

# Agenda Report

March 27, 2017

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT WITH ONYX ARCHITECTS FOR PROFESSIONAL SERVICES FOR DESIGN OF VICTORY AND DESIDERIO PARKS RESTROOMS FOR AN AMOUNT NOT TO EXCEED \$126,210**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines section 15061(b)(3), the general rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the City Manager to enter into a contract, without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with ONYX Architects for architectural and engineering design services for the Victory Park Restroom Replacement and Restroom Building at Desiderio Park project in an amount not to exceed \$126,210.

## **BACKGROUND:**

The proposed contract provides for the design of new restroom facilities at Victory and Desiderio Parks. Over the last 13 years, the Department of Public Works has designed and constructed a dozen restroom replacement projects as part of various Capital Improvement Program (CIP) projects. Victory Park is the final restroom replacement project included in the FY 2017-2021 CIP. The restroom proposed in Desiderio Park will be a new facility, constructed as a component of the development of the park.

The Department of Public Works issued a Request for Proposals (RFP) for architectural and engineering design services on September 9, 2016. Outreach notices were sent to 112 firms. The City received eight proposals on November 4, 2016 in response to the RFP.

Below is a list of the proposers:

<b>FIRM</b>	<b>LOCATION</b>	<b>AVERAGE SCORE</b>
ONYX Architects	Pasadena	96.75
PBWS Architects, LLC	Pasadena	91.25
GKKworks	Pasadena	87.75
Peter Tolkin Architecture	South Pasadena	87.20
RTK Architects Inc.	Culver City	82.95
ERW Design	Los Angeles	82.85
RM Architects	Irvine	82.25
Kaplan Chen Kaplan	Santa Monica	76.50

Based on the evaluation procedures and criteria specified in the RFP, the firms' written proposals were scored and ranked by the selection committee. Consultant selection is based on the average of all committee members' scores, 100 points possible. ONYX's average score was more than 5 points higher than the next highest ranked firm. Attachment A contains a summary of the proposal scoring.

The selection committee's scoring showed clear consensus regarding ONYX's ability to perform the scope of services. In addition, ONYX Architects, a Pasadena-based firm, has extensive experience in the design and construction of restroom facilities as well as managing community engagement, which are key elements of these projects. Based on these criteria, it is recommended that the City enter into contract with ONYX Architects for an amount not to exceed \$126,210.

Base professional services for Victory Park include the following: Architectural and engineering design; community outreach; bidding services; and construction administration. Base professional services for Desiderio Park include: Architectural and engineering design and community outreach. Since Desiderio Park is currently not funded through construction, supplemental services including bidding and construction administration are shown separately in the table below pending appropriation of additional construction funding. Onyx Architects agrees to hold Supplemental Services fee firm through June 30, 2018, after which, fees would be renegotiated.

The proposed contract will be set up as follows:

Base Architectural and Engineering Fees (Victory & Desiderio Parks)	\$	90,270
Supplemental Services Fees (Desiderio Park-Bidding & Const. Admin.)	\$	24,465
Contingency (10% of Total Fees)	\$	11,475
Contract "Not to Exceed" Amount	\$	126,210

It is anticipated that design and entitlements for both projects will be completed in the summer of 2017, and that construction of the Victory Park restroom and the architect's base services will be completed in the fall of 2018. ONYX Architects has previously provided professional services for the City of Pasadena: Design and construction administration for the Allendale, Grant and Eaton-Blanche restroom projects (\$94,021);

Central Library Restoration Phase II (\$15,140); and La Casita del Arroyo Rehabilitation (\$35,245).

**COUNCIL POLICY CONSIDERATION:**

This project supports the City Council's goals to improve, maintain and enhance public facilities and infrastructure. It also supports the Public Facilities and Land Use and Mobility Elements of the General Plan.

**ENVIRONMENTAL ANALYSIS:**

This project is exempt from CEQA review pursuant to State CEQA Guidelines section 15061(b) (3). The contract is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to the provisions of CEQA. This contract would retain a consultant for professional design services only. As part of the contract scope of services, the Architect will prepare all California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) documents pertaining to this project.

**FISCAL IMPACT:**

The cost of this contract is \$126,210 and the total cost of this action will be \$138,830 including Public Works project management. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Installation of Restroom Building at Desiderio Park CIP project (budget account 78059) and Restroom Buildings (Replace or Construct) - CIP project (budget account 78038)

The following table presents a summary of the sources of funds that will be used:

Restroom Building at Desiderio Park (78059)	\$ 69,415
Restroom Buildings (Replace or Construct) Victory Park (78038)	\$ 69,415
<b>Total Sources</b>	<b>\$ 138,830</b>

The following table represents the design cost summary:

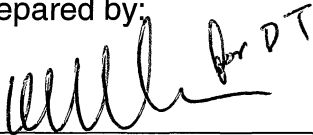
Base Architectural and Engineering Fees	\$ 90,270
Supplemental Services Fees (Desiderio Park-Bidding & Const. Admin.)	\$ 24,465
Contingency Allowance (10% of Total Fees)	\$ 11,475
Administration Costs (10% of Contract Amount)	\$ 12,620
<b>Total Fiscal Impact</b>	<b>\$ 138,830</b>

Respectfully submitted,



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