



Parks, Recreation and Community Services Department

FEEDING & MEAL PROGRAMS FOR PASADENA'S FOOD VULNERABLE RESIDENTS

City Council
April 20, 2020
Item 25B





Recommendation

Parks, Recreation and Community Services Department

It is recommended that City Council:

1. Find action not subject to CEQA;
2. Appropriate \$200,000 Unappropriated General Fund balance to Parks, Recreation and Community Services FY 20 operating budget;
3. Appropriate \$10,000 Unappropriated General Fund balance to the City Manager's Office FY 20 operating budget;



Recommendation

Parks, Recreation and Community Services Department

4. Authorize City Manager to expend amount not to exceed \$200,000, without Competitive Bidding pursuant to City Charter 1002(F), contracts for professional or unique services, with various Pasadena food pantries & meal programs as described in body of report; &
5. Grant proposed expenditure exemption from Competitive Selection process pursuant to P.M.C. Section 4.08.049 (B), contracts for which City's best interests served



Background

Parks, Recreation and Community Services Department

\$150K Allocated to date:

- > \$105,400 PUSD family weekend lunches
- > \$10,000 Pasadena Senior Center
- > \$34,600 (\$11,533 each) to Friends in Deed, Foothill Unity Center & Salvation Army

Add'l \$10,000 to NDLOM



Proposed Actions

Parks, Recreation and Community Services Department

Fund food/meal programs for 3 months

1. Food Banks & Pantries

- To best leverage City resources, work with Pasadena's food banks & pantries which are partners with LA Regional Food Bank
- Allocate \$71.5K and assign City staff to assist at 7 agencies:



Proposed Actions

Parks, Recreation and Community Services Department

- First African Methodist Episcopal Church
- First Church of the Nazarene
- Foothill Unity Center
- Morning Star Outreach Ministry
- Salvation Army
- St. Andrews Church
- Trinity Evangelical Lutheran Church



Proposed Actions

Parks, Recreation and Community Services Department

Agency	Hours of Operation	Monetary Request	Other Resource Request	# of Add'l Families Served	Notes
First African Methodist Episcopal Church	2nd & 4th Fri 9:00-11:00am	\$6,250/month	Volunteers for food distribution	150	Funding will allow weekly food distribution
First Church of the Nazarene	Wed 10:00am-12:00pm	\$200/month	4 volunteers needed on Tues. & on Wed. for distribution	0	Food costs for LARFB waived. \$200 is for grocery bags
Foothill Unity Center	Mon-Fri 1:00-3:00pm	\$13,000/ month	4-6 staff daily	300	
Friends In Deed	SERVICE TEMPORARILY SUSPENDED				
Lincoln Ave. Church	Wed 10:00am-12:00pm	None	None	N/A	Grant pays for LARFB food



Proposed Actions

Parks, Recreation and Community Services Department

Agency	Hours of Operation	Monetary Request	Other Resource Request	# of Add'l Families Served	Notes
Morning Star Outreach Ministry	2 nd and 4 th Sat 11:00am-1:00pm	\$500/month	None	43	Supplemental food items
Salvation Army	Mon-Fri 9:00-11:30am	\$2,886/month	Van, driver & helper daily & 2 volunteers	205	
St. Andrews Church	Sat 7:30am - 10:30am	\$1,000/month	Van, driver & helper daily & 2 volunteers	200	Double service & re-open the senior pantry
Trinity Evangelical Lutheran Church	Sat 11:00am-1:00pm	None at this time. Food costs covered by a grant	Van with driver & helper & 2 volunteers Saturdays	48	Assistance to transport food & pallets from LARFB warehouses
	TOTAL/ MONTH	\$23,836		1,046	



Proposed Actions

Parks, Recreation and Community Services Department

2. Seniors – Prepared & Delivered Meals

- San Gabriel Valley YWCA - \$17,500
- Will deliver prepared meals to up to 300 seniors (60+) for 3 months
- 7 nutritionally balanced, low-sodium frozen meals, whole fruit, milk & bread



Proposed Actions

Parks, Recreation and Community Services Department

3. Weekend Lunch

- > 4 more weeks of service - \$105,400
- > Legacy Foundation raised \$35K to date to defray this cost



Fiscal Impact

Parks, Recreation and Community Services Department

Type of Food Service	Cost/Month	3 Month Cost
Food Pantries & Banks	\$23,836	\$71,508
Senior Meals	\$5,833	\$17,500
Subtotal	\$34,669	\$89,007
Weekend Lunch	\$105,400	
Total		\$194,407