



Agenda Report

September 24, 2018

TO: Honorable Mayor and City Council

FROM: Fire Department

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH WS ACQUISITION, LLC DBA: WESTERN SHELTER MOBILITY SYSTEMS TO PROVIDE AN INCIDENT RESPONSE TRAILER FOR AN AMOUNT NOT TO EXCEED \$210,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions herein are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) (General Rule); and
2. i) Accept the bid dated August 28, 2018 submitted by WS Acquisition, LLC DBA: Western Shelter Mobility Systems in response to Specifications for an Incident Response Trailer; ii) reject all other bids; and iii) authorize the City Manager to enter into a purchase order contract for an amount not to exceed \$210,000.

BACKGROUND:

The City of Pasadena is eligible to receive grant funding from the State Homeland Security Program (SHSP) every year to help prepare for threats and hazards that pose the greatest risk to the security of the United States. On February 26, 2018, City Council recognized and appropriated \$210,000 from SHSP 2016 awarded to the Pasadena Fire Department to be used for a Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) response trailer.

On August 2, 2018 the City published a Notice Inviting Bids to provide an incident response trailer as required by the Fire Department. Specifications also included an additional rehabilitation trailer, training classes for the use of the trailer, inspection site visits during the building period of the trailer, and a Performance Bond. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions.

A total of 1,253 vendors were notified, of which 11 prospective vendors downloaded the bid. None of the prospective bidders are local to Pasadena.

Four bids were received electronically and publicly opened on August 2, 2018. Of the four bids received, two bids were deemed non-responsive due to inability to meet specifications. Of the two responsive bids received, the bid results were as follows:

Bidders	Bid Price
WS Acquisition, LLC DBA Western Shelter Mobility Systems, Eugene, OR	\$208,014
Nomad Global Communication Solutions, Inc., Columbia Falls, MT	\$301,903

The trailer will enable rapid deployment for operations on suspicious-substance response missions and provide capabilities to conduct personnel and equipment decontamination, medical triage and stabilization, responder rehabilitation, and casualty search and extraction. The trailer will also enhance incident management capabilities for the region, and can support up to 20 firefighters and provide highly-trained personnel immediate access to necessary equipment.

The Fire Department recommends that WS Acquisition, LLC DBA Western Shelter Mobility Systems be awarded the purchase order contract to provide the incident response trailer as they are the lowest responsive and responsible bidder. The proposed purchase order contract with WS Acquisition fully complies with the Competitive Bidding and Living Wage Ordinances.

COUNCIL POLICY CONSIDERATION:

The proposed contract furthers the City Council's strategic planning goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have a significant effect on the environment. The trailer proposed herein will be mobile, much like a fire engine, and thus there will be no construction to permanently place the trailer. The purchase and use of the trailer, therefore, does not have the potential for a significant environmental effect.

FISCAL IMPACT:

There is no fiscal impact as the total \$210,000 cost of this action is included in the Fiscal Year 2019 Operating Budget in the Fire Grants Fund (23031000-850400-91217). Ongoing maintenance and support costs for the CBRNE response trailer will be addressed by utilization of existing budget appropriations. There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



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