

# Agenda Report

April 15, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Department of Water and Power

**SUBJECT: CONTRACT AWARD TO ACCESS PACIFIC, INC., FOR THE SEISMIC ANCHORAGE OF ELECTRICAL UNITS AT THE CHESTER SUBSTATION FOR AN AMOUNT NOT TO EXCEED \$142,780**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find the proposed action to be categorically exempt under the California Environmental Quality Act ("CEQA") pursuant to Section 15301 (Existing Facilities); and
2. Accept the bid dated December 18, 2018 submitted by Access Pacific, Inc., in response to specifications to furnish labor and materials for Seismic Anchorage of Electrical Units at Chester Substation; reject all other bids, and authorize the City Manager to enter into such contract, for an amount not to exceed \$142,780, which includes a 10% contingency (\$12,980) to provide for any necessary change orders.

**BACKGROUND:**

The Department of Water and Power ("PWP") provides electricity to more than 65,000 customers. The Power Distribution System is highly complex and comprised of thousands of components that function together as the Transmission and Distribution ("T&D") System. PWP's 13 electric substations house transformers, switchgear units, and other equipment necessary to distribute power to businesses and residents.

This project provides for the seismic anchorage of electrical units at the Chester Substation to comply with the current California Building Code and seismic requirements of the Institute of Electrical and Electronics Engineers Recommended Practice 693 that are continuously revised and updated to ensure that structures can adequately resist seismic forces during earthquakes. This project will make Chester Substation compliant with new code standards. Construction work includes drilling, anchorage, bolting, and welding of electrical equipment.

PWP prepared Specifications. On November 20, 2018, a Notice Inviting Bids for Seismic Anchorage of Electrical Units at Chester Substation was published in the *Pasadena Journal* and posted on the City's website via PlanetBids. The electronic posting generated 2,600 notices to prospective bidders (136 local) and Specification documents were downloaded by 34 vendors. Of the seven vendors that attended the mandatory pre-bid conference on December 5, 2018, three submitted bids (one local) as required by the Specifications by December 19, 2018. The Engineer's Estimate was \$200,000.

The bid results are as follows:

<b><u>Bidders</u></b>	<b><u>Amount</u></b>
1. Access Pacific, Inc., Pasadena, CA	\$129,800
2. Ramco Construction, Sylmar, Los Angeles, CA	\$149,000
3. Dekan Construction Corp, Valencia, CA	\$209,000

Access Pacific, Inc. was the lowest responsive and responsible bidder that met all of the requirements in the Specification. Therefore, staff recommends that the City Council authorize the City Manager to enter into a contract with Access Pacific, Inc. for an amount not to exceed \$142,780, which includes the bid amount of \$129,800 plus a 10% contingency of \$12,980 to provide for any necessary change orders. Access Pacific, Inc. is a local vendor and has been awarded four contracts since 2015 totaling \$2,372,903.

The proposed contract fully complies with the Competitive Bidding and Purchasing Ordinance P.M.C. Chapter 4.08 and the rules and regulations promulgated thereunder.

**COUNCIL POLICY CONSIDERATION:**

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the Council's goal to improve, maintain and enhance public facilities infrastructure to provide a high level of public service which adds to the quality of life in the City and increase its attractiveness through more efficient management of resources, to provide cost effective and innovative management of the City's resources, and to implement capital improvements that will maintain and rehabilitate infrastructure.

**ENVIRONMENTAL ANALYSIS:**

The project is categorically exempt under the CEQA Guidelines in Section 15301 Existing Facilities (Class 1), of the State CEQA Guidelines (California Code of Regulations Title 14, Chapter 3). Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use. Section 15301 Part (b) specifically applies this categorical exemption to existing facilities of both investor and publicly owned utilities. The project is an alteration of an existing facility involving no expansion of the existing use.

**FISCAL IMPACT:**

The maximum cost of this action is \$142,780 which includes the bid amount of \$129,800 plus a 10% contingency of \$12,980. It is estimated that the contract funds will be spent in Fiscal Years 2019 and 2020. Funding for this action will be addressed by the utilization of existing and future appropriations in the Power Capital Fund 411, Capital Improvement Project 3196 (Seismic Upgrade of Power Facilities).

The following table represents a contract summary:

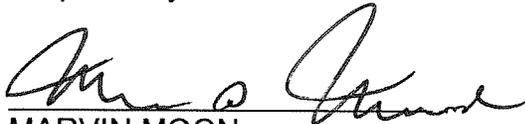
Base Contract Price	\$129,800
Contingency Amount (10%)	\$12,980
<b>Total Contract Not to Exceed Amount</b>	<b>\$142,780</b>

Respectfully submitted,



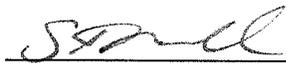
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GURCHARAN S. BAWA  
General Manager

Prepared by:



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STEVE MERMELL  
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