



# Agenda Report

April 16, 2018

**TO:** Honorable Mayor and City Council

**FROM:** Departments of Public Works

**SUBJECT: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN CITY OF PASADENA AND CITY OF SIERRA MADRE FOR RESURFACING OF MICHILLINDA AVENUE**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Class 1, Section 15301, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
2. Authorize the City Manager to execute a Memorandum of Agreement between the City of Pasadena and the City of Sierra Madre for Resurfacing of Michillinda Avenue for an amount not to exceed \$135,000.

## **BACKGROUND:**

The City of Sierra Madre has advertised the FY 2017-2018 Citywide Street Improvement project, which includes paving Michillinda Avenue between Sierra Madre Boulevard and Fairview Avenue. As the City boundary bisects this street longitudinally along its center line, Sierra Madre staff contacted City of Pasadena staff about the possibility of including the Pasadena side in their project in order to pave the entire width of the street under one project. This opportunity allows Pasadena to have part of Michillinda Avenue repaved with minimal design, administration and inspection costs.

Sierra Madre opened bids on March 26, 2018, and the low bidder was Hardy & Harper, Inc. The cost for the City of Pasadena portion of the work is \$123,000. A Memorandum of Agreement between the two cities will be executed, and Pasadena will reimburse Sierra Madre the actual cost of the work, which includes 55,000 square feet of asphalt

milling and overlay (a length of 0.5 miles); eight curb ramps upgrades; curb and gutter repairs; and appurtenant pavement striping.

The Memorandum of Agreement for this work will be set as follows:

Base Bid	\$123,000
Contingency Allowance	<u>\$ 12,000</u>
Agreement "Not to Exceed" Amount	\$135,000

The work is scheduled to be completed in summer 2018.

**COUNCIL POLICY CONSIDERATION:**

This project is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure and improve mobility and accessibility throughout the City. It also supports the Public Facilities Element of the General Plan by maintaining public facilities to enhance the quality of life of the community.

**ENVIRONMENTAL ANALYSIS:**

The City's Environmental Administrator recommends that the City Council determine the proposed project to be exempt under CEQA in accordance with Title 14, Chapter 3, Class 1, Section 15301, minor alterations of existing public facilities involving negligible or no expansion of use beyond that existing at the time of lead agency's determination. There are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances.

**FISCAL IMPACT:**

Funding for this action will be addressed by the utilization of existing budgeted appropriations in the below-listed Capital Improvement Program (CIP) projects. It is anticipated all of the cost will be spent during FY 2018 and FY 2019.


The following table represents the funds that will be used.

Curb Ramp Pedestrian Accessibility Improvements FY 2017-2021 (Budget Account 73925)	\$ 25,000
Resurfacing and Slurry Seal FY 2017-2021 (Budget Account 73920)	\$ 125,000
<b>Total Sources</b>	<b>\$ 150,000</b>

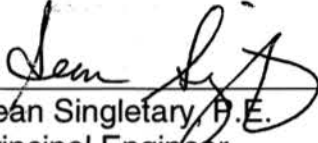
The following table represents a project summary.

Base Bid	\$ 123,000
Contingency	\$ 12,000
Contract Administration/Inspection	\$ 15,000
<b>Total Fiscal Impact</b>	<b>\$ 150,000</b>

Respectfully submitted,

  
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Director of Public Works

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