

Agenda Report

March 12, 2018

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZE PURCHASE ORDER CONTRACT WITH NATIONAL AUTO FLEET GROUP FOR PURCHASE OF FOUR FULLY OUTFITTED REPLACEMENT FORD EXPLORER POLICE INTERCEPTOR VEHICLES FOR A TOTAL OF \$229,159

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize a purchase order contract with National Auto Fleet Group for the purchase of four fully outfitted replacement Ford Explorer Police Interceptor vehicles in an amount not to exceed \$229,159. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors; and
3. Grant the proposed purchase order contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

The Police Department requires specialized patrol vehicles to handle the constant use and rigors of patrol work. The specifications for a heavy-duty police patrol vehicle include heavy duty suspension, transmission, power steering, and engine oil cooling. The four vehicles identified for replacement (equipment numbers 2337, 2348, 2349, 2355) meet the criteria for replacement. All four vehicles exceed the industry standard five-year lifecycle. Purchase of these vehicles eliminates the need for costly repairs due to the age and condition of the existing vehicles. When the replacement vehicles are delivered, the four existing vehicles will be salvaged per City policy. The average salvage value per vehicle is estimated at \$1,500 and will be returned to the Fleet Replacement Fund. Attachment A contains the Vehicle Condition Report.

Beginning in 2016, the City has been transitioning from Ford Crown Victoria Police Interceptors to Ford Explorer Police Interceptor Utility vehicles (Ford Explorers). As part of this transition, in 2016 and 2017, the City outsourced a large portion of the labor associated with outfitting the vehicles but continued to procure the parts. The proposed purchase of four Police Interceptors is inclusive of all associated parts and labor to outfit the vehicles. As part of the proposed purchase, National Auto Fleet Group will ensure that the vehicles are delivered outfitted to the City's specification.

The National Auto Fleet Group has offered the City of Pasadena the opportunity to purchase these four 2018 Ford Explorers using the National Joint Powers Alliance (NJPA) contract #120716-NAF. The cooperative contract purchasing utilized by the NJPA leverages the national purchasing power of more than 50,000 member agencies while also streamlining the required purchasing process. As a municipal national contracting agency, NJPA establishes and provides national leveraged and competitively solicited purchasing contracts.

The NJPA issued an RFP for "Passenger Cars, Light Duty, Medium Duty, and Heavy Duty Truck with Related Accessories" on December 8, 2016. Submissions were scored on a weighted scale of eight different criteria, with pricing being the most heavily weighted. The National Auto Fleet Group submitted a response which scored the highest out of the three respondents with 862 total points out of 1,000. This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through January of 2021.

Purchasing the requested vehicles utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to solicit for items that have already been significantly reduced in price. Staff is not aware of a local vendor that can provide the required vehicles. Lastly, the fact that NJPA awarded its contract through a competitive process, with price as the main factor, ensures the cost competitiveness of the purchase. National Auto Fleet Group will deliver the vehicles to the City within 180 days after the receipt of purchase order.

COUNCIL POLICY CONSIDERATION:

By providing the Police Department with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety and increase conservation and sustainability.

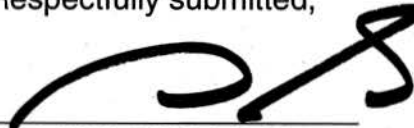
ENVIRONMENTAL IMPACT:

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

FISCAL IMPACT:


The cost of this action is \$229,159. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund, budget account 50322060-850500. It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$140,000 over the lifecycle of the four vehicles and will be addressed annually by utilization of existing budgeted appropriations in the Police Department operating budget account 10132019-861600.

Respectfully submitted,



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Director of Public Works

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Approved by:



STEVE MERMELL
City Manager

Attachment A – Vehicle Condition Report