

Agenda Report

August 28, 2017

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO CERCO ENGINEERING FOR CITYWIDE PARKS ACCESSIBILITY IMPROVEMENTS FOR AN AMOUNT NOT TO EXCEED \$355,000 AND AMENDMENT TO FY 2018 CIP BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Class 1, Section 15301, Existing Facilities, which exempts minor alteration of existing public facilities where no expansion of the use will take place;
2. Amend the Fiscal Year 2018 Capital Improvement Program Budget by appropriating \$86,000 in Residential Impact Fees to the Citywide Accessibility Improvements (78068) project; and
3. i) Accept the bid dated August 1, 2017, submitted by Cerco Engineering in response to the Project Plans and Specifications for the Citywide Parks Accessibility Improvements at various parks, ii) reject all other bids, and iii) authorize the City Manager to enter into such contract for an amount not to exceed \$355,000.

BACKGROUND:

This project provides for accessibility-related improvements at the following City parks: Brookside, Central, Eaton-Blanche, Gwinn, Jefferson, La Pintosca, Lower Arroyo, McDonald, Memorial, Sunnyslope, Victory, Villa, and Washington. Work will consist of the following: Installation of concrete walkways; installation of accessible site amenities; installation of ramps and handrails; and placement of accessible signs and parking spaces.

A finding of compliance with the General Plan was previously made and is shown on page 9.2 of the FY 2017-2021 Capital Improvement Program (CIP), *Citywide Park Accessibility Improvements* project.

The Department of Public Works prepared plans and specifications for this project. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. This project was advertised in the *Pasadena Journal* on July 11, 2017. In addition, the Notice Inviting Bids was published in five trade publications and listed on the City's website, which generated notices to 1,501 vendors. Forty-six vendors obtained bid packets, and four prime contractors submitted bids for the project.

Following advertising, bids were received on August 1, 2017, and are as follows:

<u>Bidder</u>	<u>Amount</u>
1. Cerco Engineering, Westlake Village	\$324,628
2. Axiom Group, Los Angeles	\$330,330
3. GMZ Engineering, Agoura Hills	\$379,940
4. Access Pacific, Inc., Pasadena	\$382,264
Engineer's Estimate	\$304,000

At bid opening, Cerco Engineering's total bid amount was announced at \$303,886. Upon Staff's review of the line item unit price amounts, it was determined two line items were incorrectly tabulated. The project bid specifications state that unit price amounts take precedence when calculating the final bid total. Cerco Engineering's corrected total bid amount of \$324,628 remains as the lowest responsible and responsive bid.

It is recommended that Cerco Engineering be awarded a contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with Cerco Engineering fully complies with Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in seven new hires to the present workforce. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of new labor work hours on the project was included in the project specifications.

Cerco Engineering has not previously performed any work for the City.

The contract for this project will be set as follows:

Base Bid	\$ 324,628
Contingency	\$ 30,372
Contract "Not To Exceed" Amount	\$ 355,000

It is anticipated that construction will begin by December 2017 and be completed in March 2018.

COUNCIL POLICY CONSIDERATION:

This project is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure. It also supports the Public Facilities Element of the General Plan by helping to achieve a high level of maintenance and upgrading of existing facilities to ensure public safety. It also promotes improving access to park and recreation facilities.

ENVIRONMENTAL ANALYSIS:

The proposed project is exempt from CEQA pursuant to the State CEQA Guidelines in accordance with Title 14, Chapter 3, Article 19, Class 1, Section 15301, Existing Facilities, which exempts minor alteration of existing public facilities where no expansion of existing use will take place.

FISCAL IMPACT:

Staff recommends amending the FY 2018 by appropriating \$86,000 in Residential Impact Fees to the *Citywide Park Accessibility Improvements* project and increasing the total estimated cost by a like amount. There is sufficient fund balance in the Residential Impact Fee Fund to support the proposed increase.

The initial design phase of the project consisted of preparing accessibility plans for thirteen citywide park sites including design development, engineering, and ADA compliance review. After the initial ADA compliance plan review, the scope of six parks was revised and expanded to meet additional compliance criteria not identified in the City's ADA Transition Plan. The additional incurred costs impacted the overall project budget. The additional fund appropriation is required to complete the construction phase of the project.

The cost of this contract is \$355,000 and the total cost of this action will be \$440,000. Funding for this action will be addressed by the utilization of existing and recommended budgeted appropriations in the *Citywide Park Accessibility Improvements* (budget account 78068) and *Central Park – Implement Master Plan* (budget account 78461) CIP projects. It is anticipated that all of the costs will be spent in FY 2018.

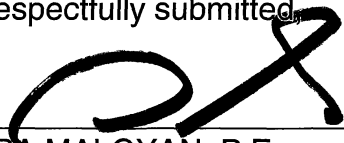
The following table presents a summary of the sources of funds that will be used.

Parks and Landscaping – Citywide Park Accessibility Improvements (78068)	\$365,000
Central Park – Implement Master Plan (78461)	\$75,000
Total Fiscal Impact	\$ 440,000

The following table represents a project summary.

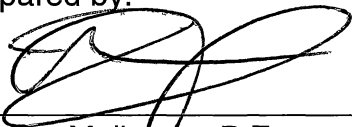
Base Bid	\$ 324,628
Contingency	\$ 30,372
Contract Administration/Inspection	\$ 85,000
Total Fiscal Impact	\$ 440,000

Respectfully submitted,



ARA MALOYAN, P.E.
Director of Public Works

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Approved by:



STEVE MERMELL
City Manager