

Agenda Report

October 10, 2016

TO: Honorable Mayor and City Council

FROM: Housing & Career Services Department

SUBJECT: PUBLIC HEARING: DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (2015-2016 PROGRAM YEAR) FOR PROJECTS FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SOLUTIONS GRANT, AND HOME INVESTMENT PARTNERSHIP ACT

RECOMMENDATION:

It is recommended that upon close of the public hearing the City Council:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3); and
- 2) Approve the submission to the U.S. Department of Housing and Urban Development (HUD), of the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2015-2016 Program Year for projects funded under the Community Development Block Grant, Emergency Solutions Grant, and the HOME Investment Partnership Act programs.

BACKGROUND:

The City of Pasadena receives Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and Emergency Solutions Grant (ESG) entitlement funds from HUD on an annual basis. As a recipient of these funds the City is required to prepare and submit to HUD a CAPER detailing the City's accomplishments toward achieving the Five-Year Consolidated Plan goals. The CAPER for the 2015-2016 Program Year (the first program year of the 2015-2019 Five-Year Consolidated Plan) contains performance assessments for 24 projects and programs supported with CDBG, ESG and HOME funds. Project and program goals and accomplishments are summarized in Attachment A. The total amount of funds covered by the CAPER is \$2,373,010.38.

Jurisdictions receiving CDBG, ESG and HOME funds are required to make a draft CAPER available for a minimum fifteen days public review/comment period prior to its submission to HUD. The public review/comment period for the 2015-2016 CAPER was September 22, 2016 to October 10, 2016. As part of the public review/comment requirement a public notice was published in the Pasadena Journal. Copies of the draft CAPER were made available at the Housing & Career Services Department's website, community centers, and all library locations throughout the City. Staff will report on any comments received at the time of the Public Hearing.

The Housing & Career Services Department performs the oversight and program administration for the funding received under the CDBG, ESG and HOME programs. An annual monitoring assessment (fiscal and programmatic) is conducted on each CDBG funded project. The monitoring review is performed in accordance with the provisions set forth in the Code of Federal Regulations which require the City, as a grantee, to make annual determinations that all sub-recipients are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the project for which federal assistance has been provided. As part of the ongoing program administration, each sub-recipient is also required to provide quarterly performance reports. The results of these performance assessments are contained in the CAPER.

During the 2015-2016 Program Year, 13 service projects were assisted with CDBG and ESG funds, serving over 1,500 unduplicated persons. These projects provided programming that addresses employment services, education, food and nutrition, healthcare, homelessness, and general social services. With CDBG non-public service funds, nine projects received support for public facility improvements, infrastructure improvements, and single-family rehabilitation. CDBG infrastructure improvement projects funded by the City have largely achieved their specified goals and objectives for Program Year 2015-2016.

Under the HOME program in Program Year 2015-2016, the proposed security upgrades project for the 133-unit Community Arms apartments complex did not move forward due to the property owner's decision to decline, on August 31, 2016, the City's allocation of \$420,000 in HOME grant funding. Of this total amount, \$382,361 will be deobligated by HUD. The rehabilitation of The Groves 44-unit apartment complexes (formerly Northwest Manors II) with \$552,605 in HOME funds is scheduled to be completed by the end of October 2016.

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

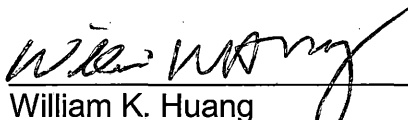
ENVIRONMENTAL ANALYSIS:

The proposed action is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed activity, City approval and submission of the 2015-2016 CAPER to HUD, will not have a significant impact on the environment and, therefore, is not subject to CEQA.

FISCAL IMPACT:

There is no fiscal impact as a result of this action and the action will not have any indirect or direct support cost requirements. Compliance with the federal requirement that the CAPER be submitted is necessary in order for the City to continue receiving CDBG, ESG, and HOME federal entitlement funds, which totaled approximately \$2.5 million in the 2015-16 program year.

Respectfully submitted,



William K. Huang
Housing and Career Services Director

Prepared by:



Randy Mabson
Program Coordinator

Approved by:



STEVE MERMELL
City Manager

Attachments (2):

Attachment A – Five-Year (2015-2019) Consolidated Plan Goals

Attachment B – Draft PY15-16 Consolidated Annual Performance & Evaluation Report