanent housing during a time of projected increases in homelessness and substantial decreases in shelter capacity directly related to COVID-19.

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# CONTRACT AUTHORIZATION WITH UNION STATION HOMELESS SERVICES

Department of Housing

## Safe Haven Bride to Housing Program

- > Participants served: **24 people**
- > Funding will be contingent on both of the churches obtaining a minor conditional use permit.

## Program Benefits

1. Streamlining the process of helping people get connected to services and a housing resource
2. Building a consistent relationship with one assigned Housing Navigator who provides individualized and intensive support
3. As participants move into permanent housing, open slots will be filled thereby maximizing the number of people served
4. Union Station will assist the churches with providing community education and developing a Good Neighbor plan
5. Program will also include monthly power washing and disinfection at each location, lockers and storage areas for guests' belongings, and access to bathrooms and handwashing stations

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# AMENDMENT AUTHORIZATION WITH FRIENDS IN DEED

Department of Housing

- **Friends In Deed was awarded \$57,330 in funding following a competitive selection process in April 2020 for homelessness prevention activities.**
  - > Currently the only agency that receives funding for homelessness prevention services through the Department
- **It is proposed that the existing contract (#31829) with Friends In Deed be increased by \$163,376**
  - > Expand the scope of work to allow for additional assistance to households that have been impacted by COVID-19
  - > With the flexibilities offered by the CARES Act, these funds will be able to assist people whose income is at or below 50 percent of area median income rather than 30 percent area median income.
  - > This funding is equivalent to the amount of unexpended funding across programs at the close of previous fiscal years.

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# THANK YOU

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## Questions?