



# Ordinance Fact Sheet

**TO:** CITY COUNCIL

**DATE:** April 29, 2019

**FROM:** CITY ATTORNEY

**SUBJECT: AMENDMENT TO TITLE 3, CHAPTER 3.24, SECTION 3.24.030 OF THE PASADENA MUNICIPAL CODE TO ALLOW FOR FACILITY USE FEE WAIVERS FOR CIVIC OR PATRIOTIC ORGANIZATIONS CHARGING ADMISSION OR COLLECTING DONATIONS**

## TITLE OF PROPOSED ORDINANCE

**AN ORDINANCE OF THE CITY OF PASADENA AMENDING TITLE 3, CHAPTER 3.24, SECTION 3.24.030 OF THE PASADENA MUNICIPAL CODE TO ALLOW FOR FACILITY USE FEE WAIVERS FOR CIVIC OR PATRIOTIC ORGANIZATIONS CHARGING ADMISSION OR COLLECTING DONATIONS**

## PURPOSE OF ORDINANCE

At its March 11, 2019 meeting, the City Council directed the City Attorney to prepare an ordinance allowing for facility use fee waivers for civic or patriotic organizations charging admissions or collecting donations.

## REASON WHY LEGISLATION IS NEEDED

On November 23, 1998, the City Council adopted a fee waiver policy allowing specific fees to be waived for events that are co-sponsored by the City.

Each year, when the City Council adopts the General Fee Schedule, it includes a note recognizing fee waivers for the use of City facilities, fields, or areas for a City-sponsored or City co-sponsored event. Since 1998, a number of special events organized by local civic organizations have been co-sponsored by the City and the fees waived per the fee waiver policy. Some of these events charge admission or solicit donations to support the organization's mission.

05/06/2019

~~04/29/2019~~

MEETING OF \_\_\_\_\_

AGENDA ITEM NO. 15-.5

The proposed amendment to the Municipal Code would allow for fee waivers for qualifying organizations attempting to raise funds by charging admission or collecting donations. Additionally, the proposed amendment would memorialize the fee waiver policy in the Municipal Code, rather than in the General Fee Schedule.

**PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED**

The Human Services & Recreation Department will implement this ordinance.

**FISCAL IMPACT**

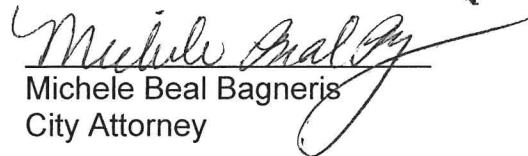
No fiscal impact is anticipated from this proposed ordinance. The proposed ordinance would memorialize the adopted fee waiver policy in the Municipal Code for ease of staff administration. As the fee waiver policy has been in place since 1998, the recommended action is not anticipated to impact revenue.

**ENVIRONMENTAL DETERMINATION**

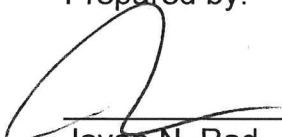
On March 1, 2019, the Council determined that the proposed amendment to the Pasadena Municipal Code is exempt California Environmental Quality Act (CEQA)

review pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment.


Respectfully submitted,

  
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Prepared by:

  
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Concurred by:

  
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