



# Ordinance Fact Sheet

TO: CITY COUNCIL

DATE: August 17, 2020

FROM: CITY ATTORNEY

SUBJECT: DOG LICENSE REGULATIONS

## **TITLE OF PROPOSED ORDINANCE:**

AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 6, CHAPTER 6.16 OF THE PASADENA MUNICIPAL CODE TO ELIMINATE DOG LICENSE FEE PRORATION

## **PURPOSE OF THE ORDINANCE:**

The Pasadena Humane Society ("PHS") is the City's poundmaster. PHS has requested that the City simplify its dog license fee structure by removing proration, which is currently required by PMC 6.16.050.B. Removing proration would allow the City's residents to purchase dog licenses online using PHS's new online purchasing platform. According to PHS, the new platform would only accommodate a prorated fee structure with the purchase of an additional module, which would make online transactions less cost effective.

## **REASONS WHY LEGISLATION IS NEEDED:**

On June 22, 2020 the City Council directed the City Attorney to amend Chapter 6.16 of the Pasadena Municipal Code to eliminate dog license fee proration.

## **PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:**

Dog license customers will pay the fees set forth in this ordinance. The poundmaster will be responsible for the administrative implementation of the new fees.

## **ENVIRONMENTAL DETERMINATION:**

The proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3). The Common Sense Exemption states that CEQA only applies to projects that may have an effect on the environment.

MEETING OF 08/17/2020

AGENDA ITEM NO. 23

**FISCAL IMPACT:**

The fiscal impact of restructuring the dog license fees is unknown.

Respectfully submitted,

  
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