



INDEPENDENT ACCOUNTANTS' REPORT ON AGREED-UPON  
PROCEDURES APPLIED TO APPROPRIATIONS LIMIT WORKSHEETS

To the Honorable Mayor and Members of the City Council  
City of Pasadena, California

We have performed the procedures enumerated below to the accompanying Appropriations Limit Worksheet No. 6 (or other alternative computation) of the City of Pasadena, California, for the year ended June 30, 2018. These procedures, which were agreed to by the City of Pasadena and the League of California Cities (as presented in the publication entitled Agreed-Upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution), were performed solely to assist the City of Pasadena in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The City of Pasadena's management is responsible for the Appropriations Limit Worksheet No. 6 (or other alternative computation).

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed Worksheets No. 1 through No. 7 (or other alternative computations) and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

**Finding:** No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Worksheet No. 6, we multiplied line A, last year's limit, by line D, ratio of change, and agreed the resulting amount to line E, this year's limit.

**Finding:** No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit Worksheet No. 6 to the other worksheets described in No. 1 above.

**Finding:** No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit Worksheet No. 6 to the prior year appropriations limit adopted by the City Council for the prior year.



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**Finding:** We noted during our testwork, that the prior year amount on the accompanying Appropriations Limit Worksheet did not agree to the FY 16/17 appropriations limit adopted by council. The correction was noted in prior year and has been corrected in the Appropriations Limit for FY 17/18's beginning balance. The beginning amount for FY17/18, properly agreed to the corrected ending appropriations limit on the FY16/17 Appropriations Limit report. The beginning balance used in the calculation for the Appropriation Limit in FY 17/18 is correct.

We were not engaged to and did not perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit Worksheet No. 6. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriations limit for the base year, as defined by the League publication entitled Article XIIB Appropriations Limitation Uniform Guidelines.

This report is intended solely for the use of the City of Pasadena, California and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

*Lance, Soll & Lingham, LLP*

Brea, California  
August 1, 2018

CITY OF PASADENA, CALIFORNIA  
2017-2018  
APPROPRIATIONS LIMIT CALCULATION

A.	2016-2017 APPROPRIATIONS LIMIT AS REVISED:	\$ 271,788,205
B.	2017-2017 GROWTH IN NON-RESIDENTIAL ASSESSED VALUATION	3.69%
C.	2017-2018 CHANGE IN POPULATION:	1.68%
D.	RATIO OF CHANGE (1.0369 X 1.0168):	X <u>105.431992</u>
E.	2017-2018 APPROPRIATIONS LIMIT: (\$271,788,205*105.431992%)	\$ <u>286,551,718</u>