



Agenda Report

June 18, 2018

TO: Honorable Mayor and City Council

FROM: Public Health Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH FUTURE MEDICAL SYSTEMS, LLC. FOR PUBLIC HEALTH CAPACITY BUILDING AND TRAINING SERVICES FOR THE PUBLIC HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$90,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
2. Authorize the City Manager to enter into a contract as a result of a competitive selection process, as specified in Section 4.08.047 of the Pasadena Municipal Code, with Future Medical Systems, LLC to provide public health capacity building and training services for the Pasadena Public Health Department.

BACKGROUND:

On September 18, 2017, the City Council approved the receipt of \$125,000 in grant funding from the Kresge Foundation for the purpose of building public health capacity including training staff and community members.

A Request for Proposals (RFP) public health capacity building training and community engagement services was prepared and published on Planet Bids on March 26, 2018. Six proposals were received in response to the RFP. A review committee comprised of Department representatives evaluated and scored the proposals based evaluation criteria outlined in the RFP which included proposer's project understanding, approach, staffing, experience, and cost effectiveness including criteria for Pasadena local business and certified small/micro businesses. Each proposal was graded on a 100 point scale and the evaluation method was fully disclosed in the RFP. The evaluation

process resulted in the following scores, with Future Medical Systems, LLC receiving the overall highest score:

Proposer	Understanding	Approach	Staffing	Experience	Pricing	Local Business	Small/Micro Business	Total Score
Future Med Sys, Sunnyvale, CA	14.5	24.5	13.5	12	16.5	0	0	81
S. Groner, Long Beach, CA	12	21	13.5	11	16.5	0	5	74
Agency Other, Los Angeles, CA	12.5	20	12.5	12	16.5	0	0	73.5
Global Urban, Pasadena, CA	7.5	8.5	11.5	11	16.5	5	0	60
Leading Change, Pasadena, CA	11.5	11.5	8.5	11	9.5	5	0	57
Tremblay, Reseda, CA	8.5	10.5	9	11	11	0	0	50

Staff recommends the City Council authorize the contract award with Future Medical Systems, LLC to plan and guide efforts to emerge as a health strategist organization including developing an accountable health community in Pasadena using the collective impact model. The training services will improve the Department's public health practice by integrating the concepts of social determinants of health (social factors which impact health outcomes) into staff work including analysis, planning and program design. The elements of the work to be provided by the vendor will include the development of a community engagement plan, staff training, partner training, and Strategic Plan development for the Department.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's strategic planning goal to ensure public health and safety by transforming programs to maximize the impact of disease prevention in Pasadena.

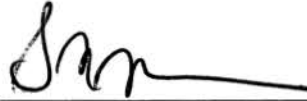
ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization to enter into a contract for professional services for training, community engagement, and strategic planning purposes is a continuing administrative and organizational activity that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The cost of this action will be a maximum of \$90,000 and the full amount is anticipated to be spent in FY 2019. Annual budget appropriation in the Kresge Emerging Leaders in Public Health Project 57185 will be utilized to fund this action.

Respectfully submitted,



MICHAEL JOHNSON
Director
Public Health Department

Approved by:



STEVE MERMELL
City Manager

Attachment:
Attachment A- Taxpayer Protection Amendment