

Agenda Report

DATE: April 23, 2018

TO: City Council

FROM: Mayor Terry Tornek

SUBJECT: APPROVAL OF EMPLOYMENT AGREEMENT FOR CITY CLERK

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is not a "project" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(2) of the State CEQA Guidelines and, as such, is not subject to environmental review; and
2. Approve a new employment agreement for City Clerk Mark Jomsky which sets forth the terms and conditions of the employment agreement between the parties. It is further recommended that the Mayor be authorized to sign the employment agreement to reflect City Council approved changes.

BACKGROUND:

On January 26, 2015, the City entered into an employment agreement (Contract No. 22,130) with Mark Jomsky as City Clerk. The employment agreement has been amended and approved by the City Council three times as follows:

- A first amendment (Contract No. 22,130-1) on April 11, 2016
- A second amendment (Contract No. 22,130-2) on March 20, 2017
- A third amendment (Contract No. 22,130-3) on December 4, 2017

As a result of the City Clerk's recently completed performance evaluation, the Council recommends approving the employment agreement with the following modifications:

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1. Salary – Effective November 27, 2017, the City Clerk will be paid a base annual salary of \$178,602, and the salary control rate for the City Clerk classification shall remain \$182,070.
2. Management Incentive Pay—The City Clerk will receive a one-time, lump sum management incentive pay of \$5,000.
3. Benefits/Pension Contribution—Effective November 13, 2017, the City Clerk, along with the Non-Represented Executive Management employees, began making an additional 2% employee-paid pension contribution for a total 10% employee contribution toward his pension.

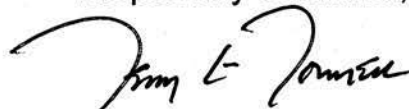
COUNCIL POLICY CONSIDERATION:

The approval of the amendment to the employment agreement supports the City Council's strategic goal of maintaining fiscal responsibility and stability.

FISCAL IMPACT:

The approval of the employment agreement for the City Clerk is estimated to have an overall fiscal impact of \$10,700 in FY 2018 and is to be absorbed by the City Clerk Department operating budget.

Respectfully Submitted,



Terry Tornek
Mayor

Prepared by:



Jennifer Curtis
Director of Human Resources

Attachment:

1. EMPLOYMENT AGREEMENT FOR CITY CLERK