

Agenda Report

November 14, 2016

TO: Honorable Mayor and City Council

FROM: Housing and Career Services Department

SUBJECT: PUBLIC HEARING: SUBSTANTIAL AMENDMENT TO THE ANNUAL ACTION PLAN (2016-2017) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT AND EMERGENCY SOLUTIONS GRANT PROGRAMS

RECOMMENDATION:

It is recommended that upon close of the public hearing the City Council take the following actions:

- 1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
- 2) Approve the submission to the U.S. Department of Housing and Urban Development of a Substantial Amendment to the Annual Action Plan (2016-2017) as described in the report to reprogram \$547,000 in Community Development Block Grant funds and allocate \$40,129 in Emergency Solutions Grant funds.

BACKGROUND:

The Annual Action Plan sets forth the projected uses of federal entitlement funds, including Community Development Block Grant ("CDBG") and Emergency Solutions Grant ("ESG") program funds for the coming program year, and addresses the available resources for program implementation, activities to be undertaken, program guidelines, and monitoring. The Plan addresses the efforts made toward accomplishing the goals and objectives included in the City's Five-Year Consolidated Plan (2015-2019). On May 2, 2016, the City Council convened a public hearing approving the submission of the Annual Action Plan (2016-2017) as an application to the U.S. Department of Housing and Urban Development (HUD).

The proposed funding modifications described below require that the Annual Action Plan be amended in accordance with HUD regulations by a "Substantial Amendment"

(as that term is used by HUD). The subject Substantial Amendment was issued for public review from October 13, 2016 to November 14, 2016 in a published notice of the scheduled public hearing to amend the 2016-2017 Annual Action Plan. To date no public comments have been received regarding the Substantial Amendment.

REPROGRAMMING OF CDBG FUNDS

The closure of the fiscal year end for PY15-16 has resulted in the availability of unspent CDBG funds in the amount of \$547,000. In order to meet required HUD draw down milestones, staff is recommending the reprogramming of unspent funds to the following projects:

Activity Name & Description	Implementing Agency	Funding Amount	Locations(s)
<u>Jackie Robinson Community Center Facility Improvements</u> Upgrade the kitchen and multi-purpose room by replacing countertops, cabinets, carpet, sinks, and installing energy efficient appliances, room dividers and video projector.	City of Pasadena – Public Works Department	\$115,000 New allocation	1020 N. Fair Oaks Avenue
<u>Sidewalks Replacement in Northwest Pasadena</u> Replace damaged sidewalk in benefit service area.	City of Pasadena - Department of Public Works	\$250,000 Increase of existing allocation	CDBG Benefit Service Area
<u>Sidewalks Improvement (N. Raymond Ave.)</u> Replace damaged sidewalk along North Raymond Ave.	City of Pasadena - Department of Public Works	\$100,000 Increase of existing allocation	CDBG Benefit Service Area
<u>Closed Captioning Encoder</u> Purchase and install closed caption encoder for hearing impaired viewers of City Council meetings.	City of Pasadena – City Clerk’s Office	\$52,000 New allocation	100 N. Garfield Avenue
<u>Section 108 HUD Loan Repayment</u> Use reprogrammed funds to make interest payments on this \$6 million loan for improvements to the Jackie Robinson Recreation Center.	City of Pasadena – Finance Department	\$30,000 Increase of existing allocation	100 N. Garfield Avenue

ALLOCATION OF ESG FUNDS

Door of Hope was allocated \$72,015 for PY 2015-16 to provide Rapid Re-housing services for homeless families, but expended \$40,129. The remaining \$31,886 will be reallocated to the PY 2016-17 budget. Additional staffing will allow the agency to serve additional homeless families and expend the reallocated funding.

Activity Name & Description	Implementing Agency	Funding Amount	Locations(s)
<u>Rapid Re-housing Program</u> This will allow unspent 2015 PY funds allocated to Rapid Re-housing for homeless persons to be carried over to the 2016 PY contract.	Door of Hope	Reallocation of \$31,886 from 2015-16 PY to 2016-17 PY budget	City of Pasadena

ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3), the "General Rule" provision of CEQA which applies to projects which may have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The approval of the subject Substantial Amendment to the Annual Action Plan is a funding mechanism only and is excluded from the definition of "project" pursuant to State CEQA Guidelines Section 15378(b)(4). Furthermore, the proposed action does not constitute a final funding commitment to any of the identified activities, as the grant sub-recipients of the activities would be required to enter into contractual agreements. Pursuant to the terms of the contracts, appropriate environmental review of each funded activity will take place prior to commencement of any activity. Therefore, the action proposed herein will not have a significant effect on the environment and, hence, is not subject to CEQA.

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council Strategic Planning Three-Year Goals in the areas of improving, maintaining, and enhancing public facilities and infrastructure; improving mobility and accessibility throughout the City of Pasadena; and supporting and promoting the quality of life and the local economy.

FISCAL IMPACT:

The Jackie Robinson Community Center Facility Improvements project must now become an approved Capital Improvement Program (CIP) project through an amendment to the FY 2017 – FY 2021 CIP budget. Staff plans to bring this project to the Finance Committee and City Council for approval on December 12, 2016. The funding for the two sidewalk projects will be appropriated to the Citywide Sidewalk

Substantial Amendment to Annual Action Plan

November 14, 2016

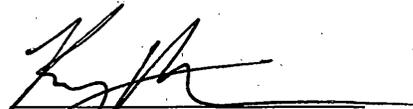
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Improvements CIP project (#73913) also on December 12, 2016.

Respectfully submitted,


for WILLIAM K. HUANG, Director
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Approved by:


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