

# Agenda Report

May 2, 2016

**TO:** Honorable Mayor and City Council

**FROM:** Housing and Career Services Department

**SUBJECT: APPROVAL OF A MODIFICATION TO CONTRACT NUMBER 30377 TO INCREASE FUNDING BY AN AMOUNT OF \$60,000 AND A NEW CONTRACT FOR FISCAL YEAR 2017 IN THE AMOUNT OF \$114,000 BETWEEN THE CITY OF PASADENA, ACTING AS AGENT FOR THE FOOTHILL EMPLOYMENT AND TRAINING CONSORTIUM, AND THE COUNTY OF LOS ANGELES TO PROVIDE YOUTH WORK EXPERIENCE SERVICES**

## **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Find that the recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3);
2. Approve an amendment to the contract number 30377 between the City of Pasadena (acting as an agent for the Foothill Employment and Training Consortium) and the County of Los Angeles to increase the funding by the amount of \$60,000 thereby increasing the not to exceed amount from \$137,000 to \$197,000 to operate a work experience program for area youth funded with Youth Jobs Program monies; and
3. Approve a contract between the City of Pasadena (acting as an agent for the Foothill Employment and Training Consortium) and the County of Los Angeles in the amount of \$114,000 to operate a work experience program in FY 2017 for area youth funded with Youth Jobs Program monies;
4. Authorize the Interim City Manager to enter into the subject contract and contract amendment for which neither Competitive Bidding nor Competitive Selection are required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3) ("Contracts with other governmental entities").

**BACKGROUND:**

For approximately the last ten (10) years, the Los Angeles County Workforce Investment Board (the "County WIB") has awarded Youth Jobs Program grant funds to the Foothill Employment and Training Consortium Workforce Investment Board ("Foothill WIB") which serves the cities of Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena to operate youth work experience programs. The County WIB awarded \$114,000 to the Foothill WIB to provide, in FY 2017, paid work experience services as well as work readiness training to 60 youth residing in any of the aforementioned cities served by the Foothill WIB. The County is also providing Foothill Employment and Training Consortium (FETC) with an additional \$60,000 in funds to the \$137,000 that was originally awarded for 2015-16, for a total contract amount of \$197,000. The youth will work approximately 120 hours. Those working in Pasadena will be paid in accordance with the Pasadena Minimum Wage Ordinance which will set a \$10.50 minimum effective July 1. Approximately 30 of the total 60 youth to receive services will be from Pasadena. Youth will also participate in work readiness instruction. The three categories of youth which will be eligible to receive services under this contract are:

1. CalWORKS youth (ages 16-19)
2. Foster Youth (ages 14-21)
3. Low-income barriered youth (ages 14-21)

Most of the youth are recruited through the Los Angeles County Department of Public Social Services (DPSS). DPSS sends out a mass mailing to all foster and CalWORKS youth. The mailing informs them about program eligibility requirements and how to apply. The youth are directed to a DPSS on-line application. Individuals submitting applications are then referred to participating one-stops including the FETC. In addition, mailers are distributed to area high schools and community organizations.

The Workforce Investment Board of the Foothill Employment and Training Consortium reviewed the amendment to the existing FY 2016 contract and the proposed new FY 2017 contract, and voted on April 7, 2016 to recommend approval. The contracts shall be entered into by "the City of Pasadena acting as agent for the Foothill Employment and Training Consortium."

**COUNCIL POLICY CONSIDERATION:**

The proposed action supports and promotes the quality of life and the local economy -- a goal of the City Council's Strategic Plan.

**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061(b)(3). The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The proposed approval of the subject contract and the activities to be performed thereunder will not have a significant effect on the environment.

**FISCAL IMPACT:**

The County WIB funding in the amount of \$60,000 for the FY 2016 contract amendment was included as anticipated revenue and expenditures in the current adopted FY 2016 operating budget in Account No. 68116020-47653. The County WIB funding in the amount of \$114,000 for the new FY 2017 contract will be included as revenue and expenditures in the proposed FY 2017 operating budget in Account No. 68116020-47653. There is no anticipated fiscal impact on the General Fund as a result of this action and it will not have any indirect or support cost requirements. The anticipated impact to other operational programs as a result of this action will be none.

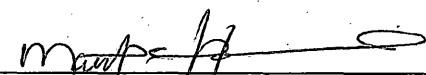
Respectfully submitted,

  
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