

Agenda Report

May 20, 2019

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: REJECTION OF BIDS FOR LANDSCAPE MAINTENANCE FOR THE PUBLIC WORKS DEPARTMENT AND WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. It is recommended that City Council reject all bids received on April 24, 2019 in response to the Notice Inviting Bids for Landscape Maintenance for the Public Works Department and Water and Power Department.

BACKGROUND:

The Parks and Natural Resources Division collaborated with the Water and Power Department to develop bid specifications for landscape maintenance services for various City locations. The bid specification provided the opportunity to award three individual contracts for Public Works, Water, and Power designated areas to the lowest responsible and responsive bidder for each area.

On March 27, 2019, a Notice Inviting Bids was posted on Planet Bids and was published in the *Pasadena Journal* on April 4, 2019. Bidders had the opportunity to submit bids on any or all of the three landscape maintenance areas under the purview of the Department of Public Works, Water Division and/or Power Division.

As part of the bid requirements, bidders were required to submit eligibility documents at the time of bid submittal. The mechanism for providing the eligibility documents was not clearly defined causing inconsistent bid submittals. Staff will work closely with the Purchasing Division to make certain that the revised specification will better clarify the eligibility requirements and yield a better bid submittal result.

COUNCIL POLICY CONSIDERATION:

Rejecting all bids supports City Council's goals maintain fiscal responsibility and stability.


ENVIRONMENTAL ANALYSIS:

There is no environmental impact of this action.

FISCAL IMPACT:

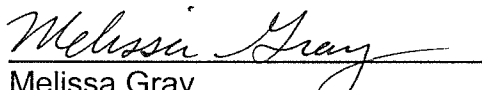
Rejecting all bids will have no fiscal impact.

Respectfully submitted,



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