

# Agenda Report

September 26, 2016

**TO:** Honorable Mayor and City Council  
**FROM:** Water and Power Department  
**SUBJECT:** **AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH ALTEC INDUSTRIES, INC. FOR THE PURCHASE OF THREE ARTICULATING TELESCOPIC AERIAL DEVICES MODEL #AT40M ("BUCKET TRUCKS") IN AN AMOUNT NOT TO EXCEED \$404,672.58 FOR THE WATER AND POWER DEPARTMENT**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the City Manager to enter into a purchase order contract with Altec Industries, Inc. ("Altec") dba National Auto Fleet Group ("NAFG") for an amount not to exceed \$404,672.58 for three Bucket Trucks. Competitive Bidding is not required pursuant to the City Charter Section 1002 (H) contracts with other governmental entities or their contractors for labor, material, supplies, or services; and
3. Grant the proposed contract an exemption from the competitive selection process pursuant to Pasadena Municipal Code section 4.08.049(B), contracts for which the City's best interests are served.

## **BACKGROUND:**

The Transmission and Distribution Division of Pasadena Water and Power ("PWP") performs routine and emergency operations, maintenance, and construction of Pasadena's underground and overhead electrical distribution systems including new service and infrastructure upgrades supporting various construction projects. New Bucket Trucks are needed to construct and maintain the overhead power distribution system.

The Fiscal Year 2017 operating budget approved by the City Council includes funds to replace three Bucket Trucks:

Vehicle Number 2072 is 11 years old, has been driven 121,280 miles, and has incurred operating costs to date of \$54,101; Vehicle Number 2073 is 11 years old, has been driven 81,700 miles, and has incurred operating costs to date of \$33,824; and Vehicle Number 2074 is 11 years old, has been driven 102,915 miles, and has incurred operating costs to date of \$41,585. Because these vehicles will continue to require costly repairs that will keep them out of service for extended periods of time, they no longer meet operational needs. It is recommended that these vehicles be declared surplus and disposed in accordance with City policy.

The new Bucket Trucks will use unleaded fuel and will comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for light and medium-duty vehicle engine emissions and clean air standards in the South Coast Basin.

Altec has extended the City of Pasadena an opportunity to purchase three 2017 Model #AT40M Bucket Trucks on the National Joint Powers Alliance Contract #31014, (City of Pasadena customer number 38498). This contract is available for use by state agencies and any county, city, district or other government bodies or corporations empowered to expend public funds. The contract term runs through calendar year 2018. Purchasing the requested vehicles from Altec Industries, Inc. is in the City's best interests as the City will save both time and money. There is no guarantee that a formal bid would result in any cost saving. It also reduces the amount of time and internal costs by eliminating the need to prepare bid specifications, review proposals and award a competitive bid contract that would add at least three months and significant cost to the purchase and delivery of this new equipment. Staff is not aware of any local Pasadena suppliers of this type of equipment.

Staff recommends that the City Council authorize a purchase order contract to Altec in an amount not to exceed \$404,672.58 for three Bucket Trucks.

The City has awarded three purchase order contracts during fiscal year 2015 to Altec for a total of \$936,053.14 for the purchase of a bucket truck, a digger derrick, and a stake truck with 18-ton crane for PWP. On April 11, 2016 the City purchased one Altec Bucket Truck for a total of \$132,127.

**COUNCIL POLICY CONSIDERATION:**

By providing PWP crews with the vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure, implement capital improvements that will maintain and rehabilitate infrastructure, increase conservation and sustainability, and maintain fiscal responsibility and stability. Additionally, this purchase complies with United Nations Urban Environmental Accords action 14, purchase of advanced emission controls on all public fleets to reduce particulate matter and smog-forming emissions by 50 percent by the year 2012.

**ENVIRONMENTAL IMPACT:**

The proposed action is exempt from CEQA - in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment. The purchase of three replacement vehicles that have the same purpose as the vehicles being replaced has been determined to be exempt from CEQA per this categorical exemption.

This purchase complies with SCAQMD rule 1191, which requires all government agencies to purchase clean light and medium-duty dedicated gasoline or alternative fueled vehicles to reduce toxic and pollutant emissions. These vehicles also meet the requirements of Federal Emissions Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed February 28, 2012.

**FISCAL IMPACT:**

The maximum cost of this action is \$404,672.58. Funding for this action will be addressed by utilizing existing appropriations in the Power Fund's Transportation Equipment account 47603922-850510-03400-25461-47603922-850509. It is anticipated that the purchase cost will be spent in fiscal year 2017.

Maintenance and repairs are anticipated to be \$35,000 each over the life span of the vehicles. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. These vehicles will be under warranty for five years, and no maintenance expenses are expected during that time except for routine oil changes and tire replacements.

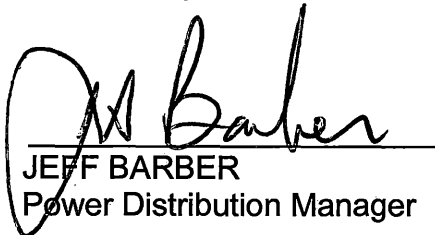
Respectfully submitted,



---

GURCHARAN S. BAWA  
Interim General Manager  
Water and Power Department

Prepared by:



---

JEFF BARBER  
Power Distribution Manager

Approved by:



---

STEVE MERMELL  
City Manager