

Agenda Report

March 13, 2017

TO: Honorable Mayor and City Council
FROM: Police Department
SUBJECT: **AWARD OF PURCHASE ORDER CONTRACT TO DOOLEY ENTERPRISES, INC. FOR PURCHASE OF AMMUNITION FOR A NOT TO EXCEED AMOUNT OF \$450,000.**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15601 (b) (3), the general rule that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid dated February 6, 2017 submitted by Dooley Enterprises, Inc. in response to specifications for practice and duty ammunition; reject all other bids received; and authorize the issuance of a purchase order contract with Dooley Enterprises, Inc. in an amount not to exceed \$450,000 over a three year period with the option for three additional one year terms in the amount of \$150,000, at the discretion of the City Manager, for a maximum total contract length of six years.

BACKGROUND:

The Police Department is required to provide regular and ongoing firearms training to its police officers; such training requires the purchase of practice ammunition. The Police Department must also equip its officers with duty ammunition for their pistols, shotguns and rifles, which requires the purchase of duty ammunition.

On January 26, 2017, a Notice Inviting Bids for the purchase of practice and duty ammunition was published in the Pasadena Journal and posted on the City's bid website (Planet Bids), which generated notices to 170 vendors. A total of 10 vendors downloaded the bid documents, none of whom were local vendors.

Three vendors submitted bids by the bid closing date of February 7, 2017. The bid results are as follows:

<u>Bidder</u>		<u>(1) Year Amount(\$)</u>
1.	Dooley Enterprises, Inc. Anaheim, CA	\$149,640
2.	LC Action Police Supply San Jose, CA	\$157,056
3.	ProForce Law Enforcement Prescott, AZ	Non-responsive

The bid proposals were reviewed by Police Department staff and one bid was deemed non-responsive because the vendor didn't provide pricing for all of the items listed on the bid specifications. Dooley Enterprises, Inc. provided the lowest, responsive bid. The Police Department has purchased ammunition in the past from Dooley Enterprises, Inc. and found the company to be a reputable ammunition wholesaler.

The Police Department recommends that Dooley Enterprises, Inc. be awarded a contract for a three year period in an amount not to exceed \$450,000 as they are the lowest responsive and responsible bidder. The total amount paid to the contractor in the approved three years of this contract shall not exceed \$450,000 without prior approval of City Council and written amendment of the contract.

At the conclusion of the first contract year and prior to the commencement of any subsequent contract extension period, the contractor may request unit price increases which cannot exceed the rate of the Consumer Price Index (C.P.I.) for the latest available preceding 12 month period.

The contract may be extended for three one year terms not to exceed \$150,000 annually even if prices increase, with the approval of the City Manager and without further City Council approval, provided that the contract terms remain the same.

COUNCIL POLICY CONSIDERATION:

Approval of this contract award addresses the City Council's goals of maintaining fiscal responsibility, stability and ensuring public safety.

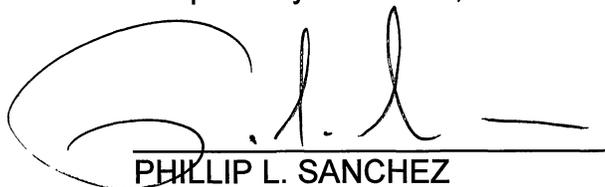
ENVIRONMENTAL ANALYSIS:

This purchase complies with all South Coast Air Quality Management District (SCAQMD) rules and regulations.

FISCAL IMPACT:

The total cost of these purchases is \$450,000. These purchases will be funded by utilizing existing budgeted appropriations in the Police Department's operating budget.

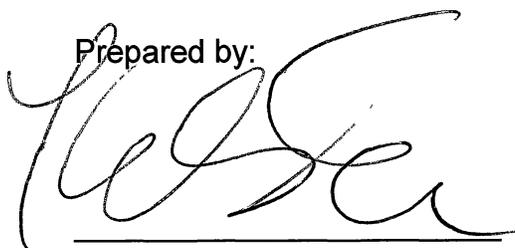
Respectfully submitted,



PHILLIP L. SANCHEZ

Police Chief
Police Department

Prepared by:



KELLY M. EVANS
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Approved by:



STEVE MERMELL
City Manager