

Agenda Report

October 10, 2016

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MARIPOSA LANDSCAPES, INC. TO FURNISH BRUSH CLEARANCE SERVICES FOR THE PASADENA WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15301 (Existing Facilities); and
2. Accept the bid dated August 26, 2016, submitted by Mariposa Landscapes, Inc. in response to Specification WD-16-10 to furnish brush clearance services for the Pasadena Water and Power Department ("PWP"), and authorize the City Manager to enter into a contract with Mariposa Landscapes, Inc. for an amount not to exceed \$118,852 which includes \$29,713 for one year with three optional one-year terms, each year not to exceed \$29,713. The award includes an annual base cost of \$27,012 and an annual 10% contingency of \$2,701 to accommodate any necessary change orders.

BACKGROUND:

PWP is the owner of property in the Arroyo Seco Canyon and is responsible for the brush clearance that is adjacent to neighboring properties and structures as mandated by the Los Angeles County Fire Department. Specification WD-16-10 provides for a contract to furnish brush clearance services twice per fiscal year for PWP-owned properties adjacent to La Canada Flintridge and Altadena.

Brush clearance includes the removal of overgrown vegetation and non-native plants, clearing of debris from trails and roads, and abatement of litter and debris within 100 feet of any structure. The work must be completed before May 1st of each year as a fire prevention measure and is vital to the safety of the public and private property.

The Notice Inviting Bids for Specification WD-16-10 was advertised in the Pasadena Journal and posted online through Planet Bids on August 4, 2016. Sixteen vendors,

none of which were local, downloaded and received Specification WD-16-10 from PlanetBids. Three contractors attended the mandatory pre-bid meeting on August 11, 2016 and two responsive bids were received and opened on August 26, 2016.

The results of the bids were as follows:

<u>Bidders</u>	<u>Grand Total Price</u>
Mariposa Landscapes, Inc., Irwindale, CA	\$27,012
Pan American Brush Clearance, Sherman Oaks, CA	\$44,800
Engineer's Estimate	\$40,000

Mariposa Landscapes, Inc. was the lowest responsive and responsible bidder and complied in all respects with the requirements of the Specification. Mariposa Landscapes, Inc. possesses a valid and current California State Contractors License C-27 as required by the Specification.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder. The project was bid as a prevailing wage project and workers employed will be paid the general prevailing rate of per diem wages as determined by the California Director of Industrial Relations. The project will meet the requirements of prevailing wage law under California Labor Code Sections 1720 through 1861 and Title 8 of the California Code of Regulations.

Staff recommends that the City Council award a contract to Mariposa Landscapes, Inc. in the amount of \$29,713. The award includes the base cost of \$27,012 and a 10% contingency to accommodate any necessary change orders. Since 2010, the Public Works Department and PWP have awarded various purchase order contracts to Mariposa Landscapes, Inc. valued at approximately \$317,700.

COUNCIL POLICY CONSIDERATION:

This contract is consistent with the City Council's strategic goals to improve, maintain, and enhance public facilities and infrastructure, support and promote the quality of life and local economy, and ensure public safety.

ENVIRONMENTAL ANALYSIS:

This action is categorically exempt under the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1 - Existing Facilities). The Class 1 categorical exemption covers the operation, repair, maintenance, permitting, leasing, licensing, and minor alteration of existing public or private structures, facilities, and mechanical equipment involving negligible or no expansion of use. Section 15301 Part (h) specifically notes that this categorical exemption applies to, "Maintenance of existing landscaping, native growth, and water supply reservoirs (excluding the use of pesticides...)". The subject brush clearance is

necessary to maintain the City's existing property in accordance with Los Angeles County Fire Department mandates, and would result in no expansion of use.

FISCAL IMPACT:

The total cost of this action will be \$118,852 if the three optional one-year terms are exercised. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Water Operating Budget Fund 402 (Account No. 49507070-811400). It is anticipated that \$29,713 of the cost will be spent during the current fiscal year. The remainder of the costs will be spent over the next three fiscal years. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

The following table presents the contract summary:

Contract Base Cost	\$27,012
10% Contingency	\$ 2,701
Annual Fiscal Impact	\$29,713
3 – Optional One Year Extensions	\$89,139
Total Fiscal Impact	\$118,852

Respectfully submitted,



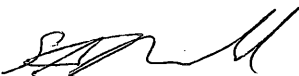
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