



Agenda Report

August 17, 2020

TO: Honorable Mayor and City Council
FROM: Parks, Recreation and Community Services Department
SUBJECT: CONTINUATION OF PASADENA UNIFIED SCHOOL DISTRICT
WEEKEND LUNCH PROGRAM AND APPROPRIATION OF \$95,200

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) (Common Sense Exemption); and
2. Appropriate \$95,200 from Unappropriated General Fund fund balance to the Parks, Recreation and Community Services Fiscal Year 2021 operating budget to provide weekend lunches at PUSD sites for four additional weekends.

BACKGROUND:

The City began the Pasadena Unified School District (PUSD) weekend grab and go lunch program on March 28, 2020. Initial funding secured the program for four weeks and the City Council has reaffirmed the program three times and extended the funding to provide the lunches through August 16, 2020. Previously the City Council committed to run the City's weekend lunch program as long as PUSD provided weekday grab and go meals. City staff has been waiting to see how PUSD will provide meals for students when school begins and last week PUSD informed City staff that when school commences (on August 17) they will provide breakfast and lunch for students Monday – Friday on each school campus.

Each weekend hundreds of families and individuals go to the seven grab and go sites to secure lunch. Previous funding levels have provided for 6,200 lunches per weekend. Staff has noticed a decrease in demand over the last few months and lately the need has been for approximately 5,600 lunches per weekend.

Staff recommends funding for 5,600 lunches per weekend at a cost of \$23,800 per weekend (5,600 lunches at \$4.25 each). Lunches are being provided by PCOC's caterer Center Plate and RBOC's caterer Levy. At the conclusion of the next four

weeks of lunches, staff will return to Council and seek guidance concerning whether or not to continue the program.

COUNCIL POLICY CONSIDERATION:

This action is consistent with the City Council's goal to support and promote the quality of life and the local economy.

ENVIRONMENTAL ANALYSIS:

The project has been reviewed for compliance with CEQA and is exempt per Section 15061(b)(3). The project is covered by the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment.

FISCAL IMPACT:

Funding needed for this action would come from unappropriated General Fund fund balance and be charged to account 10515000-811400-56901.

Respectfully submitted,


BREND A E. HARVEY WILLIAMS
Director, Parks, Recreation and
Community Services Department

Approved by:


STEVE MERMELL
City Manager