



Agenda Report

July 11, 2016

TO: Honorable Mayor and City Council

FROM: Department of Transportation

SUBJECT: AUTHORIZE THE INTERIM CITY MANAGER TO EXECUTE ALL AGREEMENTS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY ASSOCIATED WITH THE RECEIPT OF FTA SECTION 5310 GRANT FUNDING AND THE IMPLEMENTATION AND MANAGEMENT OF THE DIAL-A-RIDE EXPANSION FOR ACCESSIBILITY ENHANCEMENT AND PURCHASE OF TWO NEW DIAL-A-RIDE VEHICLES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (General Rule);
2. Authorize the Interim City Manager to execute all agreements with the Los Angeles County Metropolitan Transportation Authority (Metro) associated with the receipt of \$514,616 in reimbursable Federal Transit Administration Section 5310 grant funding for the implementation of the awarded Dial-A-Ride Expansion for Accessibility Enhancement project including three years of additional operating funds and the purchase of two Pasadena Dial-A-Ride vehicles; and
3. Authorize the Interim City Manager to enter into a contract with A-Z Bus Sales for two Braun Dodge Grand Caravan Pasadena Dial-A-Ride minivans in an amount not to exceed \$92,885. Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors for labor, materials, supplies or services.
4. Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

Through the 2015 Federal Transit Administration (FTA) Section 5310 Program, the City was awarded funds to purchase two wheelchair accessible minivans and three years of operating funds to operate the vehicles. The current fleet is made up of 20-foot long transit vehicles which are unable to navigate on 26.5 miles of narrow streets or serve various facilities due to the width of these vehicles. This project will add two five-passenger, wheelchair accessible minivans to the Pasadena Dial-A-Ride fleet. This program will enable Pasadena Dial-A-Ride to provide service to the senior and disabled community that could not previously be served due to the fleet make up of Pasadena Dial-A-Ride. It will enhance the current Pasadena Dial-A-Ride passenger experience by being able to serve destinations in the service area that are currently inaccessible as seen in the map in Attachment A. In addition, the awarded operating funds will provide nearly a 15% increase in revenue service hours to add passenger capacity. The projected start of this program is anticipated for late calendar year 2016.

The specialized paratransit service of Pasadena Dial-A-Ride requires vehicles be used in revenue service that meet the needs of the senior and disabled community, including those who use wheelchairs. In addition, the primary source of funding for this project is from the Federal Transit Administration (FTA) which has over 30 requirements, two of which pertain specifically to transit vehicle requirements, including Buy America compliance and Altoona testing. The grant-funded vehicles being purchased need to meet the arduous vehicle service requirements of public transit. In order to meet these needs, all public transit vehicle procurements funded by the FTA are required to be tested for reliability and in-service performance by the federally recognized unbiased test center, Altoona Bus Research and Testing Center. In addition, these buses must be certified and audited to meet the FTA requirements of Buy America which require 60% or greater of the content of the vehicle be made in the United States.

In order to help medium, small, rural and specialized transportation providers meet rigorous federal transit vehicle procurement requirements, the Morongo Basin Transit Authority (MBTA), a member of the California Association of Coordinated Transportation (CalACT), formed the CalACT/MBTA Vehicle and Materials Purchasing Cooperative (Cooperative), which has become the state's purchasing cooperative for smaller agencies statewide to use to ensure federally compliant procurements.

The Cooperative developed bid documents and product specifications for a federally compliant competitive price-based procurement process for several classes of transit vehicles to be used by participating governmental agencies and in 2016 executed a contract with A-Z Bus Sales to establish the pricing for transit vehicles currently in effect. The selection process the Cooperative followed meets the more than 30 federal requirements specific to federally funded transit procurements.

As a participating member of CalACT, the City is eligible to use the the Cooperative contract with A-Z Bus Sales for the purchase of transit vehicles. City staff evaluated and assessed different vehicle manufacturer options offered though the Cooperative contract, which each met the required vehicle specifications. Per this evaluation, the

selection of the Braun Dodge Caravan from A-Z Bus Sales was made based on the lowest price. The table below shows cost comparison between the vehicles evaluated.

Manufacturer	Braun, AZ Bus Sales	Braun, Creative Bus Sales	EIDorado, Creative Bus Sales
Cost	\$ 92,885	\$ 93,162	\$ 98,810

Purchasing the Braun Dodge Caravan from A-Z Bus Sales through the Cooperative is in the City's best interest because it will save the City a total of \$5,000 on the purchase of the vehicles over factory-based pricing; because the Cooperative has negotiated a volume-based discounted price for this class of vehicle.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the following goals of the Strategic Plan: Improve, Maintain and Enhance Public Facilities and Infrastructure; Increase Conservation and Sustainability; and Improve Mobility and Accessibility throughout the City. This purchase of two Pasadena Dial-A-Ride vehicles will enable Pasadena Dial-A-Ride to provide service to seniors and the disabled community that could not previously be served due to the fleet make up of Pasadena Dial-A-Ride. In addition, it will provide nearly a 15% increase in revenue service hours to add passenger capacity for increased mobility.

ENVIRONMENTAL IMPACT:

The purchase of these vehicles is exempt from the CEQA review pursuant to State CEQA Guidelines Section 15302, Class 2 replacement or reconstruction. Class 2 exempts from CEQA replacement or reconstruction activities that involve negligible or no expansion of capacity.

FISCAL IMPACT:

The entire cost of the program will be \$733,764 of which \$514,616 will be funded through FTA Section 5310 funds; the funds will be administered by Metro on a reimbursement basis. The local match for the purchase and operation of the vehicles is a requirement of the grant in order to fully fund this project. The table below shows the amount and percentage between the grant funding and local match.

	Grant Funding		Prop C Local Match		Totals
2 Minivans	\$ 83,596	90.0%	\$ 9,288	10.0%	\$ 92,885
3 Years Operating	\$ 431,020	67.3%	\$ 209,770	32.7%	\$ 640,789
Total Program	\$ 514,616	70.1%	\$ 219,058	29.9%	\$ 733,674

The cost of this action to purchase the two Pasadena Dial-A-Ride vehicles will be \$92,885, which includes a local match of \$9,288. Funding for this purchase is available in the FY 2017 Capital Improvement Program Project 75086 (Purchase of Dial-A-Ride Vehicles) from the following funding sources:

Federal Transit Administration Section 5310 Funds	\$ 83,597
Fund 209 Proposition C Local Transit Fund	\$ 9,288
Total Sources	\$ 92,885

The two new vehicles will be operated and maintained under the City's transit operations contract with First Transit, Inc. This contract for the Pasadena Dial-A-Ride operations and vehicle maintenance is included in the Department of Transportation's operating budget, including the operating component of this grant.

Respectfully submitted,

for 
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Director
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STEVE MERMELL
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Attachment: (1)

Attachment A – Inaccessible Locations by Current Fleet