



Agenda Report

June 11, 2018

TO: Honorable Mayor and City Council

FROM: Department of Public Works

**SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH IMS
INFRASTRUCTURE MANAGEMENT SERVICES, LLC FOR PAVEMENT
INVENTORY AND ON-CALL ASSET MANAGEMENT SERVICES IN AN
AMOUNT NOT TO EXCEED \$600,000**

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
2. Authorize the City Manager to enter into a contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with IMS Infrastructure Management Services, LLC, for pavement inventory and on-call asset management services for an amount not to exceed \$600,000 over a three-year term with two one-year extension options to be exercised at the City Manager's discretion. Competitive price bidding is not required pursuant to City Charter Section 1002(F).

BACKGROUND:

The Department of Public Works published a Request for Proposals (RFP) to contract with a qualified asset management consultant to provide professional services related to pavement management, including surveying the pavement condition of each street citywide utilizing Laser Road Surface Testing technology to determine a Pavement Condition Index (PCI) score; developing a 5-year capital improvement program to prioritize street segments based on pavement condition and determine the most efficient use of the City's resurfacing funding; integration with the City's Lucity software and GIS build-out of the street network; budget analysis and recommendations; compilation of existing historical data to create a street inventory of structure sections and overlays throughout the City's history; non-destructive testing; and as-needed analysis and consultation on specific road related issues.

Contract Award for Pavement Inventory and On-Call Asset Management Services

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Additionally, the scope may include, but is not limited to, additional inventories of assets within public right-of-way such as curb ramps, signs, speed humps, guardrail, signals, and other street furniture. The City is able to make efficient use of the consultant's time in the public right-of-way by completing multiple asset inventories that have not been updated or finalized, linking these inventories to the City's GIS system and Lucity software for seamless integration across multiple departments workflow for repair logging, defense of claims, and life cycle analysis of various assets to determine replacement schedules and costs.

The Department of Public Works issued a RFP for Pavement Inventory and Asset Management Program on January 30, 2018. The City received three proposals on February 21, 2018. In response to the RFP, below is a list of proposers:

Firm	City	Status
IMS Infrastructure Management Services, LLC	Tempe, AZ	Short-Listed
Nichols Consulting Engineers, Chtd.	Fountain Valley, CA	Short-Listed
Transmap Corporation	Columbus, OH	Short-Listed

Based on the evaluation procedures and criteria specified in the RFP, the firms were scored and ranked by a selection committee. All three submitting firms were determined to be qualified and were interviewed by the committee on March 26, 2016. Attachment A contains a summary of the proposal, interview, and total scoring. IMS Infrastructure Management Services, LLC was ranked the highest and is recommended to provide Pavement Inventory and Asset Management Services.

IMS Infrastructure Management Services, LLC is headquartered in Tempe, Arizona, and has 30 years of professional experience providing pavement management services serving public works departments for the cities of Long Beach, Riverside, Visalia, West Hollywood, Colton, Temecula, South El Monte, and Cerritos, among others. IMS Infrastructure Management Services, LLC has provided pavement management services for inventory, PCI ratings, CIP development, structural analysis and other as-needed pavement analysis needs.

IMS Infrastructure Management Services, LLC is not currently under contract for other work with the City of Pasadena and has not worked for the City on any previous projects.

Based on the attached scoring, it is recommended that the City enter into an on-call contract with IMS Infrastructure Management Services, LLC for an amount not to exceed \$600,000 over a three-year term with two one-year extension options to be exercised at the City Manager's discretion commencing the date that the contract is fully executed.

COUNCIL POLICY CONSIDERATION:

This contract award is consistent with the City Council's goals to improve, maintain and enhance public facilities and Infrastructure, support and promote the quality of life and local economy, and ensure public safety.

ENVIRONMENTAL ANALYSIS:

This project is exempt from CEQA review pursuant to State CEQA Guidelines section 15061(b)(3). The contract is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to the provisions of CEQA. This contract would retain a consultant for professional asset inventory services only. The specific designs and subsequent construction of capital improvement projects will be subject to appropriate project-level environmental review at the time each is brought forward for first discretionary action.

FISCAL IMPACT:

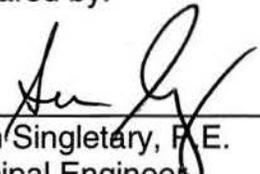
The cost of this on-call contract is a maximum of \$600,000 over five years. Funding for this action will be addressed by the utilization of capital project appropriations in the Capital Improvement Program. It is anticipated that all of the costs for the initial three-year contract with two one-year options will be spent between FY 2019 and FY 2023. There are support costs such as contract administration and site inspections which are already included in the operating and capital budgets.

Respectfully submitted,



ARA MALOYAN, P.E.
Director of Public Works

Prepared by:



Sean Singletary, P.E.
Principal Engineer

Approved by:



STEVE MERMELL
City Manager

Attachment A - Consultant Scoring and Ranking
Attachment B - Taxpayer Protection Amendment