

Agenda Report

August 28, 2017

TO: Honorable Mayor and City Council
FROM: Police Department
SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH ADAMSON POLICE PRODUCTS FOR BALLISTIC VESTS AND POLICE SUPPLIES FOR A NOT-TO-EXCEED AMOUNT OF \$397,173

RECOMMENDATION:

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid dated July 17, 2017, submitted by Adamson Police Products in response to specifications for ballistic vests and police supplies, authorize the issuance of a purchase order contract to Adamson Police Products in an amount not to exceed \$226,956 for a period of four years, and authorize the City Manager to extend the agreement for up to three additional one-year periods in the annual amount of \$56,739 without further City Council approval consistent with the terms of the specifications.

BACKGROUND:

The Pasadena Police Department has approximately 373 sworn and civilian employees. While not all employees are required to wear a ballistic vest, almost all police department employees who work in the field in uniform have the option to wear one if they desire. This results in the need to order ballistic vests for new employees and to place replacement orders for existing employees who have an expired vest.

On June 29, 2017, a Notice Inviting Bids for the purchase of ballistic vests and other police supplies was published in the *Pasadena Journal* and posted on the City's website, which generated notices to 10 vendors.

The ballistic vest identified in the bid document has previously been approved by Pasadena Police Department Command Staff and Equipment Committee after extensive evaluation which included wear-testing of each respective vest by on-duty officers. Prior to final selection of the vest, the Equipment Committee took into consideration the costs, level of safety and comfortability.

Two vendors submitted bids by the closing date of July 17, 2017. The only responsive bid was from Adamson Police Products:

<u>Bidder</u>	<u>Location</u>	<u>Amount</u>
Adamson Police Products	Los Alamitos, CA	\$56,739

It is recommended that Adamson Police Products be awarded a purchase order contract, as they are the only responsive and responsible bidder.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Plan Goals to maintain fiscal responsibility and ensure public safety.

ENVIRONMENTAL ANALYSIS:

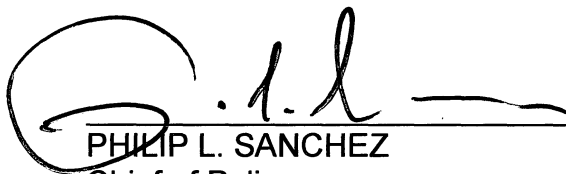
The proposed action is the purchase of ballistic vests and supplies for our Sworn and Civilian employees of the Pasadena Police Department. This action is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378.

The authorization to enter into a contract with Adamson Police Products for ballistic vests and police supplies is a continuing administrative and maintenance activity (i.e., purchasing of supplies). This action would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:


The cost of this action will be \$226,956 over four years. If approved, the additional three years option would not exceed \$56,739 per year for an additional total of \$170,217. Funding will be addressed by utilization of existing budgeted appropriations in the Police Department General Fund operating budget account 10132009-810900.

Respectfully submitted,



PHILIP L. SANCHEZ
Chief of Police
Police Department

Prepared by:



ART CHUTE
Police Lieutenant

Approved by:



STEVE MERMELL
City Manager