

Agenda Report

October 23, 2017

TO: Honorable Mayor and City Council
THROUGH: Finance Committee
FROM: Department of Public Works
SUBJECT: AMENDMENTS TO FISCAL YEAR 2018 CAPITAL IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions are not “projects” as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Approve a journal voucher with a net increase of \$1,293,990 amending 24 projects in the Fiscal Year 2018 Capital Improvement Program Budget as detailed in Attachment A of this report.

BACKGROUND:

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing proposed budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City’s journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Building Preventative Maintenance FY 2016 – 2020 (71902)** – The Department of Public Works recommends taking two actions on this project. The first is appropriating \$40,886 in Private Capital – T-Mobile to this project. These funds will be used to help pay for the new security system at the City Yards. The second is transferring the remaining balance of \$271,397 from *Building Preventative Maintenance – FY 2011 – 2015* (71901) to this project. This transfer will allow project 71901 to be closed and the remaining balance to be used on the current phase of the project.

2. **Curb Ramp Pedestrian Accessibility Improvements FY 2017 – 2021 (73925)** – The Department of Public Works recommends appropriating \$160,000 in Private Capital – Crown Castle USA Inc. to this project and increasing the project budget by a like amount. This money was collected as a condition of approval for telecommunications facilities term permits in 2016 in the public right-of-way. The funds will be used to increase the scope of the FY 2018 project to install additional curb ramps and pedestrian improvements.
3. **Curbs and Gutter FY 2017 - FY 2021 (73921)** – The Department of Public Works recommends taking two actions on this project. The first is appropriating \$343,309 in Private Capital. These funds have been collected from property owners and developers as conditions of development or sales of the property. This appropriation will be used for repairs to drive aprons, curbs and gutters, and sidewalks. The second is transferring the remaining balance of \$145,000 from *Preventive Maintenance – Curb and Gutters FY 2016/2017 (73908)* to this project. This transfer will allow project 73908 to be closed and the remaining balance to be used on the current phase of the project.
4. **Citywide Sidewalk ADA Improvements (73913)** – The Department of Public Works recommends unappropriating \$100,000 in CDBG funds from this project. As part of the 2017-2018 CDBG call for projects, Public Works applied for \$500,000 for sidewalk improvements in Northwest Pasadena. The project was only awarded \$400,000 due to CDBG funding constraints. In FY 2018, approximately 28,000 square feet of sidewalks will be removed and replaced in Northwest Pasadena. This is approximately 7,000 square feet less than what would have been completed at the \$500,000 funding level.
5. **Installation/Replacement Guard Rails FY 2011 – 2015 (73905)** – The Department of Public Works recommends appropriating \$18,859 in Street Occupancy Fees to this project so it may be closed. This \$143,554 project was completed in FY 2016 and went over budget by this amount.
6. **Installation /Replacement Guard Rails FY 2016 – 2020 (73911)** – The Department of Public Works recommends appropriating \$35,000 in Gas Tax to this project. This project typically receives an annual appropriation of this amount as part of the CIP adoption. This appropriation was not included in the adopted FY 2018 CIP because the available amount of Gas Tax was not certain at that time. This appropriation will allow routine improvements and emergency repairs to guard rails during this fiscal year.
7. **Route 210 Freeway Soundwalls (73705)** – The Department of Public Works recommends appropriating \$35,675 in Street Occupancy Fees to this project. Some expenses were incurred outside of the approved Metro grant timeline. This action will allow this completed project to be closed.
8. **East Colorado Specific Plan (73582)** – The Department of Public Works recommends appropriating \$116,534 in Street Occupancy Fees to this project. The project was completed within budget, however the project only received \$1.22 million of the \$1.47 million in Metro grants appropriated. Some expenses were incurred outside of the approved Metro grant timeline. This action will allow this completed project to be closed.

9. **Storm Drain Repairs FY 2011 – 2015 (76904)** – The Department of Public Works recommends appropriating \$8,472 in Sewer Funds to this project so it may be closed. This \$2.8 million project was completed in FY 2016 slightly over budget.
10. **Storm Drain Structure Repairs and Improvements FY 2016 – 2020 (76908)** – The Department of Public Works recommends transferring \$212,348 in Sewer Funds from *Rehabilitation of Arroyo Parkway Storm Drain from Holly Street to SCL (76538)* to this project. This transfer will allow 76538 to be closed and the remaining balance to be used on future storm drain improvements.
11. **Bird Sanctuary Improvements (77409)** – The Department of Public Works recommends appropriating \$22,754 in Residential Impact Fees to this project. This project was removed from the CIP budget in FY 2017 due to complex historic preservation construction requirements and public accessibility issues. The project was funded with a Proposition A (Parks) grant and because it was never constructed, the preliminary planning efforts and design costs are not reimbursable by the grant. This action will allow this project to be closed.
12. **Transportation System Safety Enhancement Project (75089)** – The Department of Transportation recommends appropriating \$200,000 in Traffic Reduction Fees to this project. This appropriation is a portion of the required local match for the Highway Safety Improvement Grant. It will fund the public outreach and administrative costs associated with managing a federally funded project. Design of enhancements at the intersections of Lincoln Avenue and Forest Avenue, and Lincoln Avenue and Mountain Street will begin in FY 2018.
13. **Implement Bus Signal Priority System on Pasadena Transit Buses (75094)** – The Department of Transportation recommends unappropriating \$243,224 in Traffic Reduction Fees and returning it to fund balance and transferring \$243,224 in Proposition A Capital Reserve from the *Automatic Traffic Control System (75023)* project. Following this action, project 75023 will be closed.
14. **Purchase Dial-A-Ride Vehicles (75086)** – The Department of Transportation recommends transferring \$32,258 in Private Capital from *Replacement of Dial-A-Ride Vans (75700)* to this project. This transfer will allow project 75700 to be closed and the transferred funds to be used on future Dial-A-Ride vehicle purchases.
15. **Purchase of Replacement and Expansion Fixed-Route Transit Vehicles (75085)** – The Department of Transportation recommends transferring \$80,946 in Private Capital from *Purchase of Seven Alternative Fuel Fixed-Route Transit Vehicles (75058)* to this project. This transfer will allow project 75058 to be closed and the transferred funds to be used on future fixed-route vehicle purchases.
16. **DoIT Equipment Lifecycle Replacement FY 2015 – FY 2019 (71157)** – The Department of Information Technology (DoIT) recommends appropriating \$276,820 in Community Development Block Grant (CDBG) to this project for the installation of Wi-Fi connections in several City parks. The approved CDBG Annual Action Plan for 2016-2017 designated \$58,895 in CDBG for the installation of public Wi-Fi connections at Villa

Parke and La Pintoresca Park. Work at these two locations began in FY 2017, and will be completed in FY 2018. The approved CDBG Annual Action Plan for 2017-2018 designated an additional \$217,925 in CDBG for Phase 2 of the Public Park Wi-Fi initiative. Phase II will install public Wi-Fi connections at Central, Memorial, Vina Vieja, and Washington Parks. Work at these four locations is scheduled to be completed in FY 2018.

Further, DoIT and Planning Department recommend appropriating \$55,905 from the Building Fund to this project for the replacement and installation of audiovisual (AV) technology in selected locations within the Hale Building. After many years of heavy use, the AV technology in the Hearing Room will be upgraded with modern, effective, and easy to use solutions that support HD transmissions and include a smart board, ceiling microphones and speakers, a fixed microphone, a central control panel, and an equipment cabinet. Also, AV technology will be added to two conference rooms, one on the second floor, and another on the third floor. This will include a LED display, ceiling speaker, a central control panel, and equipment cabinet. These technology improvements in the Hale Building are scheduled to be completed in FY 2018.

17. **City Fiber Network Expansion (71212)** – The Department of Information Technology recommends appropriating \$233,000 in Telecommunications Fund to this project and increasing the project budget by a like amount. Implementation of the five-year Fiber Expansion Program has significantly increased the scope of work under this project. This appropriation reflects an acceleration of previously anticipated contributions from this fund towards Fiber Expansion Program costs, bringing them in line with the current implementation schedule of the project.
18. **Rose Bowl Major Improvement Projects FY 2017 - 2021** – The Rose Bowl Operating Company (RBOC) recommends appropriating \$90,000 from the Rose Bowl Fund to this project and increasing the project budget by a like amount. This appropriation is for the purchase of a Vehicle Rapid Defense System. This action was approved by the RBOC at their September 12, 2017 meeting. The product has the ability to stop a 15,000 pound truck traveling up to 38 MPH, flexibility to be portable and moved from one location to another by one person, and the ability to be reused if it has been impacted by a vehicle. These vehicle barriers are manufactured by a local Pasadena based company, Meridian Rapid Defense Group. The barriers are planned to be used in front of the Auto Gate vehicle entry during ingress of patrons on event days and relocated to the end of the extensions during the exiting of patrons.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

ENVIRONMENTAL ANALYSIS:

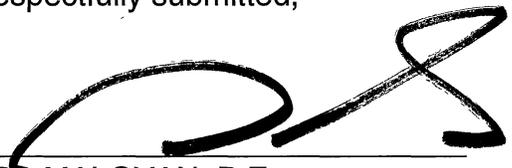
CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of

“project” the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City’s normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet “projects” as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT:

The cumulative result of these recommendations will increase the FY 2018 CIP budget by \$1,293,990. The specific funding sources for the CIP budget amendments are listed on Attachment A.

Respectfully submitted,



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