

Agenda Report

January 8, 2018

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: **RESOLUTION APPROVING ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 07-5064F15 BETWEEN CITY OF PASADENA AND STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION, FOR USE OF FEDERAL-AID FUNDS ON LOCAL TRANSPORTATION PROJECTS**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that approval of the Master Agreement is exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15061(b)(3), the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and find that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;
2. Adopt a resolution approving the updated Administrating Agency – State Master Agreement No. 07-5064F15 between the City of Pasadena and the State of California, Department of Transportation (Caltrans), for federal-aid funded transportation projects; and
3. Authorize the City Manager or his designee to execute Administrating Agency – State Master Agreement 07-5064F15 and all future master agreements, subsequent project specific program supplemental agreements, funding and cooperative agreements, and amendments thereto, on behalf of the City.

BACKGROUND:

Caltrans is the administrator of state and federal-aid funds awarded to cities for local transportation related projects. Acceptance and expenditure of federal-aid funds requires cities to execute an Administering Agency – State Master Agreement every five

years. Previous Agency-State Master Agreement No. 00370S expired on July 16, 2017. New Master Agreement No. 07-5064F15 has been updated to incorporate certain updated regulations and policies, including requirement of an audit when expending \$750,000 (previously \$500,000) or more in federal funds in a single fiscal year. Effort and corresponding cost to prepare and present requested documents for Caltrans audit review is borne by the City, as is standard practice.

Prior to receiving federal-aid funds from/through Caltrans for a designated project, it will also be necessary for the City and Caltrans to enter into project-specific Program Supplement Agreement to establish special covenants and conditions, including any funding and cooperative agreements applicable to the designated project and the subsequent operation and maintenance of that completed project facility.

COUNCIL POLICY CONSIDERATION:

This Master Agreement supports the City Council Strategic Goal to improve, maintain and enhance public facilities and infrastructure. The Master Agreement is consistent with the Land Use Element of the General Plan by continuing to implement improvements which will maintain or rehabilitate existing infrastructure.


ENVIRONMENTAL ANALYSIS:

Find that approval of the Master Agreement is exempt under the CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15061(b)(3), the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and find that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances.

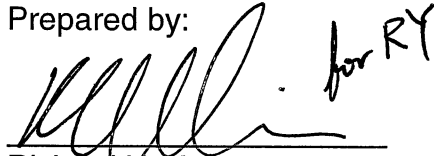
FISCAL IMPACT:

Execution of the Master Agreement with Caltrans is a prerequisite for the receipt of federal-aid funds, and will enable the City to execute Program Supplement Agreements and related agreements/authorizations required by the State for future eligible local transportation projects.

Respectfully submitted,


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Director of Public Works

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Approved by:


STEVE MERMELL
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