

ATTACHMENT B



January 10, 2018

HUMAN RESOURCES DEPARTMENT

Kelly C. Kiser
[REDACTED]

Re: Temporary Employment

Dear Mr. Kiser:

I am pleased to offer you the position of City Service Worker/Retiree with the City of Pasadena, in the Strategic Services Division of the Police Department. The specifics of the offer are as follows:

- We propose a tentative start date of Tuesday, January 23, 2018.
- Your hourly salary will be \$34.20.
- This position is temporary and will not exceed 960 hours in a fiscal year.
- The department will contact you to assign your work schedule.
- Your immediate supervisor will be Karen Peterson, Police Administrator.

Your employment as a temporary employee does not construe any obligation by the City to provide you regular or on-going employment. All temporary employees are "at will" employees which means that your employment may be terminated at any time and without cause at the discretion of the City of Pasadena. In addition, City Service Workers are not eligible for city-sponsored benefits, unless otherwise required by State or Federal law.

Please indicate your acceptance of this contingent offer by signing below and returning the original of this letter Rebecca Lee in the Human Resources Department.

Sincerely,

Tiffany J. Quinn
Human Resources Manager

Cc: Department

Accepted: _____

Kelly C. Kiser