



# Agenda Report

March 27, 2017

**TO:** Honorable Mayor and City Council  
**THROUGH:** Finance Committee  
**FROM:** Department of Public Works  
**SUBJECT: AMENDMENTS TO FISCAL YEAR 2017 CAPITAL IMPROVEMENT PROGRAM BUDGET**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed actions are not “projects” as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Approve a journal voucher with a net increase of \$2,569,044 amending 18 projects in the Fiscal Year 2017 Capital Improvement Program Budget as detailed on Attachment A of this report.

## **BACKGROUND:**

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing proposed budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City’s journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Building Preventative Maintenance FY 2016 – 2020 (71902)** – The Department of Public Works recommends appropriating \$140,000 in Community Development Block Grant (CDBG) to this project and increasing the total estimate project cost by a like amount. On March 27, 2017 the Housing and Career Services Department will present to the City Council a report recommending amendments to the 2016-2017 CDBG Action Plan. The report includes the recommendation of approving \$140,000 to replace the roof on the Pasadena Senior Center. This work will begin in June 2017 and is scheduled for completion in July 2017.

2. **Hamilton Park – Various Projects (78069)** – The Department of Public Works recommends appropriating \$240,000 in Residential Impact Fees - East to this project and increasing the project budget by a like amount. The scope of this project has been expanded to include accessibility improvements. Public Works staff will solicit bids to complete the perimeter pathway and additional accessibility improvements, activity striping, picnic area improvements, parking lot improvements, and fence replacement. The work will be completed in FY 2018.
3. **Preventive Maintenance – Curbs and Gutter FY 2016 – 2017 (73908)** – The Department of Public Works recommends appropriating \$53,420 in Private Capital to this project. These funds have been collected from property owners and developers as a condition of development or sale of the property. This appropriation will be used for repairs to drive aprons, curbs and gutters, and sidewalks.
4. **Preventive Maintenance – Curbs and Gutter FY 2017/FY 2018 (73921)** – The Department of Public Works recommends appropriating \$16,243 in Private Capital to this project. These funds have been collected from property owners and developers as a condition of development or sale of the property. This appropriation will be used for repairs to drive aprons, curbs and gutters, and sidewalks.
5. **Citywide Sidewalk Improvements (73913)** – The Department of Public Works recommends unappropriating \$71,272 in CDBG funds from this project. This funding was part of a \$250,000 CDBG mid-cycle allocation that was received in November 2015 and had to be spent by June 30, 2016. Staff was not able to expend all the funding in this timeframe. The \$178,728 that was spent, allowed for approximately 14,000 square feet of concrete sidewalk to be replaced throughout the CDBG benefit areas including locations on Fair Oaks Avenue, Mountain Street, Villa Street, Hill Avenue, and Lake Avenue. This action will correct the project budget.
6. **Preventive Maintenance - Sewer System FY 2017 - 2021 (76911)** – The Department of Public Works recommends unappropriating \$820,000 in Sewer Fund from Preventive Maintenance – Sewer FY 2011 – 2016 (76901) and appropriating it to this project. These projects provide for the systematic repair, rehabilitation, or replacement of the City's sewer collection system. Project 76911 is the next five year phase of the sewer preventive maintenance program. This action will allow project 76901 to be closed and the remaining balance transferred to the current project for use on sewer rehabilitations and replacements.
7. **Fair Oaks/Orange Grove Specific Plan (73130)** – The Department of Public Works recommends appropriating \$18,589 in Street Occupancy Fees to this project. This project was completed in FY 2016. This action will correct the project budget and allow it to be closed.
8. **Purchase of 8 Replacement Transit Vehicles and 4 Expansion Fixed-Route Transit Vehicles (75085)** – The Department of Transportation recommends appropriating \$121,458 of Proposition A/C Local Return to this project and increasing the project budget cost by a like amount. These funds will be used to purchase and install new

onboard cameras and TAP fare box equipment that was not included in the original transit vehicle purchase budget.

9. **Pasadena Bicycle Program (75075)** – The Department of Transportation recommends unappropriating \$56,810 of Measure R Transportation Fund from this project as these funds are no longer needed. In addition, staff recommends unappropriating \$180,000 of Bicycle Transportation Account grant funds and appropriating \$180,000 of State Transportation Development Act (TDA) Article 3 Fund to this project. This project is annually funded by the TDA Article 3 Fund; however, in FY 2016 and FY 2017, Bicycle Transportation Account grant funds were inadvertently appropriated to this project. This action will correct the project budget.
10. **Rose Bowl Major Improvement Projects – FY 2017** – At the February 2, 2017 Rose Bowl Operating Company Board meeting, the Board recommended appropriating \$1,001,500 in Rose Bowl Fund to this project and increasing the total estimated project cost by a like amount. This appropriation will fund: the purchase of 104 walk through metal detectors (WTMD); virtual gate camera monitors for 25 WTMDs; and the relocation of the UCLA locker room from the East Locker Room to the West Locker Room. This work will be completed in FY 2017.
11. **Arroyo Spreading Basins and Intake Structures (1040)** – The Water and Power Department recommends unappropriating \$700,000 in Capital Improvements Charge (CIC) Funding from this project and lowering the total estimated project cost by a like amount. Due to litigation and permit issues, progress on the FY 2017 workplan is delayed. This funding is no longer needed on this project and will be removed.
12. **Fire Protection System Improvements FY 2017 – 2021 (1019)** – The Water and Power Department recommends appropriating \$500,000 in CIC Funding to this project and increasing the total estimated project cost by a like amount. This appropriation is needed for the ongoing replacement of distribution mains, fire hydrants, and gate valves to sustain and improve fire flows for fire protection requirements. The cost per mile of construction has increased and the additional appropriation is needed to complete the FY 2017 workplan.
13. **Distribution Mains FY 2017 – 2021 (1001)** – The Water and Power Department recommends appropriating \$200,000 in CIC Funding to this project and increasing the total estimated project cost by a like amount. This appropriation is needed for the ongoing replacement of distribution mains to meet demand, capacity needs and to upgrade aging infrastructure to ensure system reliability and operation efficiencies. The cost per mile of construction has increased and the additional appropriation is needed to complete the FY 2017 workplan.
14. **Customer Driven Meters and Services FY 2017 – 2021 (1003)** – The Water and Power Department recommends appropriating \$780,000 in Aid to Construction (Water) funds to this project and increasing the total estimated project cost by a like amount. Applications for customer projects increased and additional appropriations are necessary to meet demand and complete construction on open projects. These funds are reimbursed fully by the customers.

15. **Monk Hill Perchlorate Treatment Plant (1063)** - The Water and Power Department recommends unappropriating \$160,000 in CIC Funding from the New Well Projects (1021) and appropriating it to this project. The work for this new well was budgeted in the New Well Projects (1021) project but the work will be completed as a part of the Monk Hill Perchlorate Treatment Plant project for reimbursement by NASA. This action will fix the project budgets.
16. **DoIT Equipment Lifecycle Replacement FY 2015 – FY 2019 (71157)** – The Department of Information Technology (DoIT) recommends appropriating \$220,000 in Computing & Communications Fund to this project and increasing the total estimated project cost by a like amount. In FY 2016, updates to the City Council Chamber’s technology, which included the replacement of the microphones, monitors, touch panel displays, and upgrade of technology to allow for high definition (HD) transmissions was completed and charged to this project. This work was to be funded with Public, Education or Government (PEG) 1% revenue. The PEG revenue was deposited into the Computing & Communications Fund and this action will provide the proper revenue to the project budget.

In addition, DoIT recommends appropriating \$375,000 in Library Equipment Replacement Fund to this project and increasing the total estimated project cost by a like amount. These funds are for the replacement of approximately 210 public computers, including monitors, peripherals, and upgrades to the supporting infrastructure. This technology first debuted in the libraries in the mid-1990s, and is located in all ten branches. On average, the computers are 8-10 years old, and difficult to maintain and update. This replacement will improve the customer experience and performance for patrons, while the upgrade of the supporting infrastructure will allow for better service management remotely, in line with how City staff computers are currently managed. The replacement of the public computers for the libraries is scheduled to be completed in FY 2018.

#### **COUNCIL POLICY CONSIDERATION:**

All of the above projects and actions address City Council’s goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

#### **ENVIRONMENTAL ANALYSIS:**

CEQA excludes from environmental analysis those actions that are not “projects” as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of “project” the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City’s normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet “projects” as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project,

the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

**FISCAL IMPACT:**

The cumulative result of these recommendations will increase the FY 2017 CIP budget by \$2,569,044. The specific funding sources for the CIP budget amendments are listed on Attachment A.

Respectfully submitted,



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Prepared by:



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Approved by:



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Attachment A – Changes to FY 2017 CIP