

# Agenda Report

September 19, 2016

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: AUTHORIZE ISSUANCE OF PURCHASE ORDER WITH ALTEC INDUSTRIES, INC. FOR PURCHASE OF ONE REPLACEMENT ARTICULATING TELESCOPIC 35-FOOT AERIAL FORD F550 TRUCK IN AN AMOUNT NOT TO EXCEED \$92,700**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Authorize a purchase order contract with Altec Industries, Inc. for one replacement articulating telescopic 35-foot aerial device in an amount not-to-exceed \$92,700. Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors for labor, materials, supplies or services; and
3. It is further recommended that the City Council grant the proposed purchase order contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

## **BACKGROUND:**

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) needs to replace one aerial vehicle (equipment number 02155). The vehicle being replaced is a 19-year old aerial vehicle with 112,070 miles. The vehicle exceeds the 10-year/100,000 mile replacement threshold. Upon delivery, vehicle number 02155 will be salvaged per City policy and the estimated salvage value of \$2,000 will be returned to the Fleet Maintenance Replacement Fund. Attachment A contains the Vehicle Condition Report for this vehicle.

35' Aerial Truck  
September 19, 2016

The vehicle being purchased will be used to install conduit wire, pull boxes, and electrical systems throughout the City, including the Rose Bowl. This vehicle will also be used for maintaining, repairing, and replacing exterior lighting at the Pasadena City Yards, including pole lights. Additionally, it will be used to maintain, repair, and replace all exterior building lighting in community centers and park facilities.

Altec Industries, Inc. (Altec) has offered the City of Pasadena the opportunity to purchase this vehicle through National Joint Powers Alliance (NJPA) contract number 31014. This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through May 1, 2018.

Purchasing the requested vehicle utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to prepare bid specifications, review proposals and award a competitive bid. Further, NJPA awarded its contract through a competitive selection process which ensures the cost competitiveness of the purchase.

**COUNCIL POLICY CONSIDERATION:**

This purchase supports the City Council goals to maintain fiscal responsibility and stability, and ensure public safety.

**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast Air Basin.

35' Aerial Truck  
September 19, 2016

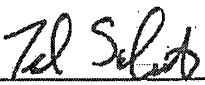
**FISCAL IMPACT:**

The cost of this action will be \$92,700. Funding will be addressed by the utilization of existing budgeted appropriations in the Fleet Maintenance Replacement Fund (account 850500-50322060). It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$61,000 over the lifecycle of the vehicle and will be addressed annually by utilization of existing budgeted appropriations in the Department of Public Works operating budget account 861600-50222051.

Respectfully submitted,

  
\_\_\_\_\_  
ARAM MALOYAN, P.E.  
Director of Public Works

Prepared by:

  
\_\_\_\_\_  
Ted Schuster  
Management Analyst III

Approved by:

  
\_\_\_\_\_  
STEVE MERMELL  
City Manager

Attachment A – Vehicle Condition Report