



Agenda Report

August 28, 2017

TO: Honorable Mayor and City Council
FROM: Pasadena Police Department
SUBJECT: **RECOGNITION AND APPROPRIATION OF CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) GRANT FUNDS RELATED TO CALIFORNIA PROPOSITION 47 (PROP 47)**

RECOMMENDATION:

It is recommended that the City Council:

- 1) Find that acceptance of this grant is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project;
- 2) Adopt a resolution authorizing the City Manager to enter into an agreement with BSCC to accept and administer these grant funds on behalf of the City of Pasadena;
- 3) Amend the Police Department's fiscal year 2018 operating budget by recognizing revenue and appropriating expenditures of \$669,893 in grant funds awarded by BSCC as detailed in the Fiscal Impact section of this report;
- 4) Amend the Health Department's fiscal year 2018 budget by recognizing and appropriating expenditures of \$167,286 and increasing by one limited-term full-time equivalent (1.0 FTE);
- 5) Authorize the City Manager to enter into a contract with Flintridge Center for reentry services in an amount not to exceed \$1,766,799 for the grant term of three years; and
- 6) It is further recommended that the City Council grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served.

BACKGROUND:

The California Board of State and Community Corrections (BSCC) recently made available grant funds under California Proposition 47, which was funded by voter-approved initiative on the November 2014 ballot. The purpose of these grant funds is to provide mental health services, substance use disorder treatment, diversion programs and supportive services for people in the criminal justice system.

The grant solicitation required that at least fifty percent of the funds be used to contract with community-based organizations in order to provide services to a target population of adults and/or juveniles who have been arrested, charged with, or convicted of a criminal offense *and* with a history of mental health issues or substance use disorders. Per the grant solicitation, services provided are required to prioritize mental health services, substance abuse disorder treatment, and diversion programs, and should leverage existing partnerships and funds in order to partner with local non-profits for service delivery. Grant funding priority was given to projects that promote a regional approach, provide housing-related support, are trauma-informed, and provide other community-based supportive services such as job skills training, civil legal services, and case management.

On February 17, 2017, in partnership with the Pasadena Public Health Department, the Flintridge Center, and nine other local service providers, the Pasadena Police Department applied for Prop 47 grant funds. As a result, the Pasadena Police Department was awarded \$2,511,537 in grant funds to be used over three years to provide mental health, substance abuse treatment, and supportive services to formerly incarcerated community members. The grant funding will address gaps in services and enhance existing services for local residents returning from incarceration and improve coordination between service providers.

The **Pasadena Police Department** is the lead agency for the grant project and will coordinate administrative tasks related to the project. Costs to coordinate this grant will be supported by existing funds in the Police Department budget.

The **Pasadena Public Health Department** (PPHD) will provide intensive outpatient substance abuse and mental health treatment services at Flintridge Center, in one-on-one and group settings, using a combination of therapy methods. Evidence-based approaches that will be used include Eye Movement Desensitization and Reprocessing (EMDR) Psychotherapy and Cognitive Behavioral Therapy to help participants address mental health needs and process traumatic memories to address various mental health disorders and substance abuse disorders that impact their overall functioning and wellness. In addition, the program will provide care coordination and supportive services that will address the various factors impacting their wellbeing. These new services will fill an identified gap for the reentry population. The Substance Abuse Treatment will be provided under the Drug Medi-Cal Program (DMC). The staffing design for this program

consists of a Licensed Clinical Social Worker (LCSW), a Care Navigator (Community Service Representative III) and a substance abuse counselor. The team will be co-located within the Flintridge Center to provide a cohesive and integrated approach. To meet the objectives of the grant, PPHD recommends hiring one limited-term full-time equivalent (1.0 FTE) Community Services Representative III (CSR III) that does not currently exist in the budget.

Position	Salary	Benefits	Other Funding	Total Cost to Prop 47	FTE
Licensed Clinical Social Worker (LCSW) Existing filled position	\$71,327	\$34,537	\$11,923	\$93,941	0.0
Substance Abuse Counselor Existing filled position funded under Drug Medi-Cal Program	\$46,109	\$21,935	\$68,044	\$0	0.0
Community Services Representative III (Care Navigator) New limited-term position	\$47,091	\$26,254	\$0	\$73,345	1.0
Total Cost:			\$79,967	\$167,286	
Total FTE Increase:					1.0

The new Community Services Representative III (Care Navigator/CSR III) position will serve as case manager and will work closely with the LCSW and Substance Abuse Counselor. They will be responsible for: processing referrals; coordinating services at various sites; ensuring linkages and advocating for clients when required; assisting individuals and families to be able to access behavioral health services and any other supportive services needed; acting as a resource to help clients reduce barriers to access; conducting outreach and home visits to individuals and families of the program; and often serving as the first point of contact/entry for the project's clients.

Grant funds will also be used by the **Flintridge Center** for reentry services, which will be provided by Flintridge and nine other service providers (Amer-I-Can, 2nd Call, Live Above the Hype, ACTS Thrift Store, LA Incubator Consortium, Lake Avenue Church, Union Station, Sources Program of Union Station, and the Pasadena Federal Credit Union). The Flintridge Center is a local non-profit organization based in Northwest Pasadena whose mission is to break the cycle of poverty and violence through community planning, innovation and action. It has provided reintegration support and wraparound services to community members returning from incarceration over the last decade. Last year, Flintridge provided services to over 500 adults, 93% of whom did not return to incarceration. Prop 47 grant funding will increase the total number of individuals served by 250. Flintridge's reentry services include the Apprenticeship Preparation Program, the Career Preparation Program, case management, systems navigation, Record Change Clinics, Know Your Rights & Responsibilities Trainings, community service experience, and PACT Resource Fairs.

Flintridge Center will subcontract with nine local service providers to deliver the following services:

- Life Skills Trainings for Adults
- Life Skills Trainings for Youth
- Used Clothing and Household Items
- Legal Services
- Housing and Utilities
- Financial Literacy
- Employment Development Services

Criteria for Selection of Sub-grantees:

1. The proposed services address key needs identified by constituent surveys. These are service areas where key gaps exist that must be filled in order to adequately meet the needs of the local formerly incarcerated and gang-impacted population.
2. Proposed service providers (a) are active in the Pasadena/Altadena Reintegration Network, (b) have provided quality services to the reentry population in the past, and (c) have expressed a desire to expand their services to meet the need for identified services.
3. New funding will be used for enhanced or new services, not for currently provided services.
4. Each sub-grantee's services compliments the other sub-grantees' services, aligning systems to create holistic, wraparound support for constituents to affect positive change in the Pasadena community.

Life Skills Trainings for Adults and Youth

Commitment to overcoming obstacles and challenges that constituents encounter in everyday life frequently determines their success or failure in reintegrating back into the community. Life Skills sessions help constituents understand the sources and reasons for dysfunction and help them redirect and manage their responses.

An **Amer-I-Can** facilitator with over two decades of experience delivering the Amer-I-Can curriculum to gang-impacted community members will conduct outreach with the Flintridge Center Outreach Specialist in community "hot spots" and deliver the Amer-I-Can curriculum. The goal is for these community members to experience relevant services in their own neighborhoods and gradually be transitioned to Flintridge Center for additional services. The Amer-I-Can facilitator will also be providing training to community outreach workers. New funding will be used to pay for 180 hours of Amer-I-Can mentoring and facilitation and 60 hours of facilitation training for community workers each year. \$24,000/year x 3 years = \$72,000.

A **2nd Call** facilitator will provide 48 life skills sessions for constituents each year. The sessions equip constituents with critical life management skills. Facilitators focus on helping participants understand the root causes of past behaviors by diving deep into their personal histories. Each two-hour session focuses on a different topic and follows a guided group discussion format. The

curriculum is developed and facilitated by formerly incarcerated individuals who are trained in trauma-informed care. \$9,000/year x 3 years = \$27,000.

Live Above the Hype has been working in the network, providing life skills trainings to youth in high-need, high-risk circumstances. This program will provide youth-focused outreach and life skills training primarily to youth with substance abuse and mental health disorders, who are returning from detention camps. The curriculum merges social-emotional skills with cognitive learning to help promote character development and pro-social values. Live Above the Hype will also provide training to other youth service providers. A total of 500 hours of training annually is planned. \$35,000/year x 3 years = \$105,000.

Clothing and Household Items

A high percentage of constituents indicate the need for clothing and household items. **ACTS Thrift Store** is a current Pasadena nonprofit partner that donates credit vouchers for clothing and household items. Proposed funding will more than double the credit vouchers that case managers are able to provide to constituents. \$2,500 per year x 3 years = \$7,500.

Legal Services

Reducing qualifying felonies to misdemeanors and expunging misdemeanors means a cleaner record and greater access to housing, employment and public services. The **LA Incubator Consortium** has been donating its services to recruit and train attorneys and law students to participate in monthly Record Change Clinics at Flintridge Center. With additional funding, their participation can be stabilized and the number of participating attorneys/law students increased, increasing the number of constituents served from 110 to 200. \$12,000 per year x 3 years = \$36,000.

Housing Assistance and Utilities

Housing is critical for stabilizing a life. Some constituents have housing, but get behind in rent and/or utilities and are at high risk of homelessness. Other community members are currently experiencing homelessness.

Lake Avenue Church has been assisting constituents in Pasadena who are at high risk of being evicted. They have been donating both their services and funding. With the proposed additional funding, they will be able to increase the number of community members served (from approximately 3 per year to 15). Funding will be used to pay late rent and utilities (approximately \$3,000 per community member served). \$50,000 per year x 3 years = \$150,000.

Union Station is a Pasadena community partner whose expertise is finding housing for homeless individuals and connecting them to services that help them stay in housing. Approximately 20 additional people per year will be served with the new funding. \$65,000 per year x 3 years = \$195,000.

Financial Literacy

Previous clients have reported how important financial literacy workshops have been in helping them make good financial decisions. As proposed, the

number of workshops would more than double the number of workshops currently offered gratis by the **Pasadena Federal Credit Union**, increasing the number of constituents served from 100 to 250. \$3,600 per year x 3 years = \$10,800.

Certified Employment Programs

The **Sources Program of Union Station**, based in Pasadena, has been working closely with Flintridge to provide constituents with employment development services that lead to full employment. With the proposed funding, a new FTE will be hired to work with 65 previously incarcerated constituents annually, more than doubling the number of constituents previously served. \$65,000 per year x 3 years = \$195,000. Note: Flintridge will continue its employment development services, as well.

Remaining funds are allocated to costs for data collection by Flintridge Center and a third-party evaluator. The Department will follow all applicable City, State, and Federal procurement guidelines in order to implement these contracts.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Plan Goal to ensure public safety. Public safety enhancements under the aforementioned programs include supportive services, mental health services, and educational opportunities for high risk youth, previously incarcerated community members and Police Department personnel.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance and appropriation of a grant for mental health services, substance use disorder treatment, diversion programs and supportive services for people in the criminal justice system is a government fiscal activity that does not involve in a direct or reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The City will receive \$837,179 in revenue (Police account 10132019-703400-91208 and Health account 20323035-703400-57184) from BSCC to fund services for formerly incarcerated community members (Police expenditure account 10132019-811400-91208 and Health expenditure account 20323035-800500-57184). The \$837,179 in grant funds will be expended as outlined in the chart on the following page; any changes to the sub-grantees or amounts allocated to each project as listed below must be approved as budget modifications by BSCC. There are no anticipated indirect or support costs such as maintenance and IT support. The Department will follow all applicable City, State, and Federal procurement guidelines in order to implement these contracts.

Funding Recipients	Services Provided	Total Funding FY 2018
Pasadena Police Department	Lead agency, coordinate grant management	\$0
Pasadena Public Health Department	Provide substance abuse, mental health services and care coordination for program's constituents	\$167,286
Flintridge Center	Project management and staffing to support all other Vision 20/20 providers and coordinate the Vision 20/20 Reintegration Advisory Council	\$322,233
2 nd Call	Life skills training for adults	\$9,600
Amer-I-Can	Life skills training for adults & outreach training	\$24,000
ACTS	Used clothing and household items	\$2,500
LA Consortium	Training to law students for record change clinics	\$12,000
Lake Avenue Church	Rental/utilities assistance	\$50,000
Pasadena Federal Credit Union	Financial literacy classes	\$3,600
Union Station	Rental/utilities assistance	\$65,000
Sources Career Development Program	Employment development	\$65,000
K-Rahn Live Above the Hype Youth Life	Life skills training for youth	\$35,000
Third-Party Evaluator		\$80,000
Travel/Training		\$960
	TOTAL	\$837,179

Prepared by:


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Respectfully submitted,


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Approved by:


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