



# Agenda Report

May 21, 2018

**TO:** Honorable Mayor and City Council

**FROM:** Housing and Career Services Department

**SUBJECT: PUBLIC HEARING: SUBSTANTIAL AMENDMENT TO THE ANNUAL ACTION PLAN (2017-2018) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

## **RECOMMENDATION:**

It is recommended that upon close of the public hearing the City Council take the following actions:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
- 2) Approve the submission to the U.S. Department of Housing and Urban Development of a Substantial Amendment to the Annual Action Plan (2017-2018) as described in the report to: a) cancel Pasadena Unified School District project; and b) reallocate remaining CDBG funds from Senior Center Roof Replacement project to Jackie Robinson Center Kitchen Remodel project.

## **BACKGROUND:**

The Annual Action Plan sets forth the projected uses of federal entitlement funds, including Community Development Block Grant ("CDBG") program funds for the coming program year, and addresses the available resources for program implementation, activities to be undertaken, program guidelines, and monitoring. The Plan addresses the efforts made toward accomplishing the goals and objectives included in the City's Five-Year Consolidated Plan (2015-2019). On May 15, 2017, the City Council convened a public hearing approving the submission of the Annual Action Plan (2017-2018) as an application to the U.S. Department of Housing and Urban Development (HUD).

The proposed funding modifications described below require that the Annual Action Plan be amended in accordance with HUD regulations by a "Substantial Amendment" (as that term is used by HUD). The subject Substantial Amendment was published in the Pasadena Journal from April 19, 2018 through May 21, 2018 regarding the scheduled public hearing to amend the 2017-2018 Annual Action Plan. To date no public comments have been received regarding the Substantial Amendment. Substantial Amendment actions are generally not subject to the review of City Council commissions.

### **PROJECT CANCELLATION**

On May 2, 2016, Pasadena Unified School District (PUSD) was awarded \$100,000 to perform Americans Disability Act (ADA) improvements at John Muir High School. The project would make building "D" ADA accessible for Pasadena City College students who attend classes at the satellite facility. According to the proposed schedule, bids would be solicited during the 1<sup>st</sup> quarter of 2017, and construction would be completed by June 2017. As of March 2018, the project solicited bids three times unsuccessfully. Twice bids came in too high, and no bids were received at the last attempt. PUSD staff recently informed City staff that the project is not able to move forward. In order to maintain compliance with HUD drawdown regulations, the Substantial Amendment proposes to cancel the project funding and return the \$100,000 to the CDBG fund balance for re-allocation to other CDBG program activities.

### **REALLOCATE CDBG FUNDING FOR JRC KITCHEN REMODEL**

The Substantial Amendment proposes to reduce \$23,000 in CDBG funds from the Senior Center Roof Replacement project for reallocation to the Jackie Robinson Center Kitchen Remodel project. The Senior Center Roof Replacement project was completed under budget and has a remaining balance of \$23,000. The JRC Kitchen Remodel project has a budget shortfall due to higher than expected bids.

### **ENVIRONMENTAL ANALYSIS:**

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b )(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The approval of the subject Substantial Amendment to the Annual Action Plan is a funding mechanism only and is excluded from the definition of "project" pursuant to State CEQA Guidelines Section 15378(b)(4). Furthermore, the proposed action does not constitute a final funding commitment to any of the identified activities, as the grant sub-recipients of the activities

would be required to enter into contractual agreements. Pursuant to the terms of the contracts, appropriate environmental review of each funded activity will take place prior to commencement of any activity. Therefore, the action proposed herein will not have a significant effect on the environment and, hence, is not subject to CEQA.

**COUNCIL POLICY CONSIDERATION:**

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

**FISCAL IMPACT:**

There is no fiscal impact as a result of this action and it will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

Respectfully submitted,

  
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