

Agenda Report

June 20, 2016

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **EXTEND CONTRACT # 30,430 WITH TERMINIX INTERNATIONAL COMPANY LIMITED PARTNERSHIP FOR PEST CONTROL SERVICES AND INCREASE CONTRACT VALUE FROM \$105,725 BY \$70,484 FOR A NOT TO EXCEED AMOUNT OF \$176,209 FOR A THREE YEAR PERIOD AND INCLUDE THE TWO ONE-YEAR EXTENSIONSTO BE COMPLIANT WITH BID SPECIFICATIONS**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3); the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the Interim City Manager to extend Contract # 30,430 with Terminix International Company Limited Partnership for pest control services for two one-year periods for an amount not to exceed \$35,242 per year.

BACKGROUND:

The Public Works Building Systems and Fleet Management Division (BSFMD) contracts for pest control services for ongoing prevention and extermination to manage rodent and insect populations that impact health and safety.

On September 17, 2015, a Notice Inviting Bids was published in the *Pasadena Journal* and listed on the City's website, which generated notices to 66 vendors, four of which were local. Bid packets were obtained by 13 contractors, four of whom submitted bids for the project.

On October 6, 2015, the following bids were received:

Bidder		Amount (\$)
1. Terminix	Commerce, CA	\$30,645
2. Animal Pest Management Services	Chino, CA	\$31,738
3. Stanley Pest Control	S. El Monte, CA	\$41,750
4. Innovative Pest Solutions	Vista, CA	\$78,658

On December 14, 2015, City Council approved the award of a contract to Terminix International Company Limited Partnership for a not-to-exceed amount of \$105,725. Due to staff oversight, the optional two one-year extensions stated in the bid specifications were not included on the original agenda report approved by City Council. To be compliant with the bid specifications and to correct this oversight, staff is requesting City Council approval for the additional two one-year extensions, for a total contract period of five years, and a total not to exceed amount of \$176,209.

With these changes, the contract will be set out as follows:

Base Bid	\$153,225
Contingency Allowance (15%)	<u>\$ 22,984</u>
Contract "Not to Exceed" Amount	\$176,209

Terminix is not currently contracted for other work with the City of Pasadena. However, Terminix provided pest control services in the amount of \$9,680 to the City in fiscal year (FY) 2000.

The contingency allowance is intended for use in the event of any emergencies and/or special requests and CPI increases. The amended contract is scheduled to be in place and the new contractor will begin in early FY 2017.

COUNCIL POLICY CONSIDERATION:

This contract furthers the City Council's goals to improve, maintain and enhance public facilities and infrastructure, ensure public safety.


ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this contract is \$176,209. Funding will be addressed by the utilization of existing budgeted appropriations in the Building Maintenance Fund (budget account 50222050-811400). It is anticipated that \$35,242 will be spent during FY 2017 including contingency. The remaining cost will be spent over the subsequent three fiscal years. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,


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Approved by:


STEVE MERMELL
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