

# Agenda Report

April 20, 2020

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT:** **AUTHORIZE PURCHASE ORDER WITH TRANS WEST TRUCK CENTERS LLC, FOR PURCHASE OF FOUR BIN SCOUT TRUCKS FOR A TOTAL OF \$237,773**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Accept the bid dated March 10, 2020 submitted by Trans West Truck Centers LLC in response to specifications for the purchase of four bin scout trucks, and authorize a purchase order contract with Trans West Truck Centers LLC, for the purchase of four bin scout trucks in an amount not to exceed \$237,773.

## **BACKGROUND:**

The Department of Public Works, Street Maintenance and Integrated Waste Management (SWIWM) Division needs to replace four scout bin trucks (i.e. equipment #3146, #3147, #3148, and #3169). The bin scout trucks are used to quickly and safely move bins that are not accessible by a front loader refuse truck. The scout trucks increase route efficiency and productivity. The bin scout trucks that will be replaced are nine years old, each has over 100,000 miles, and have exceeded their useful lives. The estimated total salvage value of \$4,000 will be returned to the Refuse Collection Fund. Attachment A contains the vehicle condition reports.

On February 20, 2020, a Notice Inviting Bids for four bin scout trucks was published in the *Pasadena Journal* and posted on *Planet Bids*, which generated notices to 429 vendors including 35 local vendors. Nineteen vendors downloaded the bid documents; only one of the vendors was local.

One bid was received by the bid closing date of March 10, 2020.

The bid result is as follows:

<u>Bidder</u>		<u>Amount (\$)</u>
1. Trans West Truck Centers LLC	Fontana, CA	\$237,773

Staff evaluated the bid proposal and determined Trans West Truck Center LLC to be a responsive and responsible bidder. Bid price was below staff's estimate for these vehicles on a per unit basis.

The City of Pasadena has done business with this vendor since 2001, including issuance of purchase orders for vehicles, parts, and supplies, for a total amount of approximately \$7.28 million. This includes the purchase of one mini rear loader for \$149,024 in 2018, four side loaders for \$1,293,340 in 2016, one water tanker truck for \$197,000 in 2016, three side loaders for \$896,396 in 2013, one mini rear loader for \$119,427 in 2013 and a refuse roll-off truck for \$197,182 in 2010.

**COUNCIL POLICY CONSIDERATION:**

By providing the Department of Public Works with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety and increase conservation and sustainability.

**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

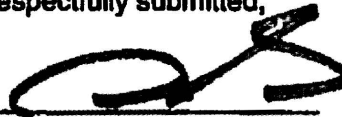
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**FISCAL IMPACT:**

The cost of this action is \$237,773. Funding will be addressed by the utilization of existing budgeted appropriations in the Refuse Collection Fund (account 40622020-850500).

Indirect and support costs such as maintenance and repair are anticipated to be \$200,000 over the life of the vehicle and will be addressed annually by the utilization of existing budgeted appropriations in the Department of Public Works operating budget account 40622020-861600.

Respectfully submitted,



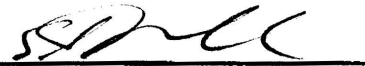
ARA MALOYAN, P.E.  
Director of Public Works

Prepared by:



Gabriel Silva  
Management Analyst IV

Approved by:



STEVE MERMELL  
City Manager

Attachment A – Vehicle Condition Report