



Agenda Report

August 27, 2018

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH CONSOLIDATED ELECTRICAL DISTRIBUTORS INC., TO FURNISH POWERSTRUT EQUIPMENT AND MISCELLANEOUS ELECTRICAL PARTS AND SUPPLIES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15060 (c)(2), 15060 (c)(3) and 15378 of the State CEQA Guidelines and, as such no environmental document pursuant to CEQA is required for the project.
2. Accept the bid dated June 12, 2018 submitted by Consolidated Electrical Distributors Inc. in response to Specifications for Powerstrut Equipment and Miscellaneous Electrical Parts and Supplies; reject all other bids received; and authorize the City Manager to issue a Contract to Consolidated Electrical Distributors Inc., for a period of two years or until an amount of \$687,000 is expended, whichever occurs first, with two optional one-year extensions not to exceed \$343,600 each.

BACKGROUND:

During the normal course of providing electric service to its customers, the Water and Power Department ("PWP") requires a variety of parts and equipment for the electrical distribution system. These items include brackets, struts, cross arm supports and a variety of small tools, miscellaneous parts and supplies which are used daily to maintain power distribution infrastructure. PWP must maintain an inventory of these items to ensure timely delivery of equipment to job sites.

On May 24, 2018, Specifications were posted on Planets Bids to furnish and deliver powerstrut equipment and miscellaneous electrical parts and supplies. No other local outreach was done. Of the ten vendors that downloaded bid documents, three bids were received when the solicitation was closed on June 12, 2018.

BIDDER

BIDDER'S PROPOSAL

Consolidated Electrical Distributors Inc., Pasadena, CA

\$343,549.69

All-Phase Electrical Supply, Burbank, CA

\$383,233.64

WESCO Distribution, Cerritos, CA

\$4,198,682.61

Consolidated Electrical Distributors Inc. is the lowest bidder, met all requirements of the Specifications, and is recommended to receive the award. Consolidated Electrical Distributors Inc. is a Pasadena vendor that has held various contracts with the City since 1997, including PWP's two most recent multi-year contracts for powerstrut equipment, collectively valued at \$2,470,000.

PWP recommends that the City Council authorize the City Manager to enter into a contract with Consolidated Electrical Distributors Inc., for two years or until an amount not to exceed \$687,200 is expended, whichever comes first, with two optional one-year extensions not to exceed \$343,600 each.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder.

COUNCIL POLICY CONSIDERATION:

This authorization supports the City Council strategic goals to improve, maintain and enhance public facilities and infrastructure. It also supports Public Facilities Element of the General Plan by maintaining public facilities to enhance the quality of life of the community.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Section 15060 (c)(2), 15060 (c)(3) and 15378. The authorization to enter into a contract with Consolidated Electrical Distributors Inc, to provide parts and equipment for the electrical distribution system is a continuing administrative and maintenance activity (i.e. purchasing of supplies). This action would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is a not a "project" subject to CEQA, as defined in section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The cost of this action, if the two optional one-year extensions are approved will be a maximum of 1,374,200. Funding for this action will be addressed by the utilization of existing and future budgeted appropriations in the Light and Power Fund, Materials and Supplies Account # 42409210/47405830/47405840-810100. It is anticipated that \$343,600 of the cost will be spent in Fiscal Year 2019, and the remainder over the next three fiscal years. There will be no impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



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Department of Water and Power

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Approved by:



STEVE MERMELL
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