

Agenda Report

April 15, 2019

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **AUTHORIZE PURCHASE ORDER CONTRACT WITH 72 HOUR LLC FOR PURCHASE OF TWO FULLY OUTFITTED DODGE CHARGER AND TWO FULLY OUTFITTED FORD EDGE REPLACEMENT ADMINISTRATIVE VEHICLES FOR A TOTAL OF \$175,985**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize a purchase order contract with 72 Hour LLC (72 Hour) for the purchase of Police Department (PD) replacement administrative vehicles, specifically two fully outfitted 2019 Dodge Charger and two fully outfitted 2019 Ford Edge vehicles, in an amount not to exceed \$175,985. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors; and
3. Grant the proposed purchase order contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

The Pasadena PD provides a wide range of services that require 24/7 response to critical incidents and fulfillment of department service obligations. The existing four administrative vehicles assigned to the Administration Division (1994 Chevrolet Caprice #1550), the Field Operations Division (2005 Ford Crown Victoria #2083) and the Criminal Investigation Division (1998 Ford Crown Victoria #214 and 1994 Chevrolet G20 Van #1250), have exceeded their useful life and are in need of replacement (see attachment A – Vehicle Condition Report). These vehicles will be replaced with two fully outfitted 2019 Dodge Chargers and two fully outfitted 2019 Ford Edge vehicles.

Due to the nature of their work, PD staff require vehicles to travel during the performance of their public safety tasks. The Administration Division includes Leadership and Command staff that use these vehicles for daily oversight of the Department's operations, for immediate response during critical events and emergency calls, and for expected attendance at noteworthy gatherings in support of the City government and the local community. The Field Operations Division includes Community Services staff that utilizes these vehicles to perform vital public service outreach throughout the year including: gathering and sharing crime prevention information; attending youth intervention, mentoring sessions, or other programs which showcase the City's services at City-sponsored community events; and supporting local efforts to connect local resources with various community needs. Lastly, the Criminal Investigation Division is responsible for 24/7 investigation of criminal complaints. Vehicles are used by detectives and investigators performing daily tasks, such as field surveillance, area canvas, evidence collection, incident interviews, citizen contact, criminal arrest, and court appearance for search warrant services at multiple jurisdictions at various times of the day.

Sourcwell, formerly known as the National Joint Powers Alliance, is a national municipal contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts that can be utilized by member agencies such as the City of Pasadena. In December 2016, Sourcwell issued a Request for Proposals for Vehicles, Cars, Vans, SUVs, and Light Trucks with Related Equipment, Accessories, and Services. Three submissions were received and evaluated by the Sourcwell selection committee. Submissions were scored on a weighted scale of eight different criteria, with pricing being the most heavily weighted. The process undergone by Sourcwell has resulted in competitive pricing. 72 Hour earned the highest score out of the three respondents with 862 points out of a possible 1,000, and was awarded a contract through January 2021.

The vendor, 72 Hour, has agreed to extend the contract prices, terms, and conditions under Sourcwell contract #120716-NAF to the City for the proposed purchase of two new 2019 Dodge Charger and two new 2019 Ford Edge vehicles. These vehicles will be delivered fully outfitted within 210 days after receipt of the purchase order.

The City has done business with 72 Hour in the past, including issuance of purchase orders for vehicles for a total amount of approximately \$829,323 since 2016. It is in the best interest of the City to purchase the requested vehicles with 72 Hour utilizing the Sourcwell contract as it reduces the amount of time required to take delivery of new equipment and eliminates the need to solicit for items that are already competitively priced.

COUNCIL POLICY CONSIDERATION:

By providing the Police Department with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety, increase conservation and sustainability, and maintain fiscal responsibility and stability.


ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:

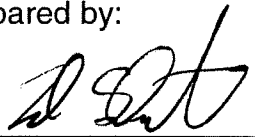
The cost of this action is \$175,985. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund, budget account 50322060-850500. Indirect and support costs such as maintenance and repair are anticipated to be \$120,000 over the lifecycle of the four vehicles and will be addressed annually by utilization of existing budgeted appropriations in the Police Department operating budget account 10132024-861600.

Respectfully submitted,



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Director of Public Works

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