



Agenda Report

March 27, 2017

TO: Honorable Mayor and City Council

FROM: Housing and Career Services Department

SUBJECT: PUBLIC HEARING: SUBSTANTIAL AMENDMENT TO THE ANNUAL ACTION PLAN (2016-2017) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RECOMMENDATION:

It is recommended that upon close of the public hearing the City Council take the following actions:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
- 2) Approve the submission to the U.S. Department of Housing and Urban Development of a Substantial Amendment to the Annual Action Plan (2016-2017) as described in the report to reprogram \$140,000 in Community Development Block Grant funds.

BACKGROUND:

The Annual Action Plan sets forth the projected uses of federal entitlement funds, including Community Development Block Grant ("CDBG") program funds for the coming program year, and addresses the available resources for program implementation, activities to be undertaken, program guidelines, and monitoring. The Plan addresses the efforts made toward accomplishing the goals and objectives included in the City's Five-Year Consolidated Plan (2015-2019). On May 2, 2016, the City Council convened a public hearing approving the submission of the Annual Action Plan (2016-2017) as an application to the U.S. Department of Housing and Urban Development (HUD).

The proposed funding modifications described below require that the Annual Action Plan be amended in accordance with HUD regulations by a "Substantial Amendment" (as that term is used by HUD). The subject Substantial Amendment was issued for

public review on February 22, 2017 at the Housing and Career Services Department website. Also, a notice was published in the Pasadena Journal from March 2, 2017 through March 23, 2017 regarding the scheduled public hearing to amend the 2016-2017 Annual Action Plan. To date no public comments have been received regarding the Substantial Amendment.

REPROGRAMMING OF CDBG FUNDS

The year-end closure of CDBG Program Year 15-16 has resulted in the availability of unspent funds in the amount of \$140,000. In order to meet required HUD draw down milestones, staff is recommending the reprogramming of unspent funds to replace the roof at the Senior Center.

Activity Name & Description	Implementing Agency	Funding Amount	Location
<u>Senior Center Roof Replacement</u> This project will provide funds to replace a deteriorated roof at the Senior Center.	City of Pasadena – Department of Public Works	\$140,000 New allocation	85 E. Holly St.

There are no competing projects for these City set-aside funds.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The approval of the subject Substantial Amendment to the Annual Action Plan is a funding mechanism only and is excluded from the definition of "project" pursuant to State CEQA Guidelines Section 15378(b)(4). Furthermore, the proposed action does not constitute a final funding commitment to any of the identified activities, as the grant sub-recipients of the activities would be required to enter into contractual agreements. Pursuant to the terms of the contracts, appropriate environmental review of each funded activity will take place prior to commencement of any activity. Therefore, the action proposed herein will not have a significant effect on the environment and, hence, is not subject to CEQA.

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure;

improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

FISCAL IMPACT:

There is no fiscal impact as a result of this action and it will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

Respectfully submitted,


WILLIAM K. HUANG, Director
Housing and Career Services

Prepared by:


RANDY MABSON
CDBG Program Coordinator

Approved by:


STEVE MERMELL
City Manager