

Agenda Report

April 15, 2019

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZE PURCHASE ORDER WITH QUINN COMPANY FOR PURCHASE OF ONE REPLACEMENT CATERPILLAR 415F2 INDUSTRIAL SKIP LOADER FOR AN AMOUNT NOT TO EXCEED \$110,191

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize a purchase order contract with Quinn Company (Quinn) in an amount not-to-exceed \$110,191 for the purchase of one Caterpillar 415F2 Industrial Skip Loader (loader). Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors for labor, materials, supplies or services; and
3. Grant the proposed purchase order contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

The Department of Public Works Parks and Natural Resources Division (PNR) maintains the City's parks, medians, trails and open space. The City's loader (#3025), currently used to perform this maintenance work, has reached its useful life and is in need of replacement (see Attachment A – Vehicle Condition Report). A loader is a wheel tractor with a front-mounted bucket used to scoop loose materials such as construction material, ballfield material, demolition debris, playground mulch, boulders, and other large items. Using this equipment is necessary to efficiently and effectively load and move materials and greatly reduces the risk of injury to crews working in the field.

Sourcewell, formerly known as the National Joint Powers Alliance, is a national municipal contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts that can be utilized by member agencies such as the City of Pasadena. In March of 2015, Sourcewell issued a Request for Proposals for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies. Nine submissions were received and evaluated by the Sourcewell selection committee. Submissions were scored on criteria such as pricing, warranty coverage, variety of products offered, and bidders' ability to service the contract nationally. The process undergone by Sourcewell has resulted in competitive pricing. Caterpillar Inc. earned the highest score with 838 points out of a possible 1,000, and was awarded a contract through May of 2020.

There are no vendors located in Pasadena that provide this equipment. Quinn, located in Industry, CA, is the authorized Caterpillar dealer in Southern California. They have agreed to extend the contract prices, terms, and conditions under Sourcewell Contract #032515-CAT to the City for the proposed purchase of the Caterpillar 415F2 industrial skip loader. This model comes with a standard 12-month full equipment warranty and will be delivered within 90 days of receipt of the purchase order.

The City of Pasadena has done business with Quinn Company in the past, including issuance of purchase orders for equipment, parts, supplies, and repairs for a total amount of approximately \$476,000 since 2006. It is to the best interest of the City to purchase the requested equipment with Quinn utilizing the Sourcewell contract as it reduces the amount of time required to take delivery of new equipment and eliminates the need to solicit for items that are already competitively priced.

COUNCIL POLICY CONSIDERATION:

By providing the Department of Public Works with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goals to increase conservation and sustainability, maintain fiscal responsibility and stability, and ensure public safety.


ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast Air Basin.

FISCAL IMPACT:

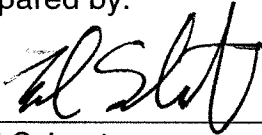
The cost of this action is \$110,191. Funding will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund under budget account 50322060-850500. Indirect and support costs such as maintenance and repair are anticipated to be \$80,000 over the lifecycle of the vehicle and will be addressed annually by utilization of existing budgeted appropriations in the PNR operating budget account 10122048-861600.

Respectfully submitted,




ARA MALOYAN, P.E.
Director of Public Works

Prepared by:



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Approved by:



STEVE MERMELL
City Manager

Attachment A – Vehicle Condition Report