



Agenda Report

December 9, 2019

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ORGANIC PLANET TRUCK AND TRANSPORT, INC. TO FURNISH LABOR AND EQUIPMENT FOR DEBRIS HAULING AND DISPOSAL SERVICES FOR AN AMOUNT NOT TO EXCEED \$377,950 PER YEAR

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not considered a "project" per Section 21065 of the California Environmental Quality Act ("CEQA") and is therefore not subject to CEQA review pursuant to Sections 15060(c)(2), 15060(c)(3), and 15378 of the CEQA Guidelines; as such, no environmental document pursuant to CEQA is required for the project;
2. Accept the bid dated November 1, 2019 submitted by Organic Planet Truck and Transport, Inc. in response to Specification WD-19-18, to furnish labor and equipment for debris hauling and disposal services for the Water and Power Department ("PWP"), reject all other bids, and authorize the City Manager to enter into a contract with Organic Planet Truck and Transport, Inc. for an amount not to exceed \$377,950 for one year; and
3. Authorize the City Manager to extend the contract for three optional one-year terms not to exceed \$377,950 per year. If the three additional one-year terms are exercised, the total contract amount will be \$1,511,800 for a maximum duration of four years.

BACKGROUND:

PWP regularly completes water distribution projects as identified in the Capital Improvement Program ("CIP") of the Water System Master Plan and other water operations-related work. It is necessary to procure the services of a qualified contractor to provide labor, equipment, and facilities to transport and dispose of excavation soil from the Department's Water Division construction job sites or other locations within the PWP service territory. Transporting soil and debris to various approved off-site landfill

and recycling facilities is a necessary component of installing water mains, service laterals, and other water facilities.

The successful completion of PWP's water distribution projects relies on consistent hauling and disposal services. This is a unique service since construction debris must be transported and disposed of at approved off-site landfills or recycling facilities based on the type of material.

The Notice Inviting Bids for Specifications WD-19-18 was advertised in the Pasadena Journal and posted online through Planet Bids on October 17, 2019. In addition, Specifications were sent to nine contractors, none of whom were local since there are no known debris hauling and disposal services contractors in Pasadena. Two responsive bids were received on November 5, 2019.

The results of the bids were as follows:

Bidder	Grand Total Price
Organic Planet Truck and Transport, Inc., Chino, CA	\$377,950
Galloway Boys Trucking, Rancho Cucamonga, CA	\$442,650
<i>Engineer's Estimate</i>	\$377,058

Organic Planet Truck and Transport, Inc. provided the lowest responsive and responsible bid and complies with the requirements of the Specifications.

It is recommended that the City Council award a contract to Organic Planet Truck and Transport, Inc. for an amount not to exceed \$377,950 per year for one year with three optional one-year extensions of \$377,950 each, subject to the approval of the City Manager.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08. The project was bid as a prevailing wage project and workers employed will be paid the general prevailing rate of per diem wages as determined by the California Director of Industrial Relations. The project will meet the requirements of prevailing wage law under California Labor Code Sections 1720 through 1861 and Title 8 of the California Code of Regulations.

Organic Planet Truck and Transport, Inc. was awarded a competitively bid multi-year contract in 2016 to provide debris hauling and disposal services with a value of \$205,910 per year, for a total value of \$823,640. The estimated quantity has increased by 50% for the new hauling and disposal services contract as compared to the past contract because of the increase in water main replacements planned for the duration of the contract.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the City Council Strategic Planning Goal to improve, maintain, and enhance public facilities and infrastructure. It supports PWP's Water System Master Plan adopted by the City Council in 2002 and addresses the replacement of aging water distribution mains to ensure reliable infrastructure for the City's water system.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization of a contract to furnish labor and equipment for debris hauling and disposal services for the Department's job sites or other locations within the PWP service territory is an administrative and maintenance activity. The authorization of the proposed contract would not commit the City to undertaking or approving any actual or specific physical construction activities or any other actions that involve physical changes to the environment. Rather, the proposed contract would make such services available to infrastructure projects, which themselves would be subject to CEQA consideration. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The cost of this action will be up to \$377,950 for the initial year and same amount for each of the three additional one-year optional terms. If the three additional one-year terms are exercised, the total contract amount and will be \$1,511,800 for a maximum duration of four years. Funding for this action will be addressed by the utilization of existing and future budgeted appropriations in CIPs 01001 and 01080 – Distribution Mains, CIP 01081 – Meters and Services, CIPs 01003 and 01082 – Customer Driven, as well as the utilization of approved existing and future appropriations for operating and maintenance of water transmission and distribution systems. It is anticipated that \$125,983 of the cost will be spent in the current fiscal year.

The following table presents the contract summary:

First-year contract amount	\$377,950
Optional three year extensions	\$1,133,850
Total amount of contract	\$1,511,800

The anticipated impact to other operational programs or capital projects as a result of this action will be none.

Respectfully submitted,



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Approved by:



STEVE MERMELL
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