

# Agenda Report

May 13, 2019

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: CONTRACT AWARD TO MCWIL SPORTS SURFACES, INC. FOR GYM FLOOR REPLACEMENTS AT VILLA-PARKE COMMUNITY CENTER AND AT VICTORY PARK RECREATION CENTER FOR AN AMOUNT NOT TO EXCEED \$313,000**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the contract proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
2. i) Accept the bid dated April 24, 2019, submitted by McWil Sports Surfaces, Inc. in response to the Project Plans and Specifications for the Gym Floor Replacement at Villa-Parke and Victory Park, ii) reject all other bids received April 24, 2019, and iii) authorize the City Manager to enter into a contract for an amount not to exceed \$313,000 which includes the base contract amount of \$265,729.28, and a contingency of \$47,270.72 to provide for any necessary change orders.

## **BACKGROUND:**

The Villa-Parke Community Center, located at 363 East Villa Street, was constructed in 1947 as a community and recreational center and was renovated in 1989 to include a basketball gymnasium, boxing room, computer lab, and library.

Throughout the years, the gymnasium at Villa-Parke Community Center has experienced an extensive amount of usage from various recreational sports and events such as basketball, indoor volleyball, indoor soccer, fitness classes, and afterschool programs. As a result, the gymnasium wood floor has undergone a substantial amount of wear and tear

and on-going maintenance. Per the 2018 Citywide Facilities Asset Assessment Report, it is recommended the Villa-Parke Community Center gymnasium floor be replaced.

The Victory Park Recreation Center, located at 2575 Paloma Street, was constructed in 1974. Over the years, the aging gymnasium wood floor has experienced crowning as a result of absorption and release of moisture. As such, the existing wood flooring system must be removed and replaced in order to facilitate the installation of a moisture mitigation system under the gym floor, to avoid excessive expansion and prevent future crowning and bulging.

The scope of work for this contract includes replacement of the wood flooring system in each gymnasium including new game line layouts and center court logos. Given the similar scope of work, the Department of Public Works decided to bid the flooring for Villa-Parke Community Center and Victory Park Recreation Center under a single contract to ensure a more competitive unit price due to a larger volume of like products being furnished and installed.

A finding of compliance with the General Plan was previously made and is shown in the FY 2019 - 2023 Capital Improvement Program (CIP) on page 9.15 – Villa-Parke Community Center Improvements and page 9.6 – Citywide Sports Facilities Improvements and Installations.

The Department of Public Works prepared plans and specifications in coordination with staff from the Human Services and Recreation Department for the subject contract. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. The contract was advertised in the *Pasadena Journal* on April 4, 2019 and April 11, 2019.

In addition, the Notice Inviting Bids was published in nine trade publications and listed on the City's website, which generated notices to 1,215 vendors. Thirty-seven vendors obtained bid packets, and five prime contractors submitted bids for the project.

Following advertising, bids were opened on April 24, 2019 and are as follows:

Bidder	Amount (\$)
1. McWil Sports Surfaces, Inc., Gardena	\$ 265,729.28
2. Pro Flooring Corp., Montrose	\$ 279,991.68
3. Coastal Construction Team dba Coastal Sports Flooring, Encino	\$ 284,899.28
4. Cybertech Construction Company, Inc., Tarzana	\$ 289,777.00
5. Golden Gate Steel, Inc. dba Golden Gate Construction, Norwalk	\$ 370,047.88
Engineer's Estimate	\$ 260,000

It is recommended that McWil Sports Surfaces, Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with McWil Sports Surfaces, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in no new hires to the present work force. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of the new labor work hours on the project was included in the project specifications.

McWil Sports Surfaces, Inc. has not previously performed work for the City of Pasadena.

The contract will be set up as follows:

Base Bid	\$	265,729.28
Contingency Allowance	\$	<u>47,270.72</u>
Contract Not-to-Exceed Amount	\$	313,000.00

A contingency of 18 percent is allocated to this contract given possible unforeseen conditions that may be encountered.

It is anticipated that construction will begin in August 2019, and the work will be completed in September 2019.

**COUNCIL POLICY CONSIDERATION:**

This contract is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure, and the Green Space Element objective by promoting health and fitness.

**ENVIRONMENTAL ANALYSIS:**

This contract has been determined to be categorically exempt from environmental review pursuant to the guidelines of the California Environmental Quality Act (Public Resources Code §21080(b)(9); Administrative Code, Title 14, Chapter 3, §15301, Class 1, Existing Facilities). Class 1 exempts from environmental review small additions, expansions or alterations to existing structures where there is negligible or no expansion of the use. There are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances.

**FISCAL IMPACT:**

The cost of this contract is \$313,000 and the total cost of this action will be \$344,300. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the *Villa-Parke Community Center Improvements* CIP project (budget account 78061) for the gym floor replacement at Villa-Parke Community Center and *Citywide Sports Facilities Improvements and Installations* CIP project (budget account 78044) for the gym floor replacement at Victory Park Recreation Center. It is anticipated all costs will be spent in FY 2020.

The following tables represents a project summary.

Villa-Parke Community Center Base Bid	\$ 150,016.14
Contingency	\$ 27,000.00
Contract Administration/Inspection	\$ 17,700.00
<b>Total Fiscal Impact (78061)</b>	<b>\$ 194,716.14</b>

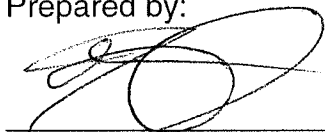
Victory Park Recreation Center Base Bid	\$ 115,713.14
Contingency	\$ 20,270.72
Contract Administration/Inspection	\$ 13,600.00
<b>Total Fiscal Impact (78044)</b>	<b>\$ 149,583.86</b>

Respectfully submitted,



ARA MALOYAN, P.E.  
Director of Public Works

Prepared by:



Hayden Melbourn, P.E.  
Principal Engineer

Approved by:



STEVE MERMELL  
City Manager