

# Agenda Report

August 17, 2020

**TO:** Honorable Mayor and City Council

**THROUGH:** Municipal Services Committee (July 28, 2020)

**FROM:** Department of Transportation

**SUBJECT: RECOMMENDATION TO RESUME PARKING ENFORCEMENT EFFORTS FOR DAYTIME STREET SWEEPING AND OVERNIGHT PARKING**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to state CEQA Guidelines Section 15061 (b)(3) (Common Sense Exemption);
2. Authorize the City Manager to resume regular overnight parking enforcement related enforcement of daytime street sweeping restrictions; and
3. Authorize the creation of an emergency COVID-19 overnight parking permit program and a low income fee waiver program for overnight parking permits.

## **MUNICIPAL SERVICES COMMITTEE RECOMMENDATION:**

On July 28<sup>th</sup>, staff presented to MSC. The Committee voted to advance the item to City Council without a recommendation and asked that at that time staff provide additional data. The requested information is contained within the body of this report.

## **BACKGROUND:**

On March 17, 2020 and in response to the developing COVID-19 pandemic, the City Council approved a staff recommendation to modify various parking policies which included:

- Suspension of enforcement of the overnight parking ordinance.
- Suspension of enforcement of time limits in residential neighborhoods.
- Suspension of daytime street sweeping restrictions.

- Suspension of payment at all curbside parking spaces.
- All metered parking spaces will be temporarily converted to 20 minute parking to facilitate delivery and pick-up of food from restaurants. The 20 minute limit on these spaces will be enforced.
  - Individuals looking to park long-term should park in parking garages and walk to their destination.
- Temporary suspension of non-critical vehicle impounds.
- Temporary suspension of booting and impounds for five or more past-due parking citations and for vehicles with expired registrations.

On June 1, 2020, the City Council approved a staff recommendation to resume enforcement of metered parking spaces and time limits in residential neighborhoods. However, City Council requested that staff continue to relax enforcement of the overnight parking ordinance and daytime street sweeping restrictions, and to return to the Municipal Services Committee with recommendations.

On July 28<sup>th</sup> staff presented to Municipal Services Committee (MSC) the recommendations and were asked to provide additional data. Since March 1<sup>st</sup>, the Parking Division has received 337 requests for parking enforcement and Public Works has received 127 requests for street sweeping through the Citizen Service Center (CSC) during that same time period. The Parking Division has received additional requests for enforcement for both parking enforcement and street sweeping via phone and email that are not recorded and reflected in the CSC numbers. As a result of the March 17<sup>th</sup> suspension, the Parking Enforcement crew is unable to provide assistance for a majority of these calls since we are unable to enforce overnight parking and street sweeping violations, and since we are not impounding vehicles for non-critical purposes.

At this time, staff recommends the following actions:

- Overnight enforcement to resume August 18<sup>th</sup>. Warnings to be issued for two weeks, with citations to resume September 1<sup>st</sup>.
  - This allows parking office staff sufficient time to ensure that all pending overnight permit requests have been fulfilled prior to enforcement efforts taking place. It additionally allows us to reconfigure enforcement schedules and patrol beats, and it gives our contracted enforcement company time to bring in staffing. It also allows time for the City to inform the public that overnight enforcement will resume. Enforcement of the overnight ordinance will also allow for street sweeping activities to return to maximum efficiency.
- Section 10.44.130(C) of the Pasadena Municipal Code allows the Director of Transportation to issue permits for temporary overnight parking of a vehicle, notwithstanding the provisions of Section 10.44.010. Therefore, we are recommending that City Council authorize the sale of emergency COVID-19 overnight parking permits that allow vehicles not otherwise qualified per section

10.44.020 of the Pasadena Municipal Code to park on street. Permits will be valid for 90 day increments, and can be renewed until the end of the City's safer at home order. The fee for this permit will be tied to General Fee Schedule Fee 804 – Thirty Day Parking Permit, and will sell for \$73.38 per 90 day period. Per Section 10.42.060(C) of the Pasadena Municipal Code, a two permit limit per address would remain in place. Based on a limited review of our records, the Parking Division estimates we have approximately 685 addresses out of approximately 7,000 total addresses with 2 annual overnight parking permits. Since one of the main purposes of the overnight parking ordinance is to limit the number of vehicles parked on the street during the hours of 2:00 a.m. and 6:00 a.m., we do not recommend increasing the number of permits issued per address from two to three.

- Authorization of the creation of a low income fee waiver program for overnight parking permits. Individuals may qualify by meeting criteria set forth in subdivision (b) of Section 68632 of the California Government Code, which includes individuals receiving public benefits under certain programs. Individuals determined to be eligible for the low income fee waiver program will receive a 50% discount on Annual Overnight and Temporary 90-Day Overnight permits.
- Enforcement of daytime street sweeping restrictions to resume August 18<sup>th</sup>. Warnings to be issued for two weeks, with citations to resume September 1<sup>st</sup>.
  - This allows staff to reconfigure enforcement schedules and patrol beats, and it gives our contracted enforcement company time to bring in staffing. It also allows time for the City to inform the public that street sweeping enforcement will resume. This will allow street sweeping activities to return to maximum efficiency. These efforts should coincide with overnight enforcement efforts for the purposes of street sweeping efforts.
- Resumption of non-critical vehicle impounds and booting, including for vehicles with five or more past due parking citations, and for vehicles with expired registrations, effective November 1<sup>st</sup>.

**COUNCIL POLICY CONSIDERATION:**

The proposed action is consistent with the City Council's strategic plan goal to support quality of life and the local economy.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to state CEQA Guidelines Section 15061 (b)(3) (Common Sense Exemption).

**FISCAL IMPACT:**

Returning to our parking enforcement practices will have a direct net positive fiscal impact on the City's revenues.

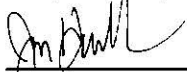
Respectfully submitted,



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LAURA CORNEJO  
Director  
Department of Transportation

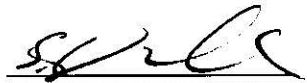
Prepared by:



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Jon Hamblen  
Parking Manager

Approved by:



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STEVE MERMELL  
City Manager