

Agenda Report

August 28, 2017

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Housing and Career Services Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH BRILLIANT CORNERS FOR \$95,000 TO PROVIDE RAPID RE-HOUSING ASSISTANCE TO HOMELESS INDIVIDUALS

RECOMMENDATION:

It is recommended that the City Council:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b)(3), the "General Rule" that CEQA only applies to projects that may have an effect on the environment; and
- 2) Approve the proposed contract with Brilliant Corners in the amount of \$95,000 to provide Rapid Rehousing Program services for homeless individuals. Competitive bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors for labor, materials, services, or supplies; and
- 3) Grant the proposed contract an exemption from the competitive selection process pursuant to Pasadena Municipal Code Section 4.08.049B, contracts for which the City's best interests are served; and
- 4) Amend the Housing & Career Services Department's fiscal year 2018 operating budget by appropriating expenditures in the amount of \$95,000 from the unappropriated fund balance of the Housing Successor Low Income Housing Asset Fund for the Rapid Rehousing Program (23716003-810500-51020).

BACKGROUND:

On April 11, 2016, Council approved several measures to address issues associated with homelessness and panhandling, including the recommendation that \$250,000 from the unappropriated fund balance in the Housing Successor Low Income Housing Asset Fund ("Housing Successor Fund") be appropriated to provide for expansion of a Rapid Rehousing Program. Rapid Rehousing provides temporary rental subsidies to aid recently homeless persons return to rental housing, along with services to assist them to stay housed. Subsequent to this approval, the Housing & Career Services Department began discussions with the Los Angeles County Department of Health Services (DHS), which has allocated funding to partner with cities as part of Los Angeles County Homeless Initiative Strategy B3: Partner with Cities to Expand Rapid Re-housing.

As a result of these discussions, staff recommends the allocation of \$95,000 from Housing Successor Funds toward the expansion of Rapid Rehousing and contracting for the provision of rental assistance for homeless individuals. From the \$95,000 allocation, the City will contribute a monthly housing subsidy in the amount of \$500 per case or the actual cost of appropriate permanent housing, whichever is less. DHS will provide match funding, covering the difference needed to place someone in rapid rehousing (e.g., if the cost of the program inclusive of housing and services is \$1,500 a month, the contribution of the City will be \$500 per month and the County will cover the remaining \$1,000 per month). In order to be eligible to receive these DHS match funds, the City is required to utilize the designated contractor from DHS's pre-qualified list. DHS issues a Request for Qualifications periodically, and may only contract with agencies that were pre-qualified for specific services. For this reason, staff is requesting an exemption of the competitive selection process based on best interests of the City being served.

LA County DHS has selected Brilliant Corners as the designated contractor for the Rapid Rehousing Program. Under the proposed contract, which will have a term of one year, Brilliant Corners will administer move-in assistance and short and medium term rental assistance on behalf of eligible homeless individuals. These individuals will be identified through Pasadena's Coordinated Entry System for homeless persons, operated by Union Station Homeless Services. Through a separate contract with and funded by LA County DHS, Union Station Homeless Services will provide services to the Rapid Rehousing participants to assist them to remain housed after the rental assistance ends.

COUNCIL POLICY CONSIDERATION:

Approval of the subject recommendation will provide funding for Rapid Rehousing for homeless persons in Pasadena, and supports and promotes the quality of life and the local economy -- a goal of the City Council's Strategic Objectives. Authorization of this contract is in accordance with the Pasadena Continuum of Care system, General Plan

Housing Element, Five-Year Consolidated Plan, and Five-Year Public Housing Authority Plan.

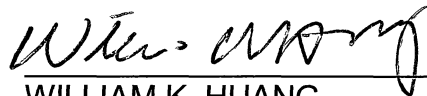
ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed contract award to Brilliant Corners to administer rental housing subsidies to homeless persons will not have a significant effect on the environment and, hence, is not subject to CEQA.

FISCAL IMPACT:

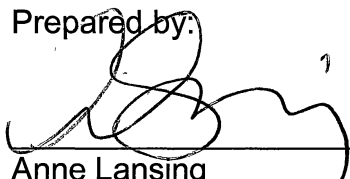
Approval of the subject recommendation will increase the Department's FY 2018 operating budget through the appropriation of \$95,000 from the unappropriated fund balance of the Housing Successor Low Income Housing Asset for Rapid Rehousing Program contract expenditures (23716003-810500-51020). There will be no anticipated indirect or support costs such as maintenance and IT support.

Respectfully submitted,



WILLIAM K. HUANG
Director of Housing and Career Services

Prepared by:



Anne Lansing
Project Planner

Concurred by:



MATTHEW E. HAWKESWORTH
Director of Finance

Approved by:



STEVE MERMELL
City Manager

Attachment
Attachment A- Taxpayer Protection Amendment