

# Ordinance Fact Sheet

**TO:** CITY COUNCIL

**DATE:** December 11, 2017

**FROM:** CITY ATTORNEY

**SUBJECT: AN ORDINANCE OF THE CITY OF PASADENA AMENDING PASADENA MUNICIPAL CODE TITLE 2, CHAPTER 2.355, SECTION 2.355.050(B) RELATING TO ADMINISTRATIVE FINES**

**TITLE OF PROPOSED ORDINANCE:**

**AN ORDINANCE OF THE CITY OF PASADENA AMENDING PASADENA MUNICIPAL CODE TITLE 2, CHAPTER 2.355, SECTION 2.355.050(B) RELATING TO ADMINISTRATIVE FINES**

**PURPOSE OF PROPOSED ORDINANCE:**

The proposed ordinance will amend the administrative fines associated with administrative citations to conform to the maximum fines in California Government Code sections 36900 and 36901. The City Council directed preparation of this ordinance on December 4, 2017.

**BACKGROUND:**

On May 8, 2017, the City Prosecutor's Office presented a proposal to the City Council to create the Pasadena Administrative Citation Enforcement Program (PACE). The purpose of this program is to provide an alternative to prosecution through the criminal justice system of violations of the Pasadena Municipal Code.

PACE would greatly expand the administrative citation process by offering a Citywide administrative remedy to City Code violations. Currently, PMC section 2.355.050(B) only allows for a maximum fine of \$50 for violations of the Code, even though California

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Government Code sections 36900 and 36901 allow maximum fines of up to \$1,000.00 per violation. Amending the administrative fines is necessary to accomplish the goals of the PACE Program.

**REASON WHY LEGISLATION IS NEEDED:**

The City's ordinance relating to administrative citations and their fines was established by ordinance and must be amended by ordinance.

**PROGRAM, DEPARTMENT, OR GROUPS AFFECTED:**

Numerous City Departments and Divisions (Code Enforcement, Building and Safety, Public Health, Fire, Public Works, Human Society, Police) issue administrative citations. The Department of Finance assists in collections of unpaid administrative citation fines.


**ENVIRONMENTAL:**

The proposed amendment has been determined to be exempt from environmental review pursuant to CEQA Guidelines Section 15060(c)(2).

**FISCAL IMPACT:**

The proposed ordinance change shall result in an estimated increase in revenue of \$240,000 annually.

Respectfully submitted,

  
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