



Agenda Report

August 20, 2018

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO F S CONTRACTORS, INC. FOR COURT REPAIRS AT EATON-BLANCHE AND MCDONALD PARKS FOR AN AMOUNT NOT TO EXCEED \$230,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project proposed herein is categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
2. i) Accept the bid dated July 19, 2018, submitted by F S Contractors, Inc. in response to the Project Plans and Specifications for Citywide Sports Facilities Improvements at Eaton-Blanche Park and McDonald Park, ii) reject all other bids received July 19, 2018, and iii) authorize the City Manager to enter into a contract not to exceed \$230,000 which includes the base contract amount of \$188,000 and a contingency of \$42,000 to provide for any necessary change orders.

BACKGROUND:

Eaton-Blanche Park is an approximately 5.5-acre neighborhood park located in East Pasadena. This project consists of renovating basketball and tennis court playing surfaces at Eaton-Blanche Park. Work also includes the replacement of the south parking lot asphaltic concrete pavement surface and repairs to damaged fencing at the tennis courts.

McDonald Park is an approximately 5.1-acre neighborhood park located in the Bungalow Heaven Landmark District. This project consists of renovating basketball and handball court playing surfaces at McDonald Park. Work also includes the installation

of a new seat wall with anti-graffiti protection, and minor drainage and landscape improvements.

A finding of compliance with the General Plan was previously made and is shown in the FY 2019-2023 Capital Improvement Program (CIP) on page 9.9 – Court Repairs at Eaton-Blanche and McDonald Park – Construction Phase.

The design phase of this project was completed as part of the Citywide Sports Facilities Improvements and Installation Projects (78044).

The Department of Public Works prepared the project plans and specifications for this project. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. The project was advertised in the *Pasadena Journal* on June 28, 2018. In addition, the Notice Inviting Bids was published in four trade publications and listed on the City's website, which generated notices to 793 vendors. Forty-nine vendors obtained bid packets and eight prime contractors submitted bids for the project. Two of the bids received were deemed non-responsive.

Following advertising, bids were received on July 19, 2018 and are as follows:

Bidder	Amount (\$)
1. F S Contractors, Inc., Sylmar	\$ 188,000
2. NoHo Constructors, North Hollywood	\$ 189,700
3. Axiom Group, Los Angeles	\$ 220,514
4. Pacific Tennis Courts, Inc., Moorpark	\$ 222,222
5. CERCO Engineering, Westlake Village	\$ 257,880
6. RS Construction & Development, Inc., Upland	\$ 354,662
Engineer's Estimate	\$ 212,000

It is recommended that F S Contractors, Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with F S Contractors, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in two new hires to the present work force, and has committed to hiring one Pasadena resident for this position. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of the new labor work hours on the project was included in the project specifications.

F S Contractors, Inc. has previously performed work for the City on the Drainage Improvements on Streets with Flat Grades project (76905) in the amount \$271,579.

The contract will be set up as follows:

Base Bid	\$	188,000
Contingency	\$	42,000
Contract "Not to Exceed" Amount	\$	<u>230,000</u>

A contingency of 22 percent is allocated to this contract given substantial substructure work and possible unforeseen conditions that may be encountered.

In coordination with scheduled recreation programs at the parks, it is anticipated that construction will begin in November 2018, and the work will be completed in January 2019.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure. It also supports the Public Facilities and Land Use Elements of the General Plan.

ENVIRONMENTAL ANALYSIS:

The City's Environmental Administrator recommends that the City Council determine the proposed project to be exempt from CEQA in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1. This exemption includes the minor alteration of existing public facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, and there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances.

FISCAL IMPACT:

The cost of this contract is \$230,000 and the total cost of this action will be \$250,000. Funding for this action will be addressed by the utilization of existing and recommended budgeted appropriations in the *Court Repairs at Eaton-Blanche and McDonald Parks – Construction Phase* CIP project (budget account 78082). It is anticipated that all of the budget will be spent in FY 2019.

The following table represents a contract summary.

Base Bid	\$	188,000
Contingency	\$	42,000
Contract Administration/Inspection	\$	20,000
Total Fiscal Impact	\$	250,000

Department of Public Works Parks and Natural Resources staff is responsible for the operation and maintenance efforts for both parks. The improvements included in the *Court Repairs at Eaton-Blanche and McDonald Parks – Construction Phase* CIP project will not impact the annual costs budgeted for maintenance.

Respectfully submitted,



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